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San Francisco Community College District

City College of San Francisco Community College Centers

Herbert M. Sussman
Chancellor

SF
C76
#3
9/6/81

September 16, 1981

NOTICE OF CLOSED SESSION

DOCUMENTS DEPT.

AND REGULAR MEETING

SEP 24 1981

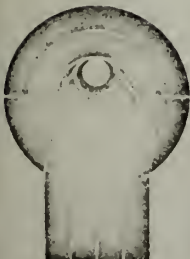
OF THE GOVERNING BOARD

San Francisco Community College District
Public Information

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

The Governing Board will meet in Closed
Session commencing at 5:30 p.m., Tuesday,
October 6, 1981 followed by the Regular
Meeting at 7:30 p.m., 33 Gough Street,
San Francisco, CA.

HERBERT M. SUSSMAN
CHANCELLOR/SUPERINTENDENT
SECRETARY, GOVERNING BOARD



33 Gough Street
San Francisco, California 94103
(415)

Governing Board
San Francisco Community College District
Julie Tang, President
Ernest "Chuck" Ayala, Vice President
Booker T. Anderson, Jr. Robert E. Burton
John Riordan Lillian K. Sing Dr. Tim Wolfred
Herbert M. Sussman, Chancellor

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10/6/81

A G E N D A

Regular Meeting
Governing Board of the San Francisco Community College District
33 Gough Street
Tuesday, October 6, 1981

Closed Session - 5:30 p.m.
Regular Meeting - 7:30 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meetings, September 1 & September 15, 1981
- IV. Governing Board Reports
- V. Reports - Academic Senate, City College
Faculty Senate, Centers Division
- VI. Adoption of Agenda
- VII. Chancellor/Superintendent's Resolutions

Finance (Pages 5-44b)

- B1 - Authorization to transfer \$200,000 from Appropriation for Contingencies to Certificated Salaries and Employee Benefits, Centers Division, October 1, 1981 to June 30, 1982
- B2 - Authorization to create two Temporary Instructor Schedule I positions in the Indochinese Training Project, Community College Centers Division, funded by the Department of Social Services, State of California, under the provisions of the Refugee Act of 1980 - Public Law 96-212
- B3 - Authorization to create six Temporary Instructor Schedule I positions, one Temporary Counselor Schedule I position and two Temporary Supervisor positions in the CETA-State Vocational Education Program, Title II, Public Law 93-203, Community College Skills Center, Community College Centers Division
- B4 - Authorization to abolish one 1228 Senior Testing Technician position and create two Counselor Schedule I positions, Community College Centers Division
- B5 - Authorization to transfer \$10,640 from Classified Temporary Salaries to Classified Permanent Salaries to create and fund one Financial Aid Assistant for the Financial Aid Department, College Division

- B6 - Authorization to transfer \$245,600 from the Appropriation for Contingencies to Classified Salaries and to Certificated Salaries, College Division
- B7 - Appropriating \$157,096 received from the Chancellor's Office of the California Community Colleges under the Vocational Education Amendments of 1976 (P.L.94-482) Subpart 2 (Basic Grant-Unrestricted) for fiscal year 1981-82, City College
- B8 - Appropriating \$66,027 received from the Chancellor's Office of the California Community Colleges under the Vocational Education Amendments of 1976 (P.L.94-482) Subpart 2 (Basic Grant-Restricted-Disadvantaged and Handicapped) for fiscal year 1981-82, City College
- B9 - Appropriating \$24,322 received from the Chancellor's Office of the California Community Colleges under the Vocational Education Amendments of 1976 (P.L.94-482) Subpart 3 (Program Improvement and Supportive Services) for fiscal year 1981-82, City College
- B10 - Appropriating \$9,083 received from the Chancellor's Office of the California Community Colleges under the Vocational Education Amendments of 1976 (P.L.94-482) Subpart 4 (Special Programs/Services for Disadvantaged Persons) for fiscal year 1981-82, City College
- B11 - Amending Resolutions No.800819-B5 and 810804-B8 appropriating funds from the Chancellor's Office, California Community Colleges, Fund for Instructional Improvement for the production of a television documentary by substituting \$11,200 for the period July 1, 1980 to April 30, 1982 in place of \$10,000 for the period July 1, 1980 to December 31, 1981
- B12 - Authorizing contract with Diane Hambrick, M.D., to provide consultation services to the City College of San Francisco Student Health Department, for a maximum of 80 hours, October 19, 1981 to June 30, 1982, \$3,200.
- B13 - Appropriating \$73,150 from the Department of Social Services, State of California, for funding an ESL program for Indo-chinese Refugees, Community College Centers, October 1, 1981 through March 31, 1982
- B14 - Appropriating \$157,094 of funds approved by the Chancellor's Office of the California Community Colleges under the Vocational Education Amendments of 1976 (P.L.94-482) Subpart 2 of Part A - Basic Grant-Unrestricted - for the fiscal year 1981-82, Community College Centers
- B15 - Appropriating \$74,703 of funds approved by the Chancellor's Office of the California Community Colleges under the Vocational Education Amendments of 1976 (P.L.94-482) Subpart 2 of Part A - Basic Grant-Restricted-Disadvantaged, Limited English Speaking, and Handicapped for fiscal year 1981-82, Community College Centers

- B16 - Appropriating \$24,319 of funds approved by the Chancellor's Office of the California Community Colleges under the Vocational Education Amendments of 1976 (P.L.94-482) Subpart 3 of Part A - Program Improvement and Supportive Services for fiscal year 1981-82, Community College Centers
- B17 - Appropriation of \$9,082 of funds approved by the Chancellor's Office of the California Community Colleges under the Vocational Education Amendments of 1976 (P.L.94-482) Subpart 4 of Part A - Special Programs for the Disadvantaged for the fiscal year 1981-82, Community College Centers
- B18 - Appropriating \$14,270 of funds approved by the Chancellor's Office of the California Community Colleges under the Vocational Education Amendments of 1976 (P.L.94-482) Subpart 5B of Part A - Consumer Homemaking Education in Economically Depressed Areas for fiscal year 1981-82, Community College Centers
- B19 - Authorization to enter into a contract with Canteen Food and Vending Service, Division of Canteen Corporation, for vending service at the Downtown Community College Center, for the period October 1, 1981 to June 30, 1982, Community College Centers
- B20 - Amending Resolution No.810707-B5 authorizing renewal of contract with James G. Seely to obtain legal advice by substituting the period July 1, 1981 to September 30, 1981 in place of July 1, 1981 to December 31, 1981; and authorizing a contract with James G. Seely to obtain legal advice October 1, 1981 to June 30, 1982, District Office
- B21 - Reappropriating \$2,000,000 in the Special Reserve Fund to the Mission Community College Center

Equipment, Supplies & Services (Pages 45-49)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C4 - Encumbrance for work by City Departments

Personnel

- D - Classified Personnel, 811006D2-17 (Pages 50-66)
- E - Fourth Amendment to the Annual Certificated Position Resolution 1981-82, 811006-E1 (Pages 67-68)
- F - Management Personnel, 811006F1-5 (Pages 69-86)
- G - Certificated Personnel, City College, 811006G1-24 (Page 87-101)
- H - Certificated Personnel, Categorically Funded Programs City College, 811006-H1 (Pages 102-103)
- J - Certificated Personnel, Categorically Funded Programs Centers Division, 811006J1-5 (Pages 104-114)
- K - Certificated Personnel, Centers Division, 811006K1-21 (Pages 115-127)
- L - Tax Sheltered Annuities, 811006-L1 (Page 128-129)

Legal (Page 130)

Q1 - Claim of Richard A. Ruvolo against the SFCCD - \$2,625.00

Buildings and Grounds (Pages 131-134)

W1 - Authorization to enter into a rental agreement with
St. Benedict Center for the use of space by Galileo
Community College Center

W2 - Authorization to exercise options to renew rental
agreements for the use of space by the Community
College Centers Division

W3 - Authorization to enter into a rental agreement with
Chinese United Methodist Church for the use of space
by City College of San Francisco

VIII. Requests to Speak

IX. Chancellor/Superintendent and Staff Reports

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B1
Authorization to transfer \$200,000 from Appropriation for
Contingencies to Certificated Salaries and Employee Benefits,
Centers Division, October 1, 1981 to June 30, 1982

President and Members:

California Education Code Section 85200 reads in part as follows:
"The total amount budgeted as the proposed expenditure of the community college district for each major classification of district expenditures listed in the district budget forms prescribed by the board of governors shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made from the undistributed reserve (appropriation for contingencies) to any expenditure classification or between expenditure classifications at any time by written resolution of the board of education of any district governed by a board of education, when filed with the county superintendent of schools and the county auditor, or by written resolution of the board of trustees of a community college district not governed by a board of education, when approved by the county superintendent of schools and filed with the county auditor. A resolution providing for the transfer from the undistributed reserve (appropriation for contingencies) to any expenditure classification must be approved by a two-thirds vote of the members of the governing board; a resolution providing for the transfer between expenditure classifications must be approved by a majority of the members of the governing board."

The following resolution is recommended for adoption:

WHEREAS: there has been a severe reduction of Federal funds for
Indochinese refugees, and

WHEREAS: the State has reduced our allocation of funds for the
Indochinese Training Project from approximately
\$900,000 to approximately \$73,000, and

WHEREAS: approximately 500 refugees per month continue to be
flown into California, and

WHEREAS: these people will be relegated to long term social
dependency unless they learn English, and

WHEREAS: our current ESL programs are already impacted, now
therefore be it

RESOLVED: That in accordance with Education Code Section 85200,
transfer be made in the General Fund effective
October 1, 1981:

From:	SFCCD Appn. A1 8944 90000 Centers Administration Appropriation for Contingencies	\$100,000
From:	SFCCD Appn. D1 6705 90000 College Administration Appropriation for Contingencies	\$100,000
To:	SFCCD Appn. A1 8944 13022 Centers Administration Instructors - Hourly (Major Budget Classification - Certificated Salaries)	\$183,500
To:	SFCCD Appn. A1 8944 30000 Centers Administration Employee Benefits (Major Budget Classification - Employee Benefits)	\$16,500

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this transfer on the accounts of the San Francisco Controller and the Community College District.

Submitted by, and
recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

(NOTE: THIS RESOLUTION REQUIRES FIVE (5) AFFIRMATIVE VOTES FOR ADOPTION).

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 311006-B2

Authorization to create two Temporary Instructor Schedule I positions in the Indochinese Training Project, Community College Centers Division, funded by the Department of Social Services, State of California, under the provisions of the Refugee Act of 1980 -- Public Law 96-212

President and Members:

The Community College Centers Division categorically funded programs' certificated personnel are given the same opportunity to become scheduled instructors, counselors and supervisors as the San Francisco Community College District certificated staff, when there is a need and it is in the best interests of a quality educational program. Therefore, the Community College Centers Division is requesting that the above positions be created in a specially funded program.

The funding period for the Indochinese Training Project for the academic year 1980-81 was from October 1, 1980 through September 30, 1981. The project has been funded for the 1981-82 academic year at approximately 8% of the amount of the 1980-81 funding. Therefore, the Indochinese Training Project will have only two scheduled positions, compared to the fifteen scheduled positions it had for the 1980-81 academic year.

California Education Code Section 87470 reads in part as follows:
"The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption:

RESOLVED: That effective October 1, 1981 through March 31, 1982, two Temporary Instructor Schedule I positions be created in the Indochinese Training Project, Community College Centers Division, to be funded by the Department of Social Services, State of California, under the provisions of the Refugee Act of 1980 -- Public Law 96-212;

FURTHER BE IT RESOLVED: That the two temporary certificated positions created herein are deemed categorically funded positions, to be occupied only when services are required and funds are provided for the grant program enumerated;

FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business are hereby authorized and directed to execute all documents necessary to record the creation of these positions on the accounts of the Controller and the Community College District.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B3
Authorization to create six Temporary Instructor
Schedule I positions, one Temporary Counselor
Schedule I position and two Temporary Supervisor
positions in the CETA-State Vocational Education
Program, Title II, Public Law 93-203, Community
College Skills Center, Community College Centers
Division

President and Members:

The Community College Centers Division categorically funded programs' certificated personnel are given the same opportunity to become scheduled instructors, counselors and supervisors as the San Francisco Community College District certificated staff, when there is a need and it is in the best interests of a quality educational program. Therefore, the Community College Centers Division is requesting that the above positions be created in a specially funded program.

California Education Code Section 87470 reads in part as follows:
"The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption:

RESOLVED: That effective October 1, 1981 through September 30, 1982, six Temporary Instructor Schedule I positions, one Temporary Counselor Schedule I position, and two Temporary Supervisor positions be created in the Community College Skills Center, Community College Centers Division, to be funded by CETA-State Vocational Education Program, Title II, Public Law 93-203;

FURTHER BE IT RESOLVED: That the nine temporary certificated positions created herein are deemed categorically funded positions, to be occupied only when services are required and funds are provided for the grant program enumerated;

FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business are hereby authorized and directed to execute all documents necessary to record the creation of these positions on the accounts of the Controller and the Community College District.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B4
Authorization to abolish one 1228 Senior Testing Technician
position and create two Counselor Schedule I positions,
Community College Centers Division

President and Members:

The Community College Centers Division is hereby requesting that one 1228 Senior Testing Technician position be abolished and one Counselor Schedule I position be created in the Experimental/Career Guidance Center Program, in order to provide a much needed educational component of the Career Guidance Center Program, and one Counselor Schedule I position be created in the Downtown Community College Center to provide needed counseling services.

The following resolution is recommended for adoption:

RESOLVED: That effective October 7, 1981, one 1228 Senior Testing Technician position be abolished and one Counselor Schedule I position be created in the Experimental/Career Guidance Center Program and one Counselor Schedule I position be created in the Downtown Community College Center, Community College Centers Division;

FURTHER BE IT RESOLVED: That authorization be and is hereby given for the following General Fund transfer to fund the above positions:

FROM:	SFCCD Appn. Al 8944 13022	\$28,839
	Centers Administration - Instructors, Hourly (Major Budget Classification - Certificated Salaries)	
FROM:	SFCCD Appn. Al 8682 22010	12,285
	Career Guidance Center - 1228 Sr. Testing Technician (Major Budget Classification - Classified Salaries)	
TO:	SFCCD Appn. Al 8682 12040	\$20,562
	Career Guidance Center - Counselors, Schedule I (Major Budget Classification - Certificated Salaries)	
TO:	SFCCD Appn. Al 8929 12040	20,562
	Downtown CCC - Counselors, Schedule I (Major Budget Classification - Certificated Salaries)	

FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this transfer on the accounts of the San Francisco Controller and the Community College District.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B5
Authorization to transfer \$10,640 from
Classified Temporary Salaries to
Classified Permanent Salaries to create
and fund one Financial Aid Assistant
for the Financial Aid Department, College Division

President and Members:

Even though the College has budgeted several permanent and temporary 1487 positions, only two of them are filled on a permanent basis. There has been only one Civil Service examination since the 1487 classification was created in 1974. Recently, however, the Financial Aid Assistant examination was given by Civil Service, and a new eligibility list has become available.

In view of the continuing need for all the Financial Aid Assistants' services, the one remaining temporary position should be deleted and a new permanent position should be created with funds transferred from the temporary position.

The following resolution is recommended for adoption:

RESOLVED: That effective October 7, 1981, one Financial Aid Assistant position be created for City College of San Francisco in the Financial Aid Department;

FURTHER BE IT RESOLVED: That authorization is hereby given for the following General Fund transfer to fund the above newly created position;

FROM:	SFCCD Appn. C1-6430-22012	\$10,640
	Financial Aid, Classified Temporary Salaries	
	(Major Budget Classification - Classified Salaries)	

TO:	SFCCD Appn. C1-6430-22010	\$10,640
	Financial Aid - Classified Permanent Salaries	
	(Major Budget Classification - Classified Salaries)	

FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this transfer in the accounts of the San Francisco Controller and the Community College District.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Reviewed and approved
as to finance by:

Kenneth S. Washington
President

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B6
Authorization to transfer \$245,600 from the
Appropriation for Contingencies to Classified
Salaries and to Certificated Salaries, College
Division

President and Members:

Because of increased student enrollments in both the Day and Evening Divisions at City College of San Francisco, the Certificated Salaries accounts, Instructors Hourly and Counselors Hourly, and the Classified Salaries account, College Aides, Temporary Salaries, need additional funds to meet the additional instructional, student service, and clerical needs of departments.

For the Fall 1981 semester approximately 2,200 more students than the previous Fall 1980 semester were enrolled. The College had to add 22 sections of ESL, 54 sections of Foreign Languages and 48 other departmental sections in the Evening Division. Thus, the budgeted amounts among the various departments for Instructors Hourly, Counselors Hourly, and College Aides, Temporary Salaries, are inadequate to meet these increased demands.

California Education Code Section 85200 reads in part as follows:

"The total amount budgeted as the proposed expenditure of the community college district for each major classification of district expenditures listed in the district budget forms prescribed by the board of governors shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made from the undistributed reserve (appropriation for contingencies) to any expenditure classification or between expenditure classifications at any time by written resolution of the board of education of any district governed by a board of education, when filed with the county superintendent of schools and the county auditor, or by written resolution of the board of trustees of a community college district not governed by a board of education, when approved by the county superintendent of schools and filed with the county auditor. A resolution providing for the transfer from the undistributed reserve (appropriation for contingencies) to any expenditure classification must be approved by a two-thirds vote of the governing board; a resolution providing for the transfer between expenditure classifications must be approved by a majority of the members of the governing board."

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section
85200 a transfer be made in the General Fund

From:	SFCCD Appn. C1-6705-90000	\$245,600
	College Administration	
	Appropriation for Contingencies	

To:	SFCCD Appn. Cl-6010-13022	\$125,000
	Office of Instruction	
	Instructors Hourly	
	(Major Budget Classification -	
	Certificated Salaries)	
	SFCCD Appn. Cl-5410-13022	\$100,000
	Evening Classes	
	Instructors Hourly	
	(Major Budget Classification -	
	Certificated Salaries)	
	SFCCD Appn. Cl-5310-14042	\$ 3,000
	Counseling	
	Counselors Hourly	
	(Major Budget Classification -	
	Certificated Salaries)	
	SFCCD Appn. Cl-6710-24022	\$ 17,600
	College Business Office	
	College Aides - Temporary Salaries	
	(Major Budget Classification -	
	Classified Salaries)	

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this transfer on the accounts of the San Francisco Controller and the Community College District.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Kenneth S. Washington, President
City College of San Francisco

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

(NOTE: THIS RESOLUTION REQUIRES FIVE (5)
AFFIRMATIVE VOTES FOR ADOPTION)

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

10/6/81 - B6 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B7
Appropriating \$157,096 received from the Chancellor's
Office of the California Community Colleges under the
Vocational Education Amendments of 1976 (P.L. 94-482)
Subpart 2 (Basic Grant - Unrestricted) for fiscal year
1981-82, City College.

President and Members:

By Governing Board Resolution No. 810707-B8 the San Francisco Community College District was authorized to submit an application for funds under the Vocational Education Amendments of 1976 (P.L. 94-482) for the fiscal year 1981-82. City College has been funded in the amount of \$157,096 under Subpart 2 (Basic Grant - Unrestricted) of Part A of the Act. Funds approved for the San Francisco Community College District will be obtained as reimbursements upon filing a claim with the Chancellor's Office, California Community Colleges, at the end of the current fiscal year for expenditures incurred in said year in accordance with the guidelines of the said financial assistance program.

City College desires to use these funds to improve and expand vocational education program offerings. The total project cost is \$314,192 and the sources of funding are as follows:

California Community Colleges - VEA Subpart 2 (Unrestricted)

Direct Costs	\$157,096
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SFCCD

Cash Contribution - Instruction	\$157,096
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Total Project Cost	\$314,192
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The SFCCD matching cash contribution (100% of direct costs) of \$157,096 is available in the 1981-82 SFCCD appropriation as follows:

C1 0508 11020	\$157,096
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Total SFCCD Matching Cash Contribution	\$157,096
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The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

Federal Income from State Sources

Vocational Education Amendments of 1976,
Subpart 2 (Basic Grant - Unrestricted) \$157,096

Expenditures

City College VEA Subpart 2
(Unrestricted) Program \$157,096

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the United States Government and/or the California Community Colleges in the administration of said program.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Kelly
Assistant Dean of Instruction
City College

Jun Iwamoto
Vice Chancellor, Business

Juanita U. Pascual
Vice President, Administrative Services
City College

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Kenneth S. Washington
President
City College

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B8
Appropriating \$66,027 received from the Chancellor's
Office of the California Community Colleges under the
Vocational Education Amendments of 1976 (P.L. 94-482)
Subpart 2 (Basic Grant--Restricted--Disadvantaged and
Handicapped) for fiscal year 1981-82, City College.

President and Members:

By Governing Board Resolution No. 810707-B8 the San Francisco Community College District was authorized to submit an application for funds under the Vocational Education Amendments of 1976 (P.L. 94-482) for the fiscal year 1981-82. City College has been funded in the amount of \$66,027 under Subpart 2 (Basic Grant--Restricted--Disadvantaged and Handicapped) of Part A of the Act. Funds approved for the San Francisco Community College District will be obtained as reimbursements upon filing a claim with the Chancellor's Office, California Community Colleges, at the end of the current fiscal year for expenditures incurred in said year in accordance with the guidelines of the said financial assistance program.

City College desires to use these funds to improve and expand vocational education program offerings for and assistance to disadvantaged and handicapped occupational students. The total project cost is \$132,054 and the sources of funding are as follows:

California Community Colleges - VEA Subpart 2 (Restricted)

Direct Costs	\$ 66,027
SFCCD	
Cash Contribution	\$ 66,027
Total Project Cost	\$132,054

The SFCCD matching cash contribution (100% of direct costs) of \$66,027 is available in the 1981-82 SFCCD appropriation as follows:

C1 0501 11020	\$ 40,579
C1 6465 11020	\$ 18,970
C1 6465 13022	\$ 6,478
Total SFCCD Matching Cash Contribution	\$ 66,027

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget, and use any unbudgeted income provided during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

Federal Income from State Sources

Vocational Education Amendments of 1976,
Subpart 2 (Basic Grant--Restricted) \$62,027

Expenditures

City College VEA Subpart 2 (Restricted)
Program--Disadvantaged \$40,579

City College VEA Subpart 2 (Restricted)
Program--Handicapped \$25,448

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the United States Government and/or the California Community Colleges in the administration of said program.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Kelly
Assistant Dean of Instruction
City College

Jun Iwamoto
Vice Chancellor, Business

Juanita U. Pascual
Vice President, Administrative Services
City College

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Kenneth S. Washington
President
City College

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B9
Appropriating \$24,322 received from the Chancellor's
Office of the California Community Colleges under the
Vocational Education Amendments of 1976 (P.L. 94-482)
Subpart 3 (Program Improvement and Supportive Services)
for fiscal year 1981-82, City College.

President and Members:

By Governing Board Resolution No. 810707-B8 the San Francisco Community College District was authorized to submit an application for funds under the Vocational Education Amendments of 1976 (P.L. 94-482) for the fiscal year 1981-82. City College has been funded in the amount of \$24,322 under Subpart 3 (Program Improvement and Supportive Services) of Part A of the Act. Funds approved for the San Francisco Community College District will be obtained as reimbursements upon filing a claim with the Chancellor's Office, California Community Colleges, at the end of the current fiscal year for expenditures incurred in said year in accordance with the guidelines of the said financial assistance program.

City College desires to use these funds to support gender equity activities and provide counseling and supportive services in the area of vocational education. The total project cost per this application is \$48,644 and the sources of funding are as follows:

California Community Colleges - VEA Subpart 3

Direct Costs	\$24,322
SFCCD	
Cash Contribution	\$24,322
Total Project Cost	\$48,644

The SFCCD matching cash contribution (100% of direct costs) of \$24,322 is available in the 1981-82 SFCCD appropriation as follows:

C1 0508 11020	\$24,322
Total SFCCD matching cash contribution	\$24,322

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget, and use any unbudgeted income provided during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

Federal Income from State Sources

Vocational Education Amendments of
1976, Subpart 3 (Program Improvement
and Supportive Services) \$24,322

Expenditures

City College VEA Subpart 3 Program \$24,322

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or
Vice Chancellor, Business, are hereby
authorized to execute all documents necessary to record this budget
revision on the accounts of the Controller and the Community College
District and to submit any and all reports required by the United
States Government and/or the California Community Colleges in the
administration of said program.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Kelly
Assistant Dean of Instruction
City College

Jun Iwamoto
Vice Chancellor, Business

Juanita U. Pascual
Vice President, Administrative Services
City College

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Kenneth S. Washington
President
City College

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B10
Appropriating \$9,083 received from the Chancellor's
Office of the California Community Colleges under the
Vocational Education Amendments of 1976 (P.L. 94-482)
Subpart 4 (Special Programs/Services for Disadvantaged
Persons) for fiscal year 1981-82, City College.

President and Members:

By Governing Board Resolution No. 810707-B8 the San Francisco Community College District was authorized to submit an application for funds under the Vocational Education Amendments of 1976 (P.L. 94-482) for the fiscal year 1981-82. City College has been funded in the amount of \$9,083 under Subpart 4 (Special Programs/Services for Disadvantaged Persons) of Part A of the Act. Funds approved for the San Francisco Community College District will be obtained as reimbursements upon filing a claim with the Chancellor's Office, California Community Colleges, at the end of the current fiscal year for expenditures incurred in said year in accordance with the guidelines of the said financial assistance program.

City College desires to use these funds to support a communications skills program for students in the allied health fields. The total project cost per this application is \$9,083. There is no requirement for local matching funds.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

Federal Income from State Sources

Vocational Education Amendments of 1976, Subpart 4 (Special Programs/Services for Disadvantaged Persons)	\$9,083
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Expenditures

City College VEA Subpart 4 Program	\$9,083
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FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the United States Government and/or the California Community Colleges in the administration of said program.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Kelly
Assistant Dean of Instruction
City College

Jun Iwamoto
Vice Chancellor, Business

Juanita U. Pascual
Vice President, Administrative Services
City College

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Kenneth S. Washington
President
City College

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B11
Amending Resolutions No. 800819-B5 and 810804-B8
appropriating funds from the Chancellor's Office,
California Community Colleges, Fund for Instructional
Improvement for the production of a television
documentary by substituting \$11,200 for the period
July 1, 1980 to April 30, 1982 in place of \$10,000
for the period July 1, 1980 to December 31, 1981.

President and Members:

On April 4, 1980, by Resolution No. 800422-B6, the Governing Board authorized the submission of an application to the Fund for Instructional Improvement for funds to prepare a television documentary on community college governance. The College received a grant of \$10,000 in support of this project. The project was completed and viewed by a representative of the Fund for Instructional Improvement. After the viewing, the representative authorized an additional expenditure of \$1,200 to prepare the videotape for public television. The additional project costs are funded entirely by the grantor; no district matching funds are required.

The following resolution is recommended for adoption:

WHEREAS: The Governing Board adopted Resolution Nos. 800819-B5 and 810804-B8 appropriating \$10,000 from the Fund for Instructional Improvement, City College, for the period July 1, 1980 to December 31, 1981, and

WHEREAS: The Fund for Instructional Improvement has now awarded an additional \$1,200 and extended the program period to April 30, 1982, now therefore be it

RESOLVED: That Governing Board Resolution Nos. 800819-B5 and 810804-B8 appropriating \$10,000 from the Fund for Instructional Improvement, City College, for the period June 30, 1980 to December 31, 1981 be amended to appropriate \$11,200 for the period July 1, 1980 to April 30, 1982.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Kelly
Assistant Dean of Instruction
City College

Jun Iwamoto
Vice Chancellor, Business

Juanita U. Pascual
Vice President, Administrative Services
City College

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Kenneth S. Washington
President
City College

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B12

Authorizing contract with Diane Hambrick, M.D., to provide consultation services to the City College of San Francisco Student Health Department, for a maximum of 80 hours, October 19, 1981 to June 30, 1982, \$3,200

President and Members:

The Student Health Department of City College of San Francisco need the services of Dr. Diane Hambrick to develop and approve the "standardized procedures" of the Department and to bring Student Health Services into compliance with the Nurse Practice Act of 1980. Dr. Hambrick is a licensed physician with a specialty in family medicine, clinical experience in a variety of urban settings, and considerable experience with nurses in the extended role. She was recommended by the John Hale Medical Society.

Execution of this agreement with Diane Hambrick, M.D., is necessary to provide the excellent quality of health care to City College of San Francisco students.

As delineated in the California Business and Professional Code for Laws Relating to Nursing Education, Licensure, & Practice with Rules & Regulations, Board of Registered Nursing, 1980, standardized procedures are necessary for the operation of a health care service. "Standardized procedures" as used in these sections are "Policies and protocols developed through collaboration among administrators and health professionals, including physicians and nurses, by an organized health care system which is not a health facility licensed pursuant to Chapter 2 (commencing with Section 1250) of Division 2 of Health and Safety Code."

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District contract with Diane Hambrick, M.D., to provide consultation services to the City College of San Francisco Student Health Department for a total of 80 hours at the rate of \$40 per hour between October 19, 1981 and June 30, 1982 for the total amount of \$3,200.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Submitted by,

Willis F. Kirk, Associate Dean
Testing and Guidance

Juanita U. Pascual, Vice President
Administrative Services

Kenneth S. Washington, President
City College of San Francisco

Reviewed and Approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for Adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B13
Appropriating \$73,150 from the Department of Social Services,
State of California for funding an ESL program for Indochinese
Refugees, Community College Centers, October 1, 1981 through
March 31, 1982.

President and Members:

On June 2, 1981, by Resolution No. 810602-B13, the Governing Board approved the application by the Community College Centers to the State Department of Social Services for funds to conduct an ESL and Employment program for Indochinese adults. We have been notified by the Department of Social Services that the application has been approved for an ESL component only, for an amount of \$73,150, for the period October 1, 1981 through March 31, 1982.

Facilities for the program will be provided by the District at John Hancock School, Chinatown/North Beach Community College Center.

The total project costs and the sources of funding are as follows:

Department of Social Services	\$ 73,150
SFCCD Cash Contributions	3,150
Total Project Costs	76,300

The SFCCD cash contribution of \$3,150 is available in the SFCCD appropriation as follows.

SO-9510-62000	\$ 3,150
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The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from any source other than local property taxes or the State School Fund, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period October 1, 1981 through March 31, 1982.

Federal Income through State Sources

Department of Social Services	\$ 73,150
Indochina Migration and Refugee Assistance Act (P.L. 94-23) as amended.	

Expenditures

Indochinese Training Project	\$ 73,150
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FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the Department of Social Services,

State of California in the administration of said program.

Submitted by,

Reviewed and approved
as to finance by:

Hilary Hsu, Director
Business Services

Carlos Ramirez, Vice President
Instructional Services

Jun Iwamoto
Vice Chancellor, Business

Laurent Broussal, President
Community College Centers

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B14
Appropriating \$157,094 of funds approved by
the Chancellor's Office of the California
Community Colleges under the Vocational Education
Amendments of 1976 (P.L. 94-482), Sub-Part 2 of
Part A - Basic Grant (Unrestricted) for the fiscal
year of 1981-82, Community College Centers.

President and Members:

On July 7, 1981, by Resolution No. 810707-B8, the Governing Board authorized the SFCCD to submit an application for funds under the Vocational Education Amendments of 1976 (P.L. 94-482), Sub-Parts 2, 3, 4, and 5 of Part A for the fiscal year 1981-82, in the amount of \$535,996, for the Community College Centers and the City College of San Francisco. The Chancellor's Office of the California Community Colleges has approved the Community College Centers' application for Sub-Part 2 of Part A - Basic Grant (Unrestricted) for the fiscal year 1981-82, in the amount of \$157,094.

Funds approved for the Community College Centers will be obtained as reimbursements upon filing a claim with the Chancellor's Office, California Community Colleges, at the end of the current fiscal year for expenditures in said year, in accordance with the guidelines of the said financial assistance program.

The Community College Centers desires to use the funds to improve and expand vocational education programs and services. The total project cost per this section of the application is \$314,188., and the source of funding is as follows:

CALIFORNIA COMMUNITY COLLEGES -- V.E.A. SUB-PART 2 OF PART A
Basic Grant (Unrestricted)

Direct Costs	\$157,094
SFCCD Cash Contribution	<u>\$157,094</u>
Total Program Cost:	\$314,188

The SFCCD matching cash contribution (100% of direct cost) of \$157,094 is available in the 1981-82 SFCCD appropriation as follows:

A1-8853-12010	\$ 38,604
A1-8920-12080	\$ 29,508
A1-8929-12080	\$ 32,406
A1-8944-12010	\$ 40,440
A1-8929-12020	<u>\$ 16,136</u>

Total SFCCD Matching Cash Contribution:	\$157,094
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The following resolution is recommended for adoption:

RESOLVED: In accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

Federal Income from State Sources

Vocational Education Amendments of 1976	\$157,094
Sub-Part 2 of Part A - Basic Grant, "unrestricted."	

Expenditures

Community College Centers VEA Sub-Part 2 of Part A - Basic Grant, "unrestricted," Program.	\$157,094
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FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the United States Government and/or the California Community Colleges in the administration of said program.

Submitted by,

Hilary Hsu
Director, Business Services
Community College Centers

Carlos Brazil Ramirez
Vice President
Instructional Services
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Laurent Broussal
President
Community College Centers

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B15
Appropriating \$74,703 of funds approved by the
Chancellor's Office of the California Community
Colleges under the Vocational Education Amend-
ments of 1976 (P.L. 94-482), Sub-Part 2 of Part
A - Basic Grant, "restricted," Disadvantaged,
Limited English Speaking, and Handicapped for
fiscal year 1981-82, Community College Centers.

President and Members:

On July 7, 1981, by Resolution No. 810707-B8, the Governing Board authorized the SFCCD to submit an application for funds under the Vocational Education Amendments of 1976 (P.L. 94-482), Sub-Parts 2, 3, 4, and 5 of Part A for fiscal year 1981-82, in the amount of \$535,996, for the Community College Centers and the City College of San Francisco. The Chancellor's Office of the California Community Colleges has approved the Community College Centers' application for Sub-Part 2 of Part A - Basic Grant (Restricted) Disadvantaged, Limited English Speaking and Handicapped for the fiscal year 1981-82, in the amount of \$74,703.

Funds approved for the Community College Centers will be obtained as reimbursements upon filing a claim with the Chancellor's Office, California Community Colleges, at the end of the current fiscal year for expenditures in said year, in accordance with the guidelines of the said financial assistance program.

The Community College Centers desires to use the funds to improve and expand vocational education programs and services. The total project cost per this section of the application is \$149,406., and the source of funding is as follows:

CALIFORNIA COMMUNITY COLLEGES -- V.E.A. SUB-PART 2 OF PART A

Direct Costs: Disadvantaged	\$40,579
Limited English	
Speaking	\$ 8,677
Handicapped	\$25,447
SFCCD Cash	
Contribution	\$74,703
Total Program Cost:	\$149,406

The SFCCD matching cash contribution (100% of direct cost) of \$74,703 is available in the 1981-82 appropriation as follows:

<u>Disadvantaged</u>	
Al-8950-22010 (1424)	\$14,616
Al-8950-22010 (1444) (% of)	\$ 8,371
Al-8950-22010 (1487)	<u>\$17,592</u>
Subtotal, Disadvantaged	\$40,579

811006-B15

Page 1 of 3

Limited English Speaking

Al-8913-11020 (310-SL) (% of) \$ 8,677

Handicapped

Al-8916-12010 (% of) \$ 8,482

Al-8916-12040 (% of) \$ 8,482

Al-8916-11020 (% of) \$ 8,483

Sub-total, Handicapped \$25,447

Grand Total, Sub-Part 2 (Restricted): \$74,703

Total SFCCD Matching Cash

Contribution: \$74,703

The following resolution is recommended for adoption:

RESOLVED: In accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

Federal Income from State Sources

Vocational Education Amendments of 1976

Sub-Part 2 of Part A, Basic Grant "Restricted"

Disadvantaged: \$40,579

Limited English Speaking: \$ 8,677

Handicapped: \$25,447

Expenditures

Community College Centers VEA Sub-Part 2
of Part A, "Restricted"

Disadvantaged: \$40,579

Limited English Speaking: \$ 8,677

Handicapped: \$25,447

FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the United States Government and/or the California Community Colleges in the administration of said program.

Submitted by,

Hilary Hsu
Director, Business Services
Community College Centers

Carlos Brazil Ramirez
Vice President
Instructional Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor
Business

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

811006-B 15
Page 3 of 3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B 16
Appropriating \$24,319 of funds approved by the
Chancellor's Office of the California Community
Colleges under the Vocational Education Amend-
ments of 1976 (P.L. 94-482), Sub-Part 3 of Part
A - Program Improvement and Supportive Services
for fiscal year 1981-82, Community College Centers.

President and Members:

On July 7, 1981, by Resolution No. 810707-B8, the Governing Board authorized the SFCCD to submit an application for funds under the Vocational Education Amendments of 1976 (P.L. 94-482), Sub-Parts 2, 3, 4, and 5 of Part A for fiscal year 1981-82, in the amount of \$535,996, for the Community College Centers and the City College of San Francisco. The Chancellor's Office of the California Community Colleges has approved the Community College Centers' application for Sub-Part 3 of Part A - Program Improvement and Supportive Services for the fiscal year 1981-82, in the amount of \$24,319.

Funds approved for the Community College Centers will be obtained as reimbursements upon filing a claim with the Chancellor's Office, California Community Colleges, at the end of the current fiscal year for expenditures in said year, in accordance with the guidelines of the said financial assistance program.

The Community College Centers desires to use the funds to improve and expand vocational education programs and services. The total project cost per this section of the application is \$48,638., and the source of funding is as follows:

CALIFORNIA COMMUNITY COLLEGES -- V.E.A. SUB-PART 3 OF PART A

Direct Costs	\$24,319
SFCCD Cash Contribution	<u>\$24,319</u>
Total Program Cost:	\$48,638

The SFCCD matching cash contribution (100% of direct cost) of \$24,319 is available in the 1981-82 SFCCD appropriation as follows:

AI-8682-12040	<u>\$24,319</u>
Total SFCCD Matching Cash Contribution:	\$24,319

The following resolution is recommended for adoption:

RESOLVED: In accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

Federal Income from State Sources

Vocational Education Amendments of 1976	\$24,319
Sub-Part 3 of Part A, Program Improvement and Support Services	

Expenditures

Community College Centers VEA Sub-Part 3 of Part A - Program.	\$24,319
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FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the United States Government and/or the California Community Colleges in the administration of said program.

Submitted by,

Hilary Hsu
Director, Business Services
Community College Centers

Carlos Brazil Ramirez
Vice President
Instructional Services
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Laurent Broussal
President
Community College Centers

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

811006-B16 Page 2 of 2

Subject: Resolution No. 811006-B17
Appropriation of \$9,082 of funds approved by
the Chancellor's Office of the California
Community Colleges under the Vocational Edu-
cation Amendments of 1976 (P.L. 94-482), Sub-
Part 4 of Part A - Special Programs for the
Disadvantaged for the fiscal year 1981-82,
Community College Centers.

President and Members:

On July 7, 1981, by Resolution No. 810707-B8, the Governing Board authorized the SFCCD to submit an application for funds under the Vocational Education Amendments of 1976 (P.L. 94-482), Sub-Parts 2, 3, 4, and 5 of Part A for the fiscal year 1981-82, in the amount of \$535,996, for the Community College Centers and the City College of San Francisco. The Chancellor's Office of the California Community Colleges has approved the Community College Centers' application for Sub-Part 4 of Part A - Special Programs for the Disadvantaged for fiscal year 1981-82, in the amount of \$9,082.

Funds approved for the Community College Centers will be obtained as reimbursements upon filing a claim with the Chancellor's Office, California Community Colleges, at the end of the current fiscal year for expenditures in said year, in accordance with the guidelines for the said financial assistance program.

The Community College Centers desires to use the funds to improve and expand vocational education programs and services. The total project cost per this section of the application is \$9,082., and the source of funding is as follows:

CALIFORNIA COMMUNITY COLLEGES -- V.E.A. SUB-PART 4 OF PART A
Special Programs for the Disadvantaged

Direct Costs	\$9,082
Total Project Cost:	\$9,082

Matching funds are not required for Sub-Part 4 of Part A by the San Francisco Community College District.

The following resolution is recommended for adoption:

RESOLVED: In accordance with Education Code 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

Federal Income from State Sources

Vocational Education Amendments of 1976 \$9,082
Sub-Part 4 of Part A - Special Programs
for the Disadvantaged

Expenditures

Community College Centers VEA Sub-Part 4 \$9,082
of Part A - Special Programs for the Dis-
advantaged

FURTHER BE IT RESOLVED: That the Chancellor/Superintendent
and/or Vice Chancellor, Business, are
hereby authorizws to execute all documents necessary to record this budget
revision on the accounts of the Controller and the Community College Dis-
trict and to submit any and all reports required by the United States Gov-
ernment and/or the California Community Colleges in the administration of
said program.

Submitted by,

Hilary Hsu
Director, Business Services
Community College Centers

Carlos Brazil Ramirez
Vice President
Instructional Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B18
Appropriating \$14,270 of funds approved by the
Chancellor's Office of the California Community
Colleges under the Vocational Education Amend-
ments of 1976 (P.L. 94-482), Sub-Part 5B of Part
A - Consumer Homemaking Education in Economically
Depressed Areas for fiscal year 1981-82, Community
College Centers.

President and Members:

On July 7, 1981, by Resolution No. 810707-B8, the Governing Board authorized the SFCCD to submit an application for funds under the Vocational Education Amendments of 1976 (P.L. 94-482), Sub-Parts 2, 3, 4, and 5 of Part A for fiscal year 1981-82, in the amount of \$535,996, for the Community College Centers and the City College of San Francisco. The Chancellor's Office of the California Community Colleges has approved the Community College Centers' application for Sub-Part 5B of Part A- Consumer Homemaking Education in Economically Depressed Areas for fiscal year 1981-82, in the amount of \$14,270.

Funds approved for the Community College Centers will be obtained as reimbursements upon filing a claim with the Chancellor's Office, California Community Colleges, at the end of the current fiscal year for expenditures in said year, in accordance with the guidelines of the said financial assistance program.

The Community College Centers desires to use the funds to improve and expand vocational education programs and services. The total project cost per this section of the application is \$15,697, and the source of funding is as follows:

CALIFORNIA COMMUNITY COLLEGES -- V.E.A. SUB-PART 5B of PART A
Consumer Homemaking Education in Economically Depressed Areas

Direct Costs	\$14,270
SFCCD Cash Contribution	<u>\$ 1,427</u>
Total Program Cost:	\$15,697

The SFCCD matching cash contribution (10% of direct cost) of \$1,427 is available in the 1981-82 SFCCD appropriation as follows:

A1-8937-11020 (310)	\$1,427
Total SFCCD Matching Cash Contribution:	\$1,427

The following resolution is recommended for adoption:

RESOLVED: In accordance with Education Code Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from federal or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

Federal Income from State Sources

Vocational Education Amendments of 1976	\$14,270
Sub-Part 5B of Part A, Consumer Homemaking Education in Economically Depressed Areas	

Expenditures

Community College Centers VEA Sub-Part 5B of Part A - Consumer Homemaking Education in Economically Depressed Areas	\$14,270
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FURTHER BE IT RESOLVED: That the Chancellor/Superintendent and/or Vice-Chancellor, Business, are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the United States Government and/or the California Community Colleges in the administration of said program.

Submitted by,

Hilary Hsu
Director, Business Services
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Carlos Brazil Ramirez
Vice President
Instructional Services
Community College Centers

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

Laurent Broussal
President
Community College Centers

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B19
Authorization to enter into a contract with Canteen Food
and Vending Service, Division of Canteen Corporation, for
vending service at the Downtown Community College Center,
for the period October 1, 1981 to June 30, 1982, Community
College Centers.

President and Members:

In July, 1981, a request for proposals for food and soft drink vending machine service for the Downtown Center was developed and sent to thirty-two vendors. Three proposals were received and evaluated. Canteen Food and Vending Service was recommended on the basis of percent of gross sales offered to the District as commission, prices charged for products dispensed, variety and quality of products dispensed, and service characteristics. Canteen Food and Vending Service is our current contractor at the Downtown Center. The present contract ended September 30, 1981.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Canteen Food and Vending Service to obtain vending machine service for the Downtown Community College Center for the period October 1, 1981 to June 30, 1982.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Reviewed and approved as
to finance by:

Carolyn Biesiadecki
Director
Downtown Community College Center

Jun Iwamoto
Vice Chancellor, Business

Hilary Hsu
Director, Business Services

Recommended for adoption:

Laurent Broussal
President
Community College Centers

Herbert M. Sussman
Chancellor Superintendent

10/6/81 - B 19

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B20
Amending Resolution No. 810707-B5 authorizing renewal of contract with James G. Seely to obtain legal advice by substituting the period July 1, 1981 to September 30, 1981 in place of July 1, 1981 to December 31, 1981; and authorizing a contract with James G. Seely to obtain legal advice, October 1, 1981 to June 30, 1982,
District Office

President and Members:

The Governing Board has contracted with James G. Seely for legal advice since May 1979. The present contract must be amended and renewed in order for Mr. Seely to continue his services to the District.

California Education Code Section 72419.5 reads in part as follows: "Anything in a city, county, or city and county charter to the contrary notwithstanding, the governing board of any community college district or the governing boards of any community college districts and any county superintendent of schools may, in lieu of appointing an administrative adviser pursuant to Section 72419, appoint a legal counsel and fix and order paid such counsel's compensation as an employee or as an independent contractor. The duties of the legal counsel may include rendering legal advice...."

The following resolution is recommended for adoption:

WHEREAS: The Governing Board on July 7, 1981 adopted Resolution No. 810707-B5 authorizing renewal of contract with James G. Seely to obtain legal advice, July 1, 1981 to December 31, 1981, District Office, and

WHEREAS: It is necessary that the present contract be amended to substitute the period July 1, 1981 to September 30, 1981 in place of July 1, 1981 to December 31, 1981; and to authorize a contract for continuing legal services with James G. Seely for the term, October 1, 1981 to June 30, 1982.

NOW THEREFORE BE IT RESOLVED:

Section 1 - That Governing Board Resolution No. 810707-B5 be amended by substituting the period July 1, 1981 to September 30, 1981 in place of July 1, 1981 to December 31, 1981, and by providing that James G. Seely shall bill the SFCCD for all legal services rendered from July 1, 1981 to September 30, 1981 in excess of 60 hours (being an average of 20 hours per month for the period July 1, 1981 to September 30, 1981) at the rate of \$50.00 per hour, not to exceed 100 excess hours.

Section 2 - That the SFCCD contract with James G. Seely to obtain legal advice consisting of (1) attending and, when appropriate, participating in all Governing Board meetings, regular, special and closed sessions, and such Governing Board committee meetings and staff meetings as requested by the Chancellor Superintendent; (2) rendering additional hours of legal service upon request; and (3) preparing and conducting SFCCD litigation as specifically assigned by the Governing Board, for the period October 1, 1981 to June 30, 1982.

Section 3 - That James G. Seely be compensated monthly for the services described in Section 2, paragraph (1) of this resolution at the rate of \$1,000.00 per month for the period October 1, 1981 to June 30, 1982; and monthly for the services described in Section 2, paragraphs (2) and (3) at the rate of \$50.00 per hour for the period October 1, 1981 to December 31, 1981, and at the rate of \$55.00 per hour for the period January 1, 1982 to June 30, 1982, subject to the availability of funds for this purpose in the budget and adoption of a "C" resolution for this purpose by the Governing Board.

Section 4 - That the Governing Board on or before April 1, 1982, shall notify James G. Seely of its intention to renew or not to renew the contract beyond June 30, 1982.

Section 5 - That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute such amendment and contract on behalf of the SFCCD.

Submitted by, and
recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-B21
Reappropriating \$2,000,000 in the Special Reserve Fund
to the Mission Community College Center

President and Members:

The Mission Community College Center is one of the centers without a permanent facility. We have been negotiating with the SFUSD for additional space for many of our programs. It would be desirable to find a semi-permanent facility for the Mission Community College Center as the current lease for 160 South Van Ness Avenue expires on June 30, 1982. Funding the Mission Community College Center is likely to enhance our chances for finding a suitable semi-permanent facility.

The following resolution is recommended for adoption:

RESOLVED: That reappropriation be made in the Special Reserve Fund as follows:

From: SFCCD Appn. No. S9 9240 57015 Cloud Hall East Reserve for Claims and Judgments - Construction	\$582,570.00
From: SFCCD Appn. No. S5 9240 62000 Cloud Hall East Buildings	\$221,436.13
From: SFCCD Appn. No. S5 9240 64000 Cloud Hall East Equipment	\$7,947.34
From: SFCCD Appn. No. S4 9240 62000 Cloud Hall East Buildings	\$3,316.16
From: SFCCD Appn. No. S9 9270 57016 Downtown Center Reserve for Claims and Judgments - Construction	\$673,190.00
From: SFCCD Appn. No. S6 9270 62000 Downtown Center Buildings	\$25,000.00
From: SFCCD Appn. No. S7 9720 62000 District Maintenance Facility Buildings	\$99,826.00
From: SFCCD Appn. No. S6 9720 61100 District Maintenance Facility Site Acquisition	\$34,224.10

From: SFCCD Appn. No. S6 9720 62000 District Maintenance Facility Buildings	\$168,564.50
From: SFCCD Appn. No. S6 9720 64000 District Maintenance Facility Equipment	\$100,000.00
From: SFCCD Appn. No. S0 9020 62000 District Maintenance Facility Buildings	\$83,925.77
To: SFCCD Appn. No. S1 9040 62000 Mission Community College Center Buildings	\$2,000,000.00

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to record these transactions on the accounts of the San Francisco Controller and the Community College District.

Submitted by, and
recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-C1
Procurement of equipment, supplies, services, etc.,
less than \$3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than \$3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$85,618.49 in individual amounts of less than \$3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

<u>NUMBERS</u>	<u>NUMBERS</u>	<u>NUMBERS</u>		
52041	52238 - 52240	52706 - 52710		
52055	52268 - 52270	52716 - 52717		
52056	52276 - 52280	52749 - 52750		
52065 - 52067	52316 - 52320	52910		
52089 - 52099	52338 - 52340	52938 - 52939		
52106	52348 - 52349	52944		
52119	52413 - 52415	52966 - 52969		
52127 - 52130	52427 - 52440	53000		
52156 - 52160	52496 - 52500	53110		
52165 - 52170	52626	53162		
52188 - 52200	52637 - 52640			
52216	52676 - 52679			
			TOTAL	\$58,884.72

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>AMOUNT</u>		
1031-C	\$ 500.00		
1041-B	1,460.00		
1401-C	2,400.00		
1663	2,700.00		
1664	<u>1,350.00</u>		
		TOTAL	\$8,410.00

MISCELLANEOUS ENCUMBRANCES

REVOLVING FUND VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>	
1.011	\$ 4,678.23	
1.012	1,855.96	
1.013	3,134.35	
1.014	2,098.57	
1.015	<u>3,086.88</u>	
		Total \$14,853.99

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>		
62	\$ 3.50		
64	221.00		
66	40.00		
69	18.00		
71	350.00		
72	150.00		
73	150.00		
76	2,000.00		
79	<u>832.00</u>		
		Total <u>\$3,764.50</u>	
			TOTAL \$18,618.49
		GRAND TOTAL	<u><u>\$85,913.21</u></u>

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-C2
Procurement of equipment, supplies, services, etc.,
\$3,000 or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITIONS FOR PURCHASE ORDERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
0655	Centers	Auto Supplies	\$5,562.00
0721	College	Paper	<u>4,112.00</u>
		TOTAL	\$9,674.00

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1031-B	Centers	Moving Expenses of Furniture, Equipment & Other Supplies	\$ 9,400.00
1127-A	College	Books and Supplies (EOPS)	10,000.00
1412-B	Centers	Guest Lecturers	<u>3,000.00</u>
		TOTAL	\$22,400.00

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
63	District	Federal Income Tax Deposit	\$ 50,922.84
65	District	Federal Income Tax Deposit	3,344.46
67	District	Federal Income Tax Deposit	21,630.33
68	District	Federal Income Tax Deposit	8,713.31
70	District	Bond Interest, 4/1/81 - 10/1/81; CCSF Student Union Revenue Bond of 1969	7,500.00
74	College	Funds in Supplemental Educational Opportunity Grant Program	125,000.00
75	College	Funds in Basic Opportunity Grant Program	200,000.00
77	District	Federal Income Tax Deposit	13,215.21
78	College	Funds in Extended Opportunity Programs & Services	25,000.00
80	District	Federal Income Tax Deposit	23,074.32
81	District	Members' Contributions to State Teachers Annuity Fund	<u>144,732.02</u>
		TOTAL	<u>\$624,132.49</u>
		GRAND TOTAL	<u><u>\$656,216.49</u></u>

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-C4
Encumbrance for work by City Departments

President and Members:

Listed below is an encumbrance in connection with the maintenance and repair of San Francisco Community College District facilities. Investigation indicates that the work is necessary and desirable for the conduct of the schools, and therefore it is recommended for approval of the Governing Board.

RESOLVED: That approval be and is hereby given for the services indicated as listed and that authority be and is hereby given for the encumbrance of funds against the budget for these purposes:

Work Order	Description	Amount
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31 SFCCD Appn. C1 6705 48000 EQUIPMENT REPLACEMENTS

Services of the Department of Electricity to purchase, process and set up radio equipment as follows:

2 - Motorola Walki-Talkie Radios, Model MX 330	\$4,613.87
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32 SFCCD Appn. A1 8948 64000 EQUIPMENT

Services of the Department of Electricity to purchase and install radio equipment as follows:

1 - Motorola Radio, 4ch, 2pl, Model T-43-SRA 3900K,
40 watts (for patrol vehicle)

1 - Scanner, 10ch, VHF/UHF, 12vDC, 115vAC, Bearcat Model 210XL, Electra Corp.	\$2,247.70
--	------------

33 SFCCD Appn. C1 6510 56020 HOUSEKEEPING AND MAINTENANCE &
REPAIR CONTRACTS -
BUILDINGS AND GROUNDS

Services of the Department of Public Works, Bureau of Building Repair, for miscellaneous repairs to City College facilities as authorized by the SFCCD for the period 7/1/81 - 12/31/81.

Revised Amount	\$193,000.00
Less Previous Work Order	<u>128,000.00</u>
This Work Order	\$65,000.00

Recommended for adoption.

Submitted by,

Herbert M. Sussman
Chancellor Superintendent

Jun Iwamoto
Vice Chancellor, Business

10/6/81 - C4

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-D2
Fifth Amendment to the Annual Classified Position
Resolution 1981-82

President and Members:

The Annual Classified Positions Resolution enumerates all classified positions of the San Francisco Community College District continued or created by the Governing Board in adopting the tentative budget. As positions are created, deleted, classified, reclassified or changed as to number of positions, class title, or rate of compensation during the year, the Annual Classified Positions Resolution is amended to reflect these changes. This amendment is such a change. The effective date and the nature of the change is indicated below:

The following resolution is recommended for adoption:

RESOLVED: That the Annual Classified Positions Resolution 1981-82
as amended be hereby amended as indicated below:

<u>Amendment</u>	<u>Class and Item Number</u>	<u>Compensation Schedule</u>
Section 669010 A - Community College Centers Division - Salaries		
1 deleted 0	1227 Testing Technician	SC
1 added 1	1227 Testing Technician	\$ 6.26 H 6.26 H
1 deleted 0	1760 Offset Machine Operator	SC
1 added 1	1760 Offset Machine Operator	494 B 594 494 B 594
2 deleted 0	2709 School Custodian	SC
2 added 21	2709 School Custodian	500 B 602 500 B 602
2 deleted 0	8204 Institution Police Officer	SC
2 added 2	8204 Institution Police Officer	652 B 788 652 B 788

Effective 10/07/81 to reflect action of CSC at its meeting of 08/17/81
classifying above positions.

Section 669010 C - College Division - Salaries

2 deleted 0	1426 Sr. Clerk Typist	SC
2 added 43	1426 Sr. Clerk Typist	510 B 614 510 B 614
1 deleted 0	1487 Financial Aids Assistant	SC
1 added 7	1487 Financial Aids Assistant	560 B 674 560 B 674
1 deleted 0	1720 Data Entry Operator	SC
1 added 2	1720 Data Entry Operator	453 B 546 453 B 546
1 deleted 0	1737 Sr. Computer Operator	SC
1 added 1	1737 Sr. Computer Operator	625 B 755 625 B 755

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Section 669010 C - College Division - Salaries (Continued)

2	deleted	0	1840 Junior Management Asst.	SC	Z	\$ 631 B 762
2	added	2	1840 Junior Management Asst.		Z	631 B 762
1	deleted	0	1855 Sr. Control Clerk Electronic Data Processing	SC		546 B 658
1	added	1	1855 Sr. Control Clerk Electronic Data Processing			546 B 658
1	deleted	0	2447 TIA Chemistry	SC		580 B 701
1	added	2	2447 TIA Chemistry			580 B 701
1	deleted	0	7205 Chief Stationary Engineer	SC		1022 B 1237
1	added	1	7205 Chief Stationary Engineer			1022 B 1237

Effective 10/07/81 to reflect action of CSC at its meeting of 08/17/81 classifying above positions.

1	added	1	1487 Financial Aids Assistant	SC		560 B 674
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Effective 10/07/81 to reflect establishment of one new position this is a companion resolution to Resolution No. 811006-B5.

Section 669010 D - District Office Division - Salaries

1	deleted	0	1446 Sr. Clerk Stenographer	SC		560 B 674
1	added	2	1446 Sr. Clerk Stenographer			560 B 674
1	deleted	0	1450 Principal Clerk Stenographer	SC		611 B 738
1	added	2	1450 Principal Clerk Stenographer			611 B 738
1	deleted	0	5322 Graphic Artists	SC		617 B 745
1	added	1	5322 Graphic Artists			617 B 745

Effective 10/07/81 to reflect action of CSC at its meeting of 08/17/81 classifying above positions.

SC Subject to classification by the Civil Service Commission

Z Compensation time off in lieu of payment for overtime

Submitted by:

Recommended for adoption

Jun Iwamoto
Vice Chancellor, Business

Herbert M. Sussman
Chancellor Superintendent

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Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811006-D3 to 811006-D17
Classified Personnel

President and Members:

Resolutions No. 811006-D3 to 811006-D17 cover routine appointments, appointments college aides, transfers college aides, releases, resignations, leaves, salary increment increases, amendment appointment and change of status, all in accordance with the Civil Service procedures of the City and County of San Francisco.

The following resolutions are recommended for adoption:

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption

Herbert M. Sussman
Chancellor Superintendent

D3 to D17
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10/06/81

APPOINTMENTS

811006-D3 RESOLVED: That the following named person be appointed for permanent duty subject to the usual probationary period to be effective on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>salary</u>
SATHE, Kamudi	1424 Clerk Typist	Downtown CCC	09/16/81	\$534 BW

811006-D4 RESOLVED: That the following named persons be appointed for temporary duty, location and effective dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
BAEZ, Norma A.	1404 Clerk	City College	09/11/81-06/30/82	\$448 BW
BARNES, Cleve	1404 Clerk	District Office	09/17/81-06/30/82	\$448 BW
KIM, Diane S.	1404 Clerk	City College	09/11/81-10/28/81	\$448 BW
MEJIA, Magnolia P.	1404 Clerk	City College	09/09/81-06/30/82	\$448 BW
MORGANSTERN, Charles	404 Clerk, P.T.	City College	09/09/81-06/30/82	\$5.60 H
PERRERAS, Lourdes Z.	1404 Clerk	City College	09/02/81-06/30/82	\$448 BW
SUI, Jeannie M.	1404 Clerk, P.T.	City College	09/09/81-06/30/82	\$5.60 H
JOSE, Almavida C.	1406 Sr. Clerk	City College	09/08/81-06/30/82	\$503 BW
KAPADIA, Erlinda Y.	1424 Clerk Typist	City College	09/08/81-06/30/82	\$465 BW
BRAJKOVIC, Mary Joan	1446 Sr. Clerk Stenographer	J. O'Connell	09/23/81-06/30/82	\$560 BW
BRATTON, Anna Maria	2447 TIA Chemistry	City College	08/26/81-06/30/82	\$580 BW
FONSECA, Francisco J.	2709 School Custodian	City College	09/14/81-06/30/82	\$500 BW
INGRAM, Charlton	2709 School Custodian	City College	09/15/81-06/30/82	\$6.25 H
MOORE, Ian C.	2709 School Custodian	City College	09/17/81-06/30/82	\$500 BW
OWENS, Marvin H.	2709 School Custodian	City College	09/14/81-06/30/82	\$500 BW
WONG, Ernest	2709 School Custodian	City College	09/10/81-06/30/82	\$6.25 H
DICKSON, Johanie	2726 Sch. Custodian Asst. Supervisor	City College	09/09/81-06/30/82	\$661 BW
GALINDO, Gustavo	3416 Gardener	City College	09/16/81-06/30/82	\$721 BW

APPOINTMENTS

811006-D4 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
GRAY, Janet D.	3598 School Aide, III, P.T.	City College	09/09/81-06/30/82	\$5.1375 H
GUERRA, Ana Maria	3598 School Aide, III, P.T.	Mission CCC	09/09/81-06/30/82	\$5.1375 H
MILLER, Laura	3598 School Aide, III, P.T.	City College	09/09/81-06/30/82	\$5.1375 H
SHANKEL, Kathrine M.	3598 School Aide, III, P.T.	Galileo CCC	09/14/81-06/30/82	\$5.1375 H

811006-D5 RESOLVED: That the following named persons be appointed for temporary Exempt Civil Service duty, not to exceed 70 hours or \$409.00 per month, location and effective dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
ALCARAZ, Mavy	1402 Jr. Clerk, P.T.	State Preschool (J. Adams CCC)	09/15/81-06/21/82	\$4.6750 H
NGO-NGOC, Ha	1402 Jr. Clerk, P.T.	Mission CCC	09/09/81-06/30/82	\$4.6750 H
ASSELANIS, Kara	1404 Clerk, P.T.	City College	09/08/81-06/21/82	\$5.6000 H
CONTI, Sylvia V.M.	1404 Clerk, P.T.	City College	09/17/81-11/01/81	\$5.6000 H
HERRERA, Patricia	1404 Clerk, P.T.	Mission CCC	09/02/81-06/21/82	\$5.6000 H
HUTCHISON, Joy L.	1404 Clerk, P.T.	Career Guidance	09/09/81-06/30/82	\$5.6000 H
SCHWARTZ, Stacey A.	1404 Clerk, P.T.	City College	09/14/81-11/01/81	\$5.6000 H
DAVIS, Margarie	1424 Clerk Typist, P.T.	J. O'Connell CCC	09/02/81-06/30/82	\$5.8125 H
HERNANDEZ, Otilia	1424 Clerk Typist, P.T.	City College	09/11/81-06/30/82	\$5.8125 H
HONG, Josephine	1424 Clerk Typist, P.T.	J. Adams CCC	09/09/81-06/21/82	\$5.8125 H
JANG, Michael	1424 Clerk Typist, P.T.	Galileo CCC	09/09/81-06/30/82	\$5.8125 H
JOHNSON, Yvonne R.	1424 Clerk Typist, P.T.	Child Dev. Ctr. (J. Adams CCC)	09/14/81-05/20/82	\$5.8125 H
TAI, June	1424 Clerk Typist, P.T.	City College	09/08/81-06/21/82	\$5.8125 H
TANGO, Vilma L.	1424 Clerk Typist, P.T.	City College	09/21/81-06/30/82	\$5.8125 H

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APPOINTMENTS

811006-D5 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
WALTER, Mary R.	1426 Sr. Clerk Typist, P.T.	Mission CCC	09/09/81-06/21/82	\$6.3750 H
WELSH, David L.	3591 College Aide, P.T.	Alemanay CCC	09/02/81-06/30/82	\$3.5700 H
GONZALEZ, Maria	3597 School Aide II, P.T.	City College	09/09/81-06/30/82	\$4.2125 H
HO, Fown-Ling Y.	3598 School Aide III, P.T.	Mission CCC	09/09/81-06/21/82	\$5.1375 H
HO, Le Ha	3598 School Aide III, P.T.	City College	09/10/81-06/22/82	\$5.1375 H
MEZZETTA, Loretta	3598 School Aide III, P.T.	Galileo CCC	09/10/81-06/30/82	\$5.1375 H
TOMPKINS, Janaki E.	3598 School Aide III, P.T.	City College	09/09/81-06/30/82	\$5.1375 H
GARCIA, Carlos Barba	8202 Security Guard, P.T.	Mission CCC	09/15/81-06/21/82	\$5.8375 H

APPOINTMENTS
COLLEGE AIDES

811006-D6 RESOLVED: That the following named persons be appointed temporary
3591 College Aide, City College, WORK STUDY PROGRAM, salary
at the rate of \$3.57 per hour, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
ALUQDAH, Iris	08/26/81-06/30/82	CHO, Susan	07/01/81-06/30/82
APODACA, Conchita	09/09/81-06/30/82	CHON, Joon M.	07/01/81-06/30/82
ASSEFA, Berhanu	07/01/81-06/30/82	CHOW, Christine	07/01/81-06/30/82
AU, Hien B.	07/01/81-06/30/82	CHU, Shu Htain	07/01/81-06/30/82
AZUCAR, Norma	07/01/81-06/30/82	CHU, Shwee Khain	07/01/81-06/30/82
BERGER, Juliet	07/01/81-06/30/82	CHUN, Paul K.	07/01/81-06/30/82
BOSCH, Ronald A.	07/01/81-06/30/82	CRUMMIE, Carol L.	07/07/81-06/30/82
BRUCE, Royce W.	07/01/81-06/30/82	CUASITO, Victor	09/09/81-06/30/82
CABANSAGAN, Maripaz	07/01/81-06/30/82	CUNNINGHAM, Veronica	07/07/81-06/30/82
CAPELLO, Mary	07/01/81-06/30/82	DANG, Dung V.	08/26/81-06/30/82
CHAO, May T.	07/01/81-06/30/82	DANG, Ha Thanh	07/01/81-06/30/82
CHESTER, Claudia J.	08/26/81-06/30/82	DE ESCARO, Veronica	08/26/81-06/30/82
CHEUNG, Fan Yiu	07/01/81-06/30/82	DIEP, Thanh T.	07/01/81-06/30/82
CHIN, Patricia	07/01/81-06/30/82	DO, Anh Kim	07/01/81-06/30/82
CHIN, Patrick Y.	07/01/81-06/30/82	DU, Linh T.	07/01/81-06/30/82
CHIU, Winnie P.	07/01/81-06/30/82	DUONG, Huong	07/01/81-06/30/82

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APPOINTMENTS
COLLEGE AIDES

811006-D6 (Continued)

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
ENGLISH, Sandra	07/01/81-06/30/82	McGILL, Denise	07/01/81-06/30/82
EVANS, Anita	07/01/81-06/30/82	MONAHAN, Mary T.	07/01/81-06/30-82
GONZALEZ, Francisco	07/01/81-06/30/82	MORGAN, Ann	07/01/81-06/30/82
GREEN, Rodney M.	07/01/81-06/30/82	NG, Carl	07/01/81-06/30/82
HA, Chi	07/01/81-06/30/82	NG, Man Sang	07/01/81-06/30/82
HILLMAN, Teresa	07/01/81-06/30/82	NGUYEN, Dung	07/01/81-06/30/82
HO, Chok	08/26/81-06/30/82	NGUYEN, Hang M.	07/01/81-06/30/82
HUYNH, Nhung Thi	09/09/81-06/30/82	NGUYEN, Nghiep C.	07/01/81-06/30/82
HUYNH, Thuong	08/26/81-06/30/82	NGUYEN, Patricia	07/01/81-06/30/82
HWAY, Nyunt Lain	07/01/81-06/30/82	NGUYEN, Tuyet	07/01/81-06/30/82
HWAY, Nyunt Yain	07/01/81-06/30/82	NORRIS, Samuel	07/01/81-06/30/82
KAMOGAWA, Keiko	07/01/81-06/30/82	PARK, So H.	07/01/81-06/30/82
KAU, Donald	07/01/81-06/30/82	PAW, Johnson	07/01/81-06/30/82
KEANE, Deborah	07/01/81-06/30/82	PHAM, Lan	07/01/81-06/30/82
KLEIN, Maile L.	07/01/81-06/30/82	PHUONG, Hang	07/01/81-06/30/82
KOOYMAN, Neil M.	07/01/81-06/30/82	QUAN, Tony	07/01/81-06/30/82
KUANG, Mabel D.	07/01/81-06/30/82	RENDEROS, Ana M.	08/26/81-06/30/82
KUNG, Chaung P.	07/01/81-06/30/82	SCHLITTLER, Lynda	08/26/81-06/30/82
KWANG, Tina Y.	07/01/81-06/30/82	SEIBER, Peter	07/01/81-06/30/82
LAM, Anne	07/01/81-06/30/82	SHEN, Sandy	07/01/81-06/30/82
LAM, Anhthu Thoai	09/09/81-06/30/82	SHORES, Rhonda F.	07/01/81-06/30/82
LAM, Janice	07/01/81-06/30/82	SIAO, Chitat	07/01/81-06/30/82
LAM, Qui C.	07/01/81-06/30/82	SIMMONS, Juanine	07/01/81-06/30/82
LAU, Kenny C.	07/01/81-06/30/82	SMITH, Barry Curtis	07/01/81-06/30/82
LAU, Lik S.	07/01/81-06/30/82	STRICK, Sarah	07/01/81-06/30/82
LEE, Kin Chun	07/01/81-06/30/82	SUTHERLAND, David	07/01/81-06/30/82
LEE, Lillian L.Y.	09/09/81-06/30-82	TAM, Kenny	07/01/81-06/30/82
LEE, May S.	07/01/81-06/30/82	TANG, Dung A.	07/01/81-06/30/82
LEUNG, Grace	07/01/81-06/30/82	THOMPSON, Demetrius	08/26/81-06/30/82
LEUNG, Julia M.Y.	07/01/81-06/30/82	TRAN, Huong	08/26/81-06/30/82
LEUNG, Nie	07/01/81-06/30/82	TRAN, Nga	08/26/81-06/30/82
LIANG, Shiu-Ling	07/01/81-06/30/82	TRANG, Dung A.	07/01/81-06/30/82
LIAO, Suzanne H.	09/09/81-06/30/82	TRUONG, Chau T.	09/09/81-06/30/82
LIU, Nancy	09/09/81-06/30/82	TSAI, Chi Wen	07/01/81-06/30/82
LO, Annissa S.	07/01/81-06/30/82	TSE, Choi L.	07/01/81-06/30/82
LOK, Simon	07/01/81-06/30/82	TSEU, Emily	07/01/81-06/30/82
LUU, Edwin	07/01/81-06/30/82	TSOI, Ivy W.	08/26/81-06/30/82
LUU, Hiduc	07/01/81-06/30/82	TU, Hue K.	08/26/81-06/30/82
LUU, Hiphung	07/01/81-06/30/82	TUONG, Quoc Hung	07/01/81-06/30/82
LUU, Lyly	07/01/81-06/30/82	VO, Hoa Chau	08/26/81-06/30/82
LY, Hue	07/01/81-06/30/82	VO, Le Chau	07/01/81-06/30/82
LY, Tue	07/01/81-06/30/82	WASHINGTON, Thessa	07/01/81-06/30/82
MAH, Lisa	07/01/81-06/30/82	WELLMAN, Dwayne	07/01/81-06/30/82
MAKONNEN, Semmeneh	07/01/81-06/30/82	WHITES, Anita L.	07/01/81-06/30/82
MANGUAL, Juan A.	09/09/81-06/30/82	WILLIAMS, Joyce M.	07/01/81-06/30/82
MATHUR, Indra	09/09/81-06/30/82	WILLIAMS, Pamela	07/01/81-06/30/82
MCCOSH, Barbara D.	07/01/81-06/30/82	YEE, Amber	08/26/81-06/30/82

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APPOINTMENTS
COLLEGE AIDES

811006-D6 (Continued)

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
WILLIAMS, Sylvia L.	07/01/81-06/30/82	WU, Stanley	07/01/81-06/30/82
WONG, Leung	07/01/81-06/30/82	YEE, Anthony	07/01/81-06/30/82
WONG, Ronald S.	07/01/81-06/30/82	YEE, Carol	07/01/81-06/30/82

811006-D7 RESOLVED: That the following named persons be appointed 3591 College Aide, City College, temporary Exempt Civil Service duty, REGULAR PROGRAM, (Lab. Attendants), salary at the rate of \$3.57 per hour not to exceed \$409.00 or 70 hours per month, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
ABRASS, David J.	07/01/81-06/30/82	FERGUSON, Holly	07/01/81-06/30/82
ALTAMIRANO, Larry	07/01/81-06/30/82	FANDUEX, James C.	07/01/81-06/30/82
AUYEUNG, Anderson	07/01/81-06/30/82	FONG, Sheryl	07/01/81-06/30/82
AUYEUNG, Aston	07/01/81-06/30/82	FRANKLIN, Nancy	07/01/81-06/30/82
BALANAY, Hal T.	07/01/81-06/30/82	GALAN, David	07/01/81-06/30/82
BERRY, Constance	07/01/81-06/30/82	GEE, Sanson	07/01/81-06/30/82
BICKEL, Richard	07/01/81-06/30/82	GIN, Wallace	07/01/81-06/30/82
BLONDINA, Anthony	07/01/81-06/30/82	GOMEZ, Albert	07/01/81-06/30/82
BRACEY, Brent	07/01/81-06/30/82	GONZALEZ, Rosalba	07/01/81-06/30/82
BREGANTE, Mark J.	07/01/81-06/30/82	GOTO, Albert	07/01/81-06/30/82
BULOSAN, Roger	08/26/81-06/30/82	GUNTER, Madeline J.	07/01/81-06/30/82
CHAMBERS, Michael	07/01/81-06/30/82	HA, Binh	07/01/81-06/30/82
CHAN, Curtis	07/01/81-06/30/82	HACHISKA, Mako	07/01/81-06/30/82
CHAN, Katherine	07/01/81-06/30/82	HARDIMAN, David	07/01/81-06/30/82
CHANG, Yen-Wen	07/01/81-06/30/82	HEDANI, Kathleen	07/01/81-06/30/82
CHAU, Jock S.	07/01/81-06/30/82	HILL, Wanda	07/01/81-06/30/82
CHAU, William	07/01/81-06/30/82	HO, Richard B.	07/01/81-06/30/82
CHIN, Carolyn A.	07/01/81-06/30/82	JENKINS, Melissa	07/01/81-06/30/82
CHIN, Marvel	08/26/81-06/30/82	JOSEPH, Andrea	07/01/81-06/30/82
CHU, Ka Tak	07/01/81-06/30/82	JUNG, Cynthia	07/01/81-06/30/82
CLARK, Jean E.	08/26/81-06/30/82	KILDIROGLU, Marten	07/01/81-06/30/82
CLEMONS, Stephanie	07/01/81-06/30/82	KOSSMAN, George	07/01/81-06/30/82
COLTHIRST, R.N.A.	07/01/81-06/30/82	KOUROPOULOS, Maria	07/01/81-06/30/82
CRANFORD, David	07/01/81-06/30/82	LAMORENA, Marvin	07/01/81-06/30/82
CRUZ, Johnny	07/01/81-06/30/82	LAZO, Milton	07/01/81-06/30/82
DELACRUZ, Arphel	07/01/81-06/30/82	LE, Nguyen	07/01/81-06/30/82
DESMUKE, Leonard	07/01/81-06/30/82	LE, Nguyen	07/01/81-06/30/82
DO DAM, Van	07/01/81-06/30/82	LEDFORD, Lynn	07/01/81-06/30/82
ELEY, Vickie	08/26/81-06/30/82	LEE, Dwight	07/01/81-06/30/82
FARSAI, Myrna	08/26/81-06/30/82	LEE, Eden S.	07/01/81-06/30/82
FAY, Therese	07/01/81-06/30/82	LEE, Emily	07/01/81-06/30/82

APPOINTMENTS
COLLEGE AIDES

811006-D7 (Continued)

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
LEE, Kathryn T.	07/01/81-06/30/82	RAMIREZ, Deborah E.	07/01/81-06/30/82
LEE, Lori	07/01/81-06/30/82	REZA, Socorro	07/01/81-06/30/82
LEE, Thomas	07/01/81-06/30/82	ROBINSON, Alvonne A.	07/01/81-06/30/82
LEW, William W.	07/01/81-06/30/82	ROBINSON, Pauline	07/01/81-06/30/82
LEWIS, Mary E.	09/09/81-06/30/82	RULE, James	07/01/81-06/30/82
LI, Rebecca	07/01/81-06/30/82	SANFORD, John	07/01/81-06/30/82
LI, Shing	07/01/81-06/30/82	SCARPA, John	07/01/81-06/30/82
LOFTON, Angelica	07/01/81-06/30/82	SHAW, Jenny	07/01/81-06/30/82
LOH, Jeannette	08/26/81-06/30/82	SHIELDS, Bonnie	07/01/81-06/30/82
LOUIE, Gerald	07/01/81-06/30/82	SMITH, Judy A.	08/26/81-06/30/82
LUCAS, Janet	07/01/81-06/30/82	SMOTHERS, Cynthia	07/01/81-06/30/82
MA, Linda	07/01/81-06/30/82	STEWART, Roberta	07/01/81-06/30/82
MADSEN, Mark	07/01/81-06/30/82	SUN, Joseph	07/01/81-06/30/82
MAFFEI, Alan	09/09/81-06/30/82	SUNG, Petrus	07/01/81-06/30/82
MALONEY, Gerilyn M.	07/01/81-06/30/82	TAN, Vicky	07/01/81-06/30/82
MAMBRETTI, Victoria	09/09/81-06/30/82	TAYAG, June Rachel	07/01/81-06/30/82
MARQUEZ, Christina	07/01/81-06/30/82	TOM Phil	07/01/81-06/30/82
MARTINEZ, Carmen	07/01/81-06/30/82	TOM, Yvonne	07/01/81-06/30/82
MATASOL, Hector	07/01/81-06/30/82	TSE, Jerry	07/01/81-06/30/82
MCTEAR, Kenny	07/01/81-06/30/82	UGARTE, Marvin J.	09/09/81-06/30/82
MEEHAN, Kathleen H.	08/26/81-06/30/82	ULLMANN, Daniel	07/01/81-06/30/82
MITCHELL, Michael	07/01/81-06/30/82	WASHIO, Thomas	07/01/81-06/30/82
MIXSON, Regina	07/01/81-06/30/82	WHITE, Noel	07/01/81-06/30/82
NG, Theodore	07/01/81-06/30/82	WHITE, Rita	07/01/81-06/30/82
NGOU, Michael	07/01/81-06/3-82	WILLIAMS, Tony	07/01/81-06/30/82
OSBORN, Vicki L.	07/01/81-06/30/82	WONG, Anita	09/09/81-06/30/82
OSOFSKY, Paula	07/01/81-06/30/82	WONG, Samson	07/01/81-06/30/82
OU, Wendy H.	07/01/81-06/30/82	WONG, Stanley	07/01/81-06/30/82
PALANSKY, Donald	07/01/81-06/30/82	WONG, Wendy	07/01/81-06/30/82
PENA, Jonathan	07/01/81-06/30/82	YEE, Amy M.	07/01/81-06/30/82
PHAM, LY T.	07/01/81-06/30/82	YEE, Cynthia	07/01/81-06/30/82
POON, Gary K.	07/01/81-06/30/82	YOUNG, Alvin	07/01/81-06/30/82
PRUSCHA, Lydia	07/01/81-06/30/82	ZAUN, Richard P.	07/01/81-06/30/82
RADOVICH, Lydia R.	07/01/81-06/30/82		

TRANSFERS
COLLEGE AIDES

811006-D8 RESOLVED: That the following 3591 College Aides, temporary Civil Service employees, assigned to City College WORK STUDY PROGRAM, be transferred to REGULAR PROGRAM, effective on dates as shown below:

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TRANSFERS
COLLEGE AIDES

811006-D8 (Continued)

<u>Name</u>	<u>Effective</u>
CHIU, Tommy	09/09/81
JOE, Linda	09/09/81
WILEY, Frank	09/09/81

RELEASES

811006-D9 RESOLVED: That the following temporary persons be released close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
GONZALEZ, Maria	1404 Clerk	City College	08/05/81
PERRERAS, Lourdes	1404 Clerk	City College	09/04/81
MAGES, Rochelle	1406 Sr. Clerk	City College	09/03/81
MARQUEZ, Teresa	1422 Jr. Clerk, P.T.	District Office	08/17/81
DRAKE, Deloss F.	1872 Programmer Analyst	City College	08/25/81
NGUYEN, Loan Thi	3591 College Aide	Alemanly CCC	09/11/81

811006-D10 RESOLVED: That the following Exempt Civil Service persons be released from their temporary appointments close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
ARAUJO, Gina E.	1402 Jr. Clerk, P.T.	City College	09/11/81
BRYANT, Yvonne	1402 Jr. Clerk, P.T.	City College	07/01/81
INOUE, Nancy M.	1402 Jr. Clerk, P.T.	City College	09/11/81
KARK, Bruno	1402 Jr. Clerk, P.T.	Galileo CCC	09/17/81
SWENSON, John Jr.	1402 Jr. Clerk, P.T.	Career Guidance	09/04/81
SHIMA, John Douglas	1404 Clerk, P.T.	City College	09/08/81
SIEGEL, Barbara	1404 Clerk, P.T.	CC Centers Div.	08/28/81

RELEASES

811006-D10 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
WONG, Anita	1404 Clerk, P.T.	City College	09/08/81
DEARMENT, Carol J.	1424 Clerk Typist, P.T.	CC Centers Div.	06/30/81
MAR, Kim	1424 Clerk Typist, P.T.	Career Guidance	09/08/81
PARRIS, Michaelle	1424 Clerk Typist, P.T.	City College	09/08/81
KAMATANI, Nobuko	1426 Sr. Clerk Typist, P.T.	J. Adams CCC	07/01/81
BRATTON, Anna Marie	2402 Laboratory Helper, P.T.	City College	08/25/81
WELSH, David	3591 College Aide, P.T.	Aleman CCC	09/22/81
JACOBS, Nanci	3597 School Aide II, P.T.	City College	07/31/81
THOMSON, Mary	3597 School Aide II, P.T.	City College	07/31/81
HEARING, Michael V.	3598 School Aide III, P.T.	City College	09/09/81
JANG, Michael	8202 Security Guard, P.T.	Galileo CCC	07/31/81
SIATAGA, Tavita D.	8202 Security Guard, P.T.	J. O'Connell	09/10/81

RESIGNATION

811006-D11 RESOLVED: That the resignation of Josefina CRUZ, permanent 1650 Accountant assigned to District Office, be accepted close of day 09/17/81.

RESIGNATIONS

811006-D12 RESOLVED: That the resignations of the following temporary employees be accepted close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
POON, Stuart J.	1422 Jr. Clerk Typist	District Office	09/16/81

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RESIGNATIONS

811006-D12 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
LEE, Yvonne	1424 Clerk Typist	Downtown CCC	09/03/81

LEAVES

811006-D13 RESOLVED: That the following named persons be granted leave of absence as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effec. & Duration</u>	<u>Reason</u>
SOLANO, Gregoria N.	1424 Clerk Typist	Teachers Resource Ctr. (J. Adams CCC)	09/16/81 for 1 month	Personal business
LORENZO, Evelyn	1630 Account Clerk	S.F. Skills Center	09/14/81 for 4 months	Personal business
ROBERTO, Raul P.	1872 Programmer Analyst	CC Centers Division	09/25/81 for 9 months	To accept temp. 1864, to MUNI.
DICKSON, Johnnie	2709 School Custodian	City College	09/09/81 (Indefinite)	To accept temp. 2726, same dept.
SMITH, Miriam	2709 School Custodian	City College	09/08/81 for 4 months	Personal business

SALARY INCREMENT
INCREASES

811006-D14 RESOLVED: That the salaries of the following named persons be increased effective on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effec.</u>	<u>From</u>	<u>To</u>
LEE, Nellie N.W.	1488 TIA Evaluation Technician	City College	11/19/81	\$622	B \$652
OSORIO, Jaime V.	1630 Account Clerk	City College	11/15/81	\$552	B \$578
LAWSON, Gary W.	3537 TIA Media Service Manager	Downtown CCC	11/06/81	\$694	B \$728
MURTI, Krishna	5265 Architectural Assoc. I	District Office	11/17/81	\$1,057	B \$1,109

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AMENDMENT
APPOINTMENT

811006-D15 RESOLVED: That the appointment of Edward J. DALY, temporary 1227 Testing Technician, P.T., on Resolution No. 810915-D3 effective 08/26/81 be amended to read temporary full time.

CHANGE OF STATUS

811006-D16 RESOLVED: That Rita M. RIVERA, temporary 1426 Sr. Clerk Typist assigned to City College, be released cod 09/08/81; and that effective 09/09/81 she be appointed permanent 1424 Clerk Typist, subject to the usual probationary period, assigned to the same department.

811006-D17 RESOLVED: That Marva WU, temporary 1486 Educational Credentials Technician assigned to District Office, be released cod 08/25/81; and that effective 08/26/81 she be appointed permanent 1486 Educational Credentials Technician, subject to the usual probationary period, assigned to the same department.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
Classified Employees
(Includes Permanent, Temporary & Part-time)
New Employees Ethnic Survey
As of October 6, 1981

1	H	F	1402 Junior Clerk, P.T.
1	A/PI	F	1402 Junior Clerk, P.T.
1	B	M	1404 Clerk
1	A/PI	F	1404 Clerk
2	H	F	1404 Clerk
4	W	F	1404 Clerk, P.T.
1	H	F	1404 Clerk, P.T.
1	W	M	1404 Clerk, P.T.
1	A/PI	F	1404 Clerk, P.T.
1	F	F	1406 Senior Clerk
1	A/PI	F	1424 Clerk Typist
1	F	F	1424 Clerk Typist
1	H	F	1424 Clerk Typist, P.T.
3	A/PI	F	1424 Clerk Typist, P.T.
1	W	F	1424 Clerk Typist, P.T.
1	B	F	1424 Clerk Typist, P.T.
1	H	F	1426 Sr. Clerk Typist, P.T.
1	W	F	1446 Sr. Clerk Stenographer
1	W	F	2447 TIA Chemistry
3	B	M	2709 School Custodian
1	H	M	2709 School Custodian
1	A/PI	M	2709 School Custodian
1	B	M	2726 School Custodian Asst. Supervisor

1	H	M	3416 Gardener
2	A/PI	F	3598 School Aide III, P.T.
5	W	F	3598 School Aide III, P.T.
1	H	F	3598 School Aide III, P.T.
1	H	M	8202 Security Guard, P.T.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF October 6, 1981

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	124	86	35	62	29		336
Female	194	71	52	91	32	1	441
Total	318	157	87	153	61	1	777

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	16.0	11.1	4.5	8.0	3.7		43.3
Female	25.0	9.1	6.7	11.7	4.1	.1	56.7
Total	41.0	20.2	11.2	19.7	7.8	.1	100.0

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CALSSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF October 21, 1980

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	129	90	35	58	23		335
Female	217	68	47	85	31	2	450
Total	346	158	82	143	54	2	785

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Inc. Ak. Nat.	Total
Male	16.4	11.5	4.5	7.4	2.9		42.7
Female	27.6	8.7	6.0	10.8	3.9	.3	57.3
Total	44.0	20.2	10.5	18.2	6.8	.3	100.0

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-E1
Fourth Amendment to the
Annual Certificated Position Resolution 1981-82

President and Members:

The Annual Certificated Position Resolution 1981-82, Resolution No. 810616-E1, enumerates all certificated positions continued or created by the Governing Board in adopting the budget. As positions are created, abolished, or changed as to number of positions, titles, or rate of compensation during the year, the Annual Certificated Position Resolution is amended to reflect these changes. This amendment is such a change. The effective date and the nature of the change is indicated below:

The following resolution is recommended for adoption:

RESOLVED: That the Annual Certificated Position Resolution 1981-82 is hereby amended as indicated below:

<u>Amendment</u>		<u>Class Title</u>	<u>Compensation</u>		
<u>Positions</u>			<u>Min.</u>	<u>Max.</u>	<u>Car.Inc.</u>
<u>#</u>	<u>- FTE</u>				

Section A1204 - Community College Division - Counselors

2 -	2	Created				
20 -	20	Counselors - Schedule I	Y	13086	29508	32406

To create two Counselor - Schedule I positions effective October 7, 1981 by Resolution No. 811006-B4.

Specially Funded Programs -

Section G5151 - Skills Center - CETA SVE LVN Program

Section G5250 - Skills Center - CETA SVE Psychiatric Technician Program

6 -	6	Created				
6 -	6	Instructors - Schedule I	Y	13086	29508	32406
1 -	1	Created				
1 -	1	Counselors - Schedule I	Y	13086	29508	32406
2 -	2	Created				
2 -	2	Supervisors	Y	13086	29508	32406

These positions shall be continued until 9/30/82 and shall be occupied only when services are required and

<u>Amendment</u>		
<u>Positions</u>		
<u>#</u>	<u>-</u>	<u>FTE</u>

Class Title

<u>Compensation</u>		
<u>Min.</u>	<u>Max.</u>	<u>Car.Inc.</u>

funds are provided for the grant program by the California Department of Education - Vocational Education under the Comprehensive Employment and Training Act of 1973, Title II, P.L. 93-203, CFDA 17.232.

To create six temporary Instructor - Schedule I, one temporary Counselor - Schedule I, and two temporary Supervisor positions effective October 1, 1981 by Resolution No. 811006-B3

Section G6450 - Specially Funded Program -
Indochinese Training Program

2 -	2	Created				
2 -	2	Instructors - Schedule I	Y	18086	29508	32406

These positions shall be continued until 3/31/82 and shall be occupied only when services are required and funds are provided for the grant program by the Department of Social Services, State of California, under the provisions of the Refugee Act of 1980, P.L. 96-212.

To create two temporary Instructor - Schedule I positions effective October 1, 1981 by Resolution No. 811006-B2.

SYMBOLS:

Y Annual rate

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

10/6/81 - E1 Page 2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-F1
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811006-F1 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 7, 1981 through June 30, 1982,
DIANA L. VERDUGO, Counselor Schedule I, Mission Community
College Center, of the Community College Centers Division, be and is
hereby appointed Acting Assistant Director, Community College Centers
Division; vice, Berna Katuna, on Sabbatical Leave. Salary to be in
accordance with the 1981-82 Management Salary Schedule, Classification A,
Step 1.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

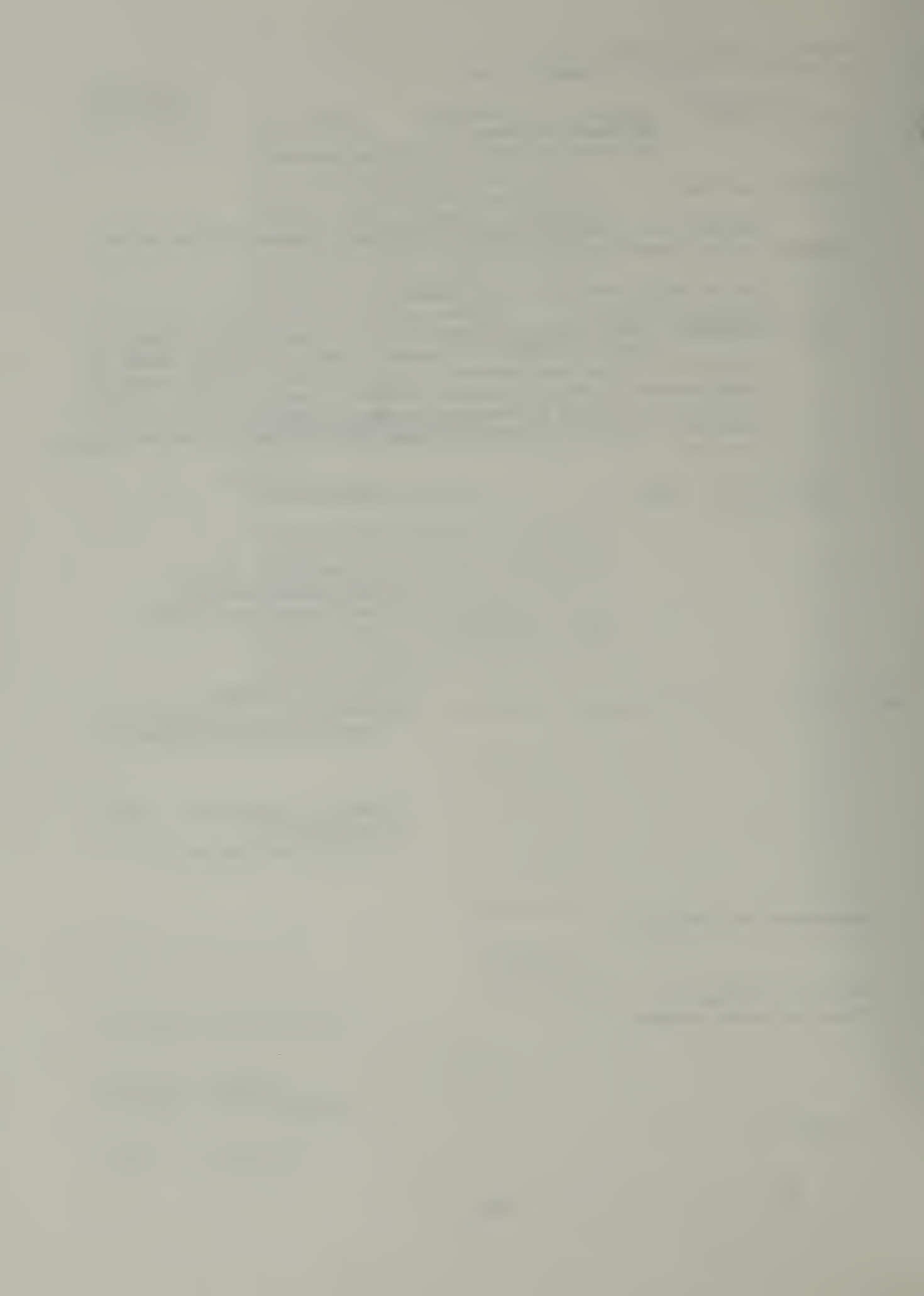
Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

10/6/81 - F1



Summary of Qualifications of

DIANA L. VERDUGO

Academic Preparation:

1964-1971: Bachelor of Science and Master of Science, Speech Pathology and Audiology, Communicative Disorders, Arizona State University.

Presently: Juris Doctor, in completion, University of San Francisco. Emphasis in Education and Labor.

Master of Arts in Educational Psychology

Credentials:

Counseling, Life
English as a Second Language
Special Education
Speech and Hearing
K-12 Special Education

Administrative & Teaching Experience:

Present through 1964

Mission Center; Counselor, Teacher
Skills Center; Coordinator, Counselor,
Teacher
San Francisco Unified School District;
Bilingual Teacher, Proposal Writer
National Council of La Raza; National
Education Advisor, Southwestern
Bilingual Education Coordinator
Scottsdale Guidance Center; Remedial
Services Coordinator, Speech Teacher
Arizona State University Speech & Hearing
Clinic; Supervisor, Teacher of Speech and
Diagnostic Procedures
Crippled Children's Hospital; Bilingual
Speech & Hearing Services Coordinator,
Speech & Special Education Teacher
Arizona State Hospital; Bilingual Speech
Teacher and Supervisor
KRIZ and KFCA Radio Stations; Advertising
(Traffic) and Music Coordinator
Murrell Musical Enterprises; Office Manager,
Staff Coordinator

Consultant Areas:

Mexican American Advisory Committee
Mission Business Development Center
Native American Center
U.S. Human Resources
Oakland Public Schools
Bureau of Indian Affairs
American Cancer Society
Archdiocese of San Francisco
Arizona State University
San Francisco Unified School District
Reading is Fundamental
Sesame Street

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-F2
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811006-F2 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 7, 1981, ROSEMARY S. DARDEN,
Senior Program Supervisor, Parent Education Programs,
John Adams Community College Center of the Community College Centers
Division, be and is hereby appointed Assistant Director, Community
College Centers Division; vice, Raymond S. Bergman, retired July 7,
1980. Salary shall be in accordance with the 1981-82 Management
Salary Schedule, Classification A, Step 1.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

10/6/81 - F2

ROSEMARY S. DARDEN

EDUCATION:

M.A., University of California, Berkeley, California, 1970.
Early Childhood Education

B.S., California State University, Hayward, California, 1969.
Sociology and Early Childhood Education

CERTIFICATION:

Community College Administrative Credential, 1976.

Community College Instructors Credential, 1975.

Ryan Administrative Credential, Kindergarten - 12th Grade and
Adult Education; Administrative Internship, California State
University, Hayward, 1975.

Standard Elementary Teaching Credential, Kindergarten - 9th Grade
and Adult Education, University of California, Berkeley, 1970.

WORK EXPERIENCE:

1978 - Pres: San Francisco Community College District, Parent
Education Programs.

Position: Senior Program Supervisor

1975 - 1978: San Francisco Community College District, Parent
Education Program.

Position: Coordinator (Teacher-In-Charge)

1973 - 1975: Berkeley Unified School District, Early Childhood
Education Program.

Position: Coordinator

1970 - 1973: Berkeley Unified School District, Whittier - Univer-
sity of California Laboratory School.

Position: Early Childhood Education Laboratory Teacher/
Project Follow-Through Teacher

1970 - 1972: Peralta Community College District, Meritt College.

Position: Instructor (Part-time)

WORK EXPERIENCE:

Summer, 1969: Oakland Economic Council, Inc./Head Start Program.

Position: Teacher

Spring, 1969: Oakland Council of Churches/Parent-Child Development Center.

Position: Teacher

1957 - 1962: United States Government.

WORK EXPERIENCE, Consulting:

1970 - Present: Various School Districts, private and public agencies and/or organizations.

PROFESSIONAL ORGANIZATIONS:

NAEYC, National Association for the Education of Young Children

Phi Lamda Theta, National Educational Honor Society for Women

CACE, California Association for Compensatory Education

CCDA, California Child Development Administrators

Western Region of the Council on Black American Affairs

CCC/ECE, California Community College Early Childhood Educators

California Positive Parenting Task Force

DISTRICT COMMITTEES:

Instructional Services Committee, 1978 - Present.

Tripartite Screening and Selection Committee, 1975-81.

Women's Re-Entry Advisory Committee, 1977-78.

TASK Force: San Francisco Community College Self-Study Report for Accreditation Review, Physical Plant and Equipment Committee, 1975-76 and 1976-77.

COMMUNITY SERVICES:

1979 - Present: Allen Temple Baptist Church, Federal Credit Union, Oakland California - Board Member, Secretary (1979-81).

COMMUNITY SERVICES:

1976 - Present: JACKIE of San Francisco County - Board Member, Program Development Committee (1976-78); Vice-President (1978-80) President (1980-82).

1975 - Present: Foster Parent Advisory Committee, San Francisco County Department of Social Services - Board Member, 1977-80 Chairperson.

1975 - Present: Pacific Family & Child Counseling Center, Oakland, California - Board Member, President (1980-81).

1976 - 1980: Family Day Care Provider Advisory Committee, San Francisco Child Care Switchboard - San Francisco Community College Liaison.

1975 - 1979: Early Childhood Education (ECE) Advisory Committee, San Francisco Unified School District - Board Member (Community Liaison).

1962 - 1970: Various Community Organizations - Oakland Public School - Community Council (1969-70); Various Committee Chairmanships, Boy Scouts of America (1967-68); Various Committee Chairmanships, Girl Scouts of America (1962-64); Various Committee Chairmanships, Parent Teacher Associates, Life Time Membership (1962-66); League of Women Voters (1965-70).

AWARDS AND HONORS:

Outstanding Services to Families and Children, California Alliance of Black Educators, April, 1981.

Outstanding Christian Leadership, American Baptist Churches, February, 1980.

Dean's List, 1967-69.

TRAVEL:

Mexico; Africa: Nigeria, Dahomey, Lome, Ghana, and Ivory Coast; Upper Antilles: Haiti, Puerto Rico, St. Thomas, and Jamaica; Lower Antilles: Barbadoes, St. Lucia, and Grenada; Hawaiian Islands; Israel; South America: Venezuela, and Greece.

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-F3
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811006-F3 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 7, 1981, NICHOLAR CHANG, Counselor
Schedule I, John O'Connell Community College Center of the
Community College Centers Division, be and is hereby appointed Assistant
Director, Community College Centers Division; vice, James Norris,
retired August 4, 1979. Salary shall be in accordance with the 1981-82
Management Salary Schedule, Classification A, Step 1.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

10/6/81 - F3

BIOGRAPHICAL INFORMATION

NICHOLAR CHANG
31 La Vista Way
San Rafael, Ca. 94901
(415) 457-6498 (Home)
(415) 495-3176 (Work)

CAREER OBJECTIVE

To utilize my knowledge and experience in the administration of community college educational programs.

EDUCATION

Doctor of Education (In Progress) EMPHASIS: Multicultural Education
University of San Francisco
San Francisco, Ca.

Master of Arts in Educational Counseling (1978)
University of San Francisco
San Francisco, Ca.

Bachelor of Arts in Psychology (1966)
Ohio Wesleyan University
Delaware, Ohio

PROFESSIONAL EXPERIENCE

ADMINISTRATION:	PROGRAM COORDINATOR
10/75 to 3/77	Vocational/ESL Program
	S. F. Skills Center
	San Francisco, Ca.

My Responsibilities Included:

1. Coordinating training and placement activities for manpower trainees in the CETA Chinese Vocational/ESL Program;
2. Supervising a bilingual vocational machinist training program which I developed and obtained funding from H.E.W.;
3. Organized and coordinated curriculum development;
4. Supervising teachers and instruction;

5. Supervising student services, with emphasis on career counseling and job development;
6. Being responsible for the fiscal control and expenditures of the program, with a budget of about \$400,000 annually;
7. Reporting to the District and Funding Agency through monthly and annual reports;
8. Cooperating with community agencies, business and labor unions in order to enhance training efficiency and employment opportunities in the Bay Area;
9. Coordinating a Program Advisory Committee;
10. Assuming classroom instructional duties as needed;
11. Developing new and innovative programs.

COUNSELING:

9/79 to Present

3/77 to 8/79

6/73 to 10/75

COUNSELOR

John O'Connell Community College
Center

And Also, San Francisco Community College
Skills Center

Both In, San Francisco, Ca.

My Responsibilities Included:

1. Working with a large cross-section of the S.F. adult population enrolled in Basic Education, Vocational, E.S.L., Medical and Industrial Programs;
2. Developing student service systems as needed--including student guidelines, intake and tracking, evaluation, etc.;
3. Counseling on educational, vocational and personal issues;
4. Working with community agencies;
5. Overseeing the Veterans Affairs and Financial Aid Programs;
6. Forming liaisons with industries and communities.

RELATED EXPERIENCE

Since 1970, I have been actively involved with the human services in this area. I have conducted workshops for the S.F.U.S.D., C.P.G.A. and community agencies to promote a better understanding of the multiculture educational needs and services. I was also active in Manpower Committees, community advisory committees and professional groups.

CREDENTIALS AND MEMBERSHIPS

CREDENTIALS -- California Community College Counseling (Life)
California Adult Teaching (E.S.L.)
California Community College Supervisorial

MEMBERSHIPS -- California Personnel & Guidance Association
California Association of Teachers to Speakers of
Other Languages
Advisory Board, Community Educational Services
Chinatown Manpower Advisory Council to the Mayor's
Office
Executive Committee, American Federation of Teachers,
Local 2121
Executive Board, Campaign For Human Development, S.F.
Archdiocese
Association of Asian-American Psychologists
Doctoral Fellow, Multicultural Program, U.S. Dept. of
Education

REFERENCES

Submitted separately.

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-F4
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811006-F4 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 7, 1981, ANGELO C. CABRERA,
Interim Assistant Director, John O'Connell Community
College Center of the Community College Centers Division, be and
is hereby appointed Assistant Director, Community College Centers
Division; vice, Robert J. Polidori, retired August 1, 1980.
Salary shall be in accordance with the 1981-82 Management Salary
Schedule, Classification A, Step 4.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

10/6/81 - F4

BIOGRAPHICAL INFORMATION

ANGELO C. CABRERAEDUCATION:

AA Degree: Santa Ana College
Santa Ana, CA

BA Degree: University of San Francisco
San Francisco, CA

Masters Degree: University of San Francisco
San Francisco, CA

CERTIFICATION:

- . Community College Supervisor Credential - Life
- . Standard Services Credential: Supervision - Grades
9 - 12 - Life
- . S.D.S. Teaching Credential: Grades 9 - 14 - Life
- . S.D.S. Teaching Credential: Adult - Life

WORK EXPERIENCE:

1981 - Present - Interim Assistant Director, John
O'Connell Community Center

1980 - 1981 - Acting Assistant Director, John
O'Connell Community Center

1978 - 1980 - Senior Program Supervisor, John
O'Connell Community Center

1976 - 1978 - Teacher-In-Charge, Site Administrator,
John O'Connell Community Center

1971 - 1976 - Department Chairperson and Instructor,
Central City Occupational Center, LAUSD

1969 - 1971 - Instructor, Bilingual Classes, Central
City Occupational Center, LAUSD

ANGELO C. CABRERA

PAGE 2

WORK EXPERIENCE: (Continued)

- 1975 - 1976 - Coordinator of Evening and Saturday Classes, Santa Ana College, Santa Ana, CA
- 1973 - 1975 - Instructor, Bilingual Classes, Evenings and Saturdays, Santa Ana College, Santa Ana, CA
- 1972 - 1973 - Bilingual Test Instructor, North Valley Occupational Center, Woodland Hills, CA
- 1967 - 1969 - Instructor, Pacoima Skill Center - ESL and Vocational Subjects

PROFESSIONAL EXPERIENCE:

- . Public Service Bilingual Program, Channels 50 and 70; Santa Ana Unified School District Television Center.
- . Proctor and Translator for Spanish Speaking Courses, West Valley Occupational Center, Woodland Hills, CA.
- . Honorarium for Book Reviews, Prentice-Hall, 1974.
- . Participated in Test Validation for NAISE, 1973.
- . Translator - Bilingual WIN Programs, 1971 - 1973.
- . Developed and Filmed Training Films for Industrial Education Institute, 1970 - 1971.
- . Curriculum Advisory Committee - MDTA and WIN Programs, 1968 - 1970.

PROFESSIONAL ORGANIZATIONS:

- | | |
|--------|--------|
| . LEA | . CAVE |
| . CIEA | . LATA |
| . LIEA | . CADC |
| | . AMEA |

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-F5
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811006-F5 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 7, 1981, PATSY B. McMURTRIE,
Instructor Schedule I, John Adams Community College
Center of the Community College Centers Division, be and is hereby
appointed Acting Assistant Director, Community College Centers
Division, for an indeterminate period; vice, Bennett Tom, re-
assigned to District Certificated Services Office of the San
Francisco Community College District. Salary shall be in accordance
with the 1981-82 Management Salary Schedule, Classification A, Step 1.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

10/6/81 - F5

Biographical Information

Patsy Blake McMurtrie

EDUCATION

- B.A. San Francisco State University, Business Education, 1963.
- M.A. San Francisco State University, Business Administration, 1965.

CREDENTIALS

California Community College Supervisory Credential
California Special Secondary in Business Education

PROFESSIONAL EXPERIENCE

- Accreditation Coordinator for Centers Division 1982 Accreditation Report and Centers Division High School Programs 1982 Accreditation Report, October, 1980 - cont.
- Instructor, John Adams Community College Center, San Francisco Community College District, 1965 - cont.
- Instructor, San Francisco State University, 1964 - 1966.
- Instructor, General Services Administration, U. S. Government, 1965 - 1966.
- Project Director, Department of Health, Education and Welfare, Grant HEW No. 5-452-64, 1964 - 1966.
- Administrative Assistant, Northern California Council on Economic Education, San Francisco State University, 1961 - 1964.
- Administrative Secretary, NDEA Institute, Guidance and Counseling, San Francisco State University, Feb. 1961 - August 1961.
- Administrative Secretary to Ambassador and Charge of Embassy, American Embassy, Australia, U. S. Department of State; and U. S. Department of Army, Ryukyu Headquarters, Ryukyu Islands, 1954 - 1956.
- Legal Secretary, Justice of the Peace, District Attorney (former) Contra Costa County, and private law firms, California and Hawaii, 1950 - 1954.

SAN FRANCISCO COMMUNITY COLLEGE CENTERS DIVISION: COMMITTEES/PROJECTS

- 1977 - 1978 Curriculum development: Job Preparation, John Adams Com. College Center
- 1977 Standardization Committee, Centers Division
- 1975 Evaluation Team, Centers Division, with George Johnson, Admn. Director
- 1973 Certificate Programs, Centers Division, with George Johnson, " "
- 1970 Screening Committee, John Adams Community College Center
- 1970 Faculty Council, John Adams Community College Center
- 1970 - 1971 Accreditation Committee, John Adams Community College Center
 - Chapter: Materials of Instruction
- 1969 Curriculum development: Secretarial Program, John Adams Com. College Center
- 1966 - 1967 Curriculum development: Researched and originated GUIDELINES (see Publications)

PROFESSIONAL ORGANIZATIONS/HONORS/AWARDS:

- 1980 Judge, California Beef Council (Calif. Cattlemen's Assn., Cow Belles) annual award.
- 1980 National First, Certificate & Cash Award, National Federation of Press Women.
- 1980 - 1981 Secretary, California Press Women, Northern District
- 1979 - 1980 Editor, Proofsheet, California Press Women, Northern District
- 1979 - cont Hostess, monthly education programs, California Press Women
- 1977 - cont Space Studies Institute, Princeton University
- 1977 - cont L-5 Society, National and Bay Area Chapter
- 1977 Conference, Mid-Western Business Educ. Assn., Houston, Texas
- 1974 Delegate, London, England, International Society for Business Education
- 1973 - cont Junior Master, American Contract Bridge League
- 1972 Hospitality Committee, Western Region NBEA, California Business Education Association, Bay Area Spring Conference
- 1972 Conference, Mid-Western Business Education Association, Dallas, Texas
- 1971 - cont Charter Member/Secretary, American Federation of Teachers, Local 2121
- 1969 - cont Stanford Education Club
- 1969 - cont Chair, Scholarship Committee, American Business Women's Association
- Social Committee " " " "
- Nominating Committee " " " "
- 1969 Secretary, California Council of Adult Education, Northern District
- 1970 Conference, Programmed Planning Budgeting System, Sacramento
- 1965 - cont Delta Pi Epsilon, Alpha Kappa Chapter, Honorary Business Education Fraternity
- 1963 Cum laude graduate, BA Degree, San Francisco State University
- 1963 Scholarship Recipient: National Office Management Association
- 1963 Scholarship Recipient: Parent-Teachers' Association
- 1947 With distinction graduate, Sacramento Junior College

PRESENTATIONS:

- 1974 "Vocational Training," American Business Women's Association
- 1972 "Why Learn Shorthand?" Heald's Business College, San Francisco
- 1971 "Teaching in an Adult School," San Francisco State University, Content and Methods, for Dr. Mina Johnson
- 1965 Feature Session Speaker (plus demonstration) "Teaching Methods," Bay Area CBEA Fall Conference, Palo Alto
- 1964 "Methods of Structured Learning," St. Monica's High School, Santa Monica.

PUBLICATIONS:

"TEACH SHORTHAND SO IT'S EASY TO LEARN," The Journal of Business Education, 1965.

Golden Gate Publishers: Shorthand Wall Charts (letter style determination charts) co-author

McGraw-Hill Publishers: Gregg Shorthand Structured Learning Program
(shorthand textbook) co-author

Teaching Aids, Inc.: authored & recorded Grammar-Punctuation Dictation Tapes (10)
 " & directed Vocabulary-Letter Dictation Tapes (6)
 " & recorded Speed Development Dictation Tapes (6)
 " & directed Office Style Dictation Tapes (6)

" " " " & designed correlated transparencies for all of above.

Used in SF Community College researched and originated GUIDELINES for Typewriting
Centers Division, MDTA and Instruction, 36-Week Course, MDTA Clerk-Typist
Skill Center Training Program.

Used in SF Community College reviewed, evaluated and made suggestions for revision(s)
Centers Division, Career of Job Development forms.
Guidance Center, District
Office

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811006G1-G24
Certificated Personnel, City College Division

President and Members:

Resolutions No. 811006G1-G24 cover certificated personnel
items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for Adoption:

Kenneth S. Washington
President

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

G1 to G24
Page 1 of 15
10/6/81

811006-G1

HourlyTeachingAppointmentsFall Semester1981

RESOLVED: That the following named instructors be appointed to teach for the number of hours per week set opposite their names during the Fall Semester, 1981. Unless otherwise indicated, the effective dates for Day and Evening hours are September 9, 1981 through January 29, 1982. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
APTER, BRUCE	Business		3	3	
BARGIONI, DIANA	Medical Asst.	7		7	9/9-10/12/81
*BLASKOVICH, TIM	Photography	3		3	
BRITTON, DANA	Medical Asst.	6		6	9/9-10/12/81
*CARAVAS, JOHN	Engineering		6	6	
*CERVISI, GISELE	Foreign Language		9	9	
CHIAO, NANCY	Medical Asst.	2		2	9/9-10/12/81
*COCHENNEC, HENRI	Hotel & Rest.		2	2	
*COLLIS, HARRY	Foreign Language		9	9	
*CRUIKSHANK, MARGARET	English	6		6	9/9-9/16/81
*CRUIKSHANK, MARGARET	English	9		9	9/17/81-1/29/82
*CHONG, EDWARD	Dental Lab. Tech.		3	3	
*DANKO, CHRISTOPHER	Business		5	5	
DICKSON, SALLY	Career Guid/Dev.		5	5	9/10-10/6/81
DICKSON, SALLY	Career Guid/Dev.		5	5	10/9-11/3/81
DICKSON, SALLY	Career Guid/Dev.		5	5	11/5-12/3/81
ERSHOV, LUDMILA	Foreign Language		3	3	
*FERNANDEZ, GERMANIA	Foreign Language		9	9	
*FISHER, DOMINIQUE	Foreign Language		6	6	
*GARDIN, FIORENZO	Foreign Language		3	3	
HARRIS, JOHN W.	Ther. Radiology	2		2	
*HATRICK, CAROL	Dental Assisting	8		8	9/9-9/21/81
*HATRICK, CAROL	Dental Assisting	5		5	9/22/81-1/29/82
+HAYES, DANIEL	P.E. South		2	2	
*HO, MARGARET	Foreign Language		6	6	
*HOLLOWAY, BRUCE	Foreign Language		3	3	
*HORI, ROSIE MIYEKO	Foreign Language		6	6	
*HOWE, KENNETH	English	6		6	
*HSU, WEI-JANE	English	6		6	
*JORDAN, NATIVIDAD	Foreign Language	5	3	8	
*KHOURY, GEORGE	Foreign Language		3	3	
*LEE, SHAO-FEN	Foreign Language	5	4	9	
*LENETAKI, SOPHIA	Foreign Language		6	6	
*LEONETTI, ATTILIO	Foreign Language		9	9	
*LEUNG, BRUCE	Business		5	5	
*LIGHT, ALLIE	Photography	3		3	
*LIN, CAROL	Foreign Language		6	6	
*LOWOOD, JENIFFER	Study Center	3		3	9/9-10/16/81
*LUTZ, ARTHUR	Engineering		6	6	
*MARCHAND, ROBERT	Engineering		7	7	

G1 to G24

Page 2 of 15

10/6/81

*New hourly instructor--appointment contingent upon possession and recordation of an appropriate California Community College Credential.

+Regular full-time instructor--extra pay.

<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
*MARVIN, FRANCES	English	6		6	
*MATTEUCIG, GIACINTO	Foreign Language		3	3	
*McCLURG, MARLO	English	6		6	
+McCUTCHAN, NELL	English	3		3	9/11/81-1/29/82
*McGRAW, PATRICIA	Medical Records	2		2	9/9-9/18/81
*McGRAW, PATRICIA	Medical Records	2		2	9/9/81-1/29/82
+MEHAN, JOHN	English	3		3	9/11/81-1/29/82
*MONCHATRE, JACQUES	Foreign Language		6	6	
*MONSARRAT, MARK	Engineering	9		9	
*MOSES, DIANA	English	6		6	9/9-9/16/81
*MOSES, DIANA	English	9		9	9/17/81-1/29/82
*PARR, DAVID	Drama		3	3	
PHILLIPS, THEODORE	Ther. Radiology	2		2	
POTTER, LINDA	Ther. Radiology	1		1	
*RIZZO, JOHN	Foreign Language		3	3	
ROBERTS, LAURIE	English	9		9	
*SAN MAMES, JUAN	Foreign Language		9	9	
*SARAF, IRVING	Photography	3		3	
*SAMBOL, HOWARD	Computer Science		2	2	
*SAMBOL, HOWARD	Mathematics	3		3	
*SCHOENFELD, ELI	Foreign Language		3	3	
+SCRIBNER, EARL	Engineering	3		3	
*SHATERIAN, ALAN	Foreign Language		6	6	
*SIMONCINI, FORREST	Foreign Language		6	6	
*SMITH, STUART N.	Printing Tech.		3	3	
SMITH, VERNON	Ther. Radiology	2		2	(9/10-10/29/81+ 3 hrs. each 11/5 & 11/12)
*STERING, EDWARD	Foreign Language		6	6	
*TCHIKOVANI, GEORGES	Foreign Language		9	9	
+THURBER, MARY	English	3		3	9/11/81-1/29/82
*TRICARO, ROBERT	Biology	6		6	
*TUMMINIA, JOANNE	Foreign Language		6	6	
*TWEEDIE, CHRISTINA	Foreign Language		6	6	
WEAVER, KEITH	Ther. Radiology	2		2	(11/5/81-1/29/82 +3 hrs.ea. 1/7 & 1/14)
+ZAKUS, SHARON	Medical Records	4		4	9/9-9/17/81
*ZANKO, EUGENE	Engineering	9		9	
ZELAYA, MANUEL	Business		3	3	

*New hourly instructor--appointment contingent upon possession
and recordation of an appropriate California Community College Credential.
+Regular full-time instructor--extra pay.

811006-G2
Changes in
Hourly
Appointments
Fall 1981

RESOLVED: That the following changes in hourly teaching appointments be noted. Unless otherwise indicated, the effective dates for Day and Evening hours are September 9, 1981 through January 29, 1982. Salary shall be in accordance with the current salary schedule, instructional rate:

<u>Name</u>	<u>Department</u>	<u>Day</u> <u>Hours</u>	<u>Eve/Sat</u> <u>Hours</u>	<u>Total</u> <u>Weekly</u>	<u>Effective</u> <u>Dates</u>
<u>Change</u>					
BRACONI, JOAN	From Labor Stud.		3	3	11/17/81-1/19/82
	To Labor Stud.		3	3	11/3/81-1/19/82
CARTER, AVERY	From Labor Stud.		3	3	9/15-11/10/81
	To Labor Stud.		3	3	9/15-10/27/81
SOLLER, ROBERT	From English		6	6	
	and Drama	3		3	
	To English		3	3	
	and Drama	3		3	
	and Art	3		3	9/17/81-1/29/82
TARTAK, MARVIN	From Music	3	6	9	
	To Music		9	9	9/16/81-1/29/82
<u>Increase</u>					
ADAMS, KENNETH	From Astronomy	3	5	8	
	To Astronomy	3	6	9	9/10/81-1/29/82
BELL, LOREN	From English	5		5	
	To English	8		8	
BROUCARET, AUGUSTE	From Orn. Hort.	3		3	
	To Orn. Hort.	5		5	
CROOKS, MACK	From Music		3	3	
	To Music		6	6	
GARFINKLE, JOAN	From Business		2	2	
	To Business		2	2	
	and Business		2	2	11/5/81-1/14/82
GEE, KENNETH	From Computer Sci.		3	3	
	To Computer Sci.		4	4	
GIUSTO, THOMAS	From P.E. North	6		6	
	To P.E. North	8		8	
GREGGAINS, RAYMOND	From P.E. South		4	4	
	To P.E. South	4	4	8	

<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
<u>Increase</u>					
HUDSPETH, CHARLES	From Music	3		3	
	To Music	6	3	9	9/21/81-1/29/82
HYATT, MEREDITH	From Business		6	6	
	To Business	3	6	9	
KOREY, SUZANNE	From Print.Tech.		3	3	
	To Print.Tech.		4	4	
KUAN, DAVID	From For. Lang.		8	8	
	To For. Lang.		9	9	
LANDES, SUSAN	From Biology		3	3	
	To Biology	6	3	9	
LEE, MARIE ELAINE	From English	4		4	
	To English	6		6	9/17/81-1/29/82
MARTINEZ, FRED	From Business		3	3	
	To Business		3	3	
	and Business		6	6	9/9-10/28/81
MATTESON, ANISE (JACKSON)	From Med. Rec.	3		3	
	To Med. Rec.	3	3	6	
MITCHELL, MARY	From Computer Sci.		3	3	
	To Computer Sci.		6	6	9/9-9/16/81
	and Computer Sci.	3	6	9	9/17-1/29/82
MOFFAT, FRANCES	From Journalism	3		3	
	To Journalism	6		6	
PARODI, MICHAEL	From P.E. South		2	2	
	To P.E. South	4	2	6	
PIGGEE, THOMAS	From P.E. South	2	2	4	
	To P.E. South	4	2	6	
PIPER, BERNARD	From Print.Tech.		3	3	
	To Print.Tech.		4	4	
ROSENBAUM, LEANNA	From English		3	3	
	To English	6	3	9	

811006-G2 (continued)

<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
<u>Increase</u>					
RYMER, RENEE	From For. Lang.		3	3	
	To For. Lang.		6	6	
SCHIEFER, EVA MARIA	From For. Lang.		3	3	
	To For. Lang.		6	6	9/15/81-1/29/82
TOMKINS, JOHN	From Business		3	3	
	To Business		3	3	
	and Business		6	6	9/10-10/29/81
TOWNSELL, FRANK	From Music		3	3	
	To Music		6	6	9/14/81-1/29/82
TURDICI, PETER	From Fire Science		3	3	
	To Fire Science		6	6	9/17/81-1/29/82
UPTON, WILLIAM	From Business		2	2	
	To Business		2	2	
	and Business		2	2	11/3/81-1/19/82
+VELASQUEZ, THOMAS	From English		3	3	
	To English	3	3	6	9/11/81-1/29/82
ZAPATA, DARYL	From P.E. South	4		4	
	To P.E. South	10		10	
<u>Decrease</u>					
BARNHART, JERE LOWELL	From Computer Sci.		8	8	
	To Computer Sci.		4	4	
CHUN, DORIS	From For. Lang.	3	6	9	
	To For. Lang.	3	3	6	
CORNELL, ELIZABETH	From Study Center	3		3	9/9/81-1/22/82
	To Study Center	3		3	9/9-9/16/81
	and Study Center	3		3	10/19-11/23/81
	and Study Center	3		3	12/1/81-1/22/82
DICKERT, LINDA	From Consumer Arts	7		7	
	To Consumer Arts	2		2	9/21/81-1/29/82
GOODMAN, NANCY	From English	3	6	9	
	To English		6	6	

+Regular full-time instructor--extra pay.

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<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
<u>Decrease</u>					
GRUBB, FRANCES	From Journalism	6		6	
	To Journalism	3		3	
KALA, FLORDELIZA	From Career Dev.		2	2	9/9-10/28/81
	and Career Dev.		2	2	9/12-10/31/81
	and Career Dev.		2	2	11/4/81-1/20/82
	and Career Dev.		2	2	11/14/81-1/23/82
	To Career Dev.		2	2	9/9-9/17/81
	and Career Dev.		2	2	9/12-9/21/81
	and Career Dev.		2	2	11/4/81-1/20/82
	and Career Dev.		2	2	11/14/81-1/23/82
+KERR, KEITH	From Business		6	6	
	To Business		3	3	9/16/81-1/29/82
LEE, SHIRLEY	From For. Lang.	5	3	8	
	To For. Lang.		3	3	
+MATHEWS, WAYNE	From Chemistry	6		6	
	To Chemistry	3		3	
McMAHON, PAULA	From Dent. Asst.	9		9	
	To Dent. Asst.	6		6	9/21/81-1/29/82
+NAUMANN, MANFRED	From Chemistry	6		6	
	To Chemistry	3		3	
+ORIN, JAMES	From Drama		3	3	
	and Music	3		3	
	To Music	3		3	9/14/81-1/29/82
OSBORNE, KISTLER	From Business		6	6	
	To Business		5	5	9/16/81-1/29/82
PALACIO, MITCHELL	From P.E. South	8	2	10	
	To P.E. South	4	2	6	
RICHARDS, THOMAS	From English	6	3	9	
	To English		3	3	
RICKETTS, JOHN	From Fire Science		6	6	
	To Fire Science		3	3	9/10/81-1/29/82
SIMON, GLADYS	From Journalism	6		6	
	To Journalism	3		3	9/17/81-1/29/82

+Regular full-time instructor--extra pay.

811006-G2 (continued)

<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
Cancel					
ALVAREZ, ANA	I.D.S.T.	3		3	9/18/81
AZEVEDO, NEYDE	Music		3	3	9/22/81
BROWN, DONNA	Behavioral Science		3	3	9/16/81
BUSH, JEFFREY	Ornamental Hort.	4		4	9/15/81
CHAMPION, RICHARD	Computer Science		4	4	9/10/81
CRUMPLER, DEWEY	Art	3		3	9/19/81
ENCISO, FRANZ	Music		6	6	9/9/81
ESTERMAN, RICHARD	Music		6	6	9/21/81
GARRETT, RUFUS	Behavioral Science		3	3	9/10/81
GORHAM, PEGGY	Music	3		3	9/21/81
HAGAN, CORINNE	Computer Science		2	2	9/9/81
HONDIUS, KATHERINE	I.D.S.T.		3	3	9/10/81
HOSKEN, JEROME	Physics	3		3	9/9/81
IAZZETTA, FRANK	Business		5	5	9/9/81
LERNER, SANDRA	Computer Science		4	4	9/9/81
LOPEZ, FRAN	Dental Assisting	8		8	9/9/81
MOSGOFIAN, DENIS	Printing Tech.		3	3	9/9/81
MURRAY, JOAN	Photography	6		6	9/10/81
OLSEN, JACK	Labor Studies		3	3	9/11/81
PRESSLER, ROSEMARIE	I.D.S.T.		3	3	9/16/81
RATH, DAVID	I.D.S.T.	3		3	9/16/81
SILVERMAN, HAROLD	Journalism	3		3	9/9/81
TUCKER, BEVERLY	Labor Studies		3	3	9/10/81
YEE, DONALD	Business		5	5	9/9/81

811006-G3 RESOLVED: That resolution 810602-G1, Hourly Teaching
Amendment to Appointments, Summer, 1981, be amended in part as follows:
Resolution

Change effective dates
McfADDEN, JAMES from 6/22-7/31/81 to 6/22-8/6/81

811006-G4 RESOLVED: That the following name change be made for payroll
Name purposes:

Change
from MATTESON, ANISE J. to JACKSON, ANISE J.

811006-G5 RESOLVED: That resolution 810915-G9, After School Activities,
Amendment to Physical Education, South, be amended in part as follows:

Change total hours from 2845 to 2745

811006-G6
Evening
Division
Assistant
Site
Managers
5410

RESOLVED: That effective September 15, 1981 through January 21, 1982, +VASQUEZ VEGA, MIGUEL, be appointed to serve as Evening Division Assistant Site Manager for 6 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate.

811006-G7
Special
Assignment
Instructional
Computing
Laboratory

RESOLVED: That the following named certificated personnel be appointed to serve in the Instructional Computing Laboratory for the number of hours per week indicated for the effective dates shown. Salary shall be in accordance with the current salary schedule, non-instructional rate:

Name	Hrs./Wk.	Effective Dates
*DRAKE, DELOSS	15	9/14/81-1/30/82
+GREEN, DENNIS	6	9/21/81-1/25/82
+SCHOLAND, JULIA	4	9/16/81-1/27/82

811006-G8
Evening
Division
Counselors
5410

RESOLVED: That the following named counselors be appointed to serve in the Evening Division for the total number of hours shown on the dates indicated. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Total Hours	Effective Dates
+CARRILLO, LUIS	5½	9/3/81
+CHIN, JESSIE	6	9/9 & 9/14/81
+LUM, HELEN	12	9/9, 9/10, 9/14 & 9/15/81
+McGOVERN, YVONNE	6	9/10 & 9/15/81
TOLER, MELVIA	3	9/3/81

811006-G9
Special
Assignment
Foreign
Language
Department

RESOLVED: That +MEJIA, JOSE, be appointed to assist in enrolling foreign language students at Marina Middle School on September 14, 1981, for a total of 4 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate.

811006-G10
Demise

RESOLVED: That for the purpose of record clearance, the demise of GRALAK, RICHARD on September 15, 1981, be noted.

*New hourly instructor--appointment contingent upon possession and recordation of an appropriate California Community College Credential.

+Regular full-time instructor--extra pay.

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811006-G11
Special
Assignment
Biology Lab

RESOLVED: That effective September 14, 1981 through January 29, 1982, the following named certificated personnel be appointed to serve in the Biology Laboratory for the number of hours per week shown. Salary shall be in accordance with the current salary schedule, non-instructional rate:

<u>Name</u>	<u>Hrs./Wk.</u>
+GUTHRIE, MICHAEL	10
HARRETT-AIGLA, GEORGE	4
+JOHNSON, ELAINE	7

811006-G12
Amendment to
Resolution

RESOLVED: That resolution 810818-G6, College Librarians, Day and Evening Division, be amended in part as follows:

<u>Increase</u>		(C1-6110) <u>Day Hrs/Wk</u>	(C1-5410) <u>Eve Hrs/Wk</u>	<u>Effective Dates</u>
BRICKNER, MARGARET	<u>from</u>	5		
	<u>to</u>	5	4	9/24/81-1/29/81

811006-G13
Amendment to
Resolution

RESOLVED: That resolution 810804-G4, Concert/Lecture Series Coordinator, be amended as follows:

Increase
DVORSEN, BETTY from 15 Hrs./Wk. to 20 Hrs./Wk.

811006-G14
Special
Assignment
Radiation
Therapy

RESOLVED: That effective September 21 through October 30, 1981, #CHAN, ERIC, be appointed to prepare the self-study required for the recertification of the Radiation Therapy Technology Curriculum for a total of 60 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate.

811006-G15
Amendment to
Resolution

RESOLVED: That resolution 810915-G6, Evening Division Assistant Site Managers, be amended in part as follows:

<u>Decrease</u>		<u>Total Hours</u>	<u>Effective Dates</u>
+WELLS, WALLACE	<u>from</u>	6 hrs/wk	9/10/81-1/21/82
		+ 3 hrs. each	9/9 & 9/14/81
	<u>to</u>	3 hrs/wk	9/15/81-1/21/82
		+ 3 hrs. each	9/9 & 9/14/81

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+Regular full time instructor--extra pay.
#Pro-rata instructor--extra pay.

811006-G16

Concert/
Lecture
Series

Lectures

RESOLVED: That the following named individuals be appointed for the dates shown and granted the honorarium indicated:

Lecturer: Max Kirkeberg
Date: September 29, 1981--7:00-9:30 p.m.
Location: A218
Honorarium: \$25
Subject: San Francisco Geography

Mr. Kirkeberg, an expert in the field of San Francisco geography and related history, uses three screen slide shows to illustrate various aspects of City geography. He is a member of the San Francisco State Faculty.

Lecturer: James Cotter
Date: October 6, 1981--7-8 p.m.
Location: A218
Honorarium: \$15
Subject: Murals

Artist James Cotter, a member of the Sunset Mural Workshop, will discuss the murals he has designed and painted around the City.

Lecturer: Ruth Harring
Date: October 7, 1981--2 p.m.
Location: Student Union
Honorarium: \$100
Subject: Chess Demonstration

Ms. Harring is one of the 5 strongest female chess players in the United States. She will demonstrate her abilities in the game of chess.

Lecturer: Judith Lynch
Date: October 13, 1981--7:00-9:30 p.m.
Location: A218
Honorarium: \$25
Subject: Victorian Architecture

Judith Lynch, co-author/editor of three books on Victorian architecture, is also an instructor in History and Humanities at San Francisco State University. She has compiled a slide-show presentation on San Francisco buildings.

811006-G17

Evening
Division
Late
Registration

RESOLVED: That effective August 28 through September 17, 1981, +TIMMERMAN, SIDNEY, be appointed to assist with Evening Division late registration at Marina Middle School for a total of 17 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate.

+Regular full-time instructor--extra pay.

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811006-G18
Special
Assignment
NSF-CAUSE
PREPS
Project
(C1-6010-
15022)

RESOLVED: That effective September 8 through November 30, 1981, the following named certificated personnel be appointed to prepare instructional and testing materials for the NSF-CAUSE-PREPS Project for the number of hours per week indicated. Salary shall be in accordance with the current salary schedule, instructional rate. (These constitute a portion of the District's requirement for matching funds.)

<u>Name</u>	<u>Hrs./Wk.</u>
+DUGRE, DONALD	6
+JOHNSON, MILDRED	3
+McINERNEY, WILLIAM	3
+NAUMANN, MANFRED	3

811006-G19
Computer
Science
Instructor

RESOLVED: That on September 10 and September 15, 1981, +WOSTNER, ULF, be appointed to teach in the Computer Science Department for a total of 3 hours. Salary shall be in accordance with the current salary schedule, instructional rate.

811006-G20
Evening
Division
Late
Registration
5410

RESOLVED: That FREGLY, CAROL, be appointed to assist with late registration in the Evening Division on September 2 and 3, 1981, for a total of 12 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate.

811006-G21
Additional
Hours of
Service
Department
Heads
Summer 1981

RESOLVED: That effective July 27 through September 4, 1981, ANDREWS, MARTA, be appointed to provide scheduling, interviewing, and coordination of additional foreign language classes for a total of 82 hours. Salary shall be in accordance with the current salary schedule, instructional rate.

811006-G22
Additional
Hours of
Service
Department
Heads
5410

RESOLVED: That effective September 10, 1981 through January 21, 1982, KAWAKAMI, THOMAS, be appointed Certificated Person In Charge in the Evening Division for 3 hours per week, and 3 hours each on September 9 and 15, 1981. Salary shall be in accordance with the current salary schedule, instructional rate.

+Regular full-time instructor--extra pay.

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811006-G23
Amendment to
Resolution

RESOLVED: That resolution 810915-G15, Amendment to Resolution,
Additional Hours of Service, Department Heads, be amended in part
as follows:

<u>Delete</u>	<u>Department</u>	<u>Day</u> <u>Hours</u>	<u>Eve/Sat</u> <u>Hours</u>	<u>Total</u> <u>Weekly</u>	<u>Effective</u> <u>Dates</u>
NAGER, SANDRA	Consumer Arts		3	3	9/9/81-1/29/82

811006-G24
Amendment to
Resolution

RESOLVED: That resolution 810901-G7, Additional Hours of
Service, Department Heads, be amended in part as follows:

<u>Change effective dates</u>	<u>Department</u>	<u>Day</u> <u>Hours</u>	<u>Eve/Sat</u> <u>Hours</u>	<u>Total</u> <u>Weekly</u>	<u>Effective</u> <u>Dates</u>
MUELLER, MADELINE	From Music		3	3	9/9/81-1/29/82
	To Music		3	3	9/9-9/15/81

<u>Delete</u>					
POTTER, STEVEN C.	Dental Lab. Tech.		3	3	9/9/81-1/29/82

City College of San Francisco

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY CITY COLLEGE BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM September 15, 1981 TO October 6, 1981

FACULTY	WHITE		BLACK		HISP.		OTHER ASIAN PAC. IS.		**FIL.		AM. IND. AK. NAT.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Schedule I																	
Schedule I - LTS																	
Schedule I-Categ.																	
Hourly	26	14			3	2	3	5					32	21	6	7	24.5

PART-TIME

1 W (M)
 1 W (M)
 1 As.P/I (M)
 1 Hisp. (M)
 1 W (F)
 1 W (M)
 1 W (F)
 1 As.P/I (M)
 1 W (M)
 4 W (M)
 5 W (F)
 1 As.P/I (M)
 1 As.P/I (F)
 5 W (F)
 13 W (M)
 1 Hisp. (F)
 2 Hisp. (M)
 4 As.P/I (F)
 1 W (M)
 1 W (M)
 1 Hisp. (F)
 2 W (M)
 1 W (F)
 1 W (M)
 1 W (F)

DEPARTMENT

Biology
 Business
 Business
 Business
 CAP Project
 Computer Science/Mathematics
 Dental Assisting
 Dental Lab Technology
 Drama
 Engineering
 English
 English
 English
 Foreign Language
 Foreign Language
 Foreign Language
 Foreign Language
 Foreign Language
 Hotel & Restaurant
 Instructional Computing Lab
 Medical Record Technology
 Photography
 Photography
 Printing Technology
 Study Center

**Required for state reports.

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CITY COLLEGE OF SAN FRANCISCO
CERTIFICATED EMPLOYEES

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Ethnic Report - Total as of 10/21/80 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		Total		% Female		Total Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Admin.	5	5		5	1	2		1			2			11	11	50.0	6	6	54.6
Sched. I	274	114		15	18	4		2		25	16	1		335	151	31.1	61	37	20.2
Hourly	279	156		31	30	15		9		37	18	1		387	214	35.6	108	58	27.6
TOTAL	558	275		51	49	21		11		62	36	2		733	376	33.9	175	101	24.9
%	75.1		7.8		6.3		1.7		8.9		.2						24.9		

Total Staff as of October 6, 1981

-101-

	White		Black		Hispanic		Filipino		Oth.Asian Pac.Is.		Am.Indian Ak.Nat.		TOTAL		% Female		Minority %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Admin.	5	5	5	1	1	2		1			1		11	10	47.6	6	5	52.4
Admin. - Acting/Interim	1			1									1	1	50.0		1	50.0
	Admin. Total																	
Sched. I	259	108	15	15	18	3	2	1	27	17	1		320	144	31.0	61	36	20.9
Sched. I - LTS	3	4		1	2	1		1					5	7	58.3	2	3	41.7
Sched. I - Categ. Funded	1	1							1				1	2	67.7	1	1	67.7
	Sched. I Total																	
Hourly	279	167	31	15	30	10	6	8	43	25		1	389	226	36.8	110	59	27.5
Hourly - Categ. Funded	1	1				1	2			3			3	5	62.5	2	4	75.0
	Hourly Total																	
TOTAL	548	286	52	33	51	17	10	11	68	47	1	1	730	395	35.1	182	109	25.9
%	74.1		7.6		6.0		1.9		10.2		.2						25.9	

PRELIMINARY DATA	White		Black		Hispanic		Asian Pac. Is.		Indian Ak. Nat.		Other		TOTAL	
	SF -1980 Census %													
	45.9%		12.7%		12.3%		21.7%		.5%		6.9%		100.0%	

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-H1
Certificated Personnel
Categorically Funded Programs
City College of San Francisco

President and Members:

Resolution No. 811006-H1 covers certificated personnel items in categorically funded programs for City College of San Francisco. Services are required and funds have been provided by the grantor for each of the categorically funded programs appointments.

California Education Code Section 87470 reads in part as follows:
"The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Recommended for adoption:

Juanita U. Pascual
Vice President
Administrative Services

R. Y. Alexander
Vice Chancellor
Certificated Services

Kenneth S. Washington
President

Herbert M. Sussman
Chancellor/Superintendent

H1
Page 1 of 2
10/6/81

811006-H1
Amendment to
Resolution

RESOLVED: That resolution 810915-H6, Special Assignment, CAP Project, be amended in part as follows:

<u>Delete</u>	<u>Hours/Week</u>	<u>Effective Dates</u>
MITCHELL, PAULA	8	9/9/81-1/22/82

<u>Add</u>	<u>Hours/Week</u>	<u>Effective Dates</u>
*EVERS, KATHLEEN	8	9/10-9/27/81
and	13	9/28/81-1/22/82

*New hourly instructor.

811006-H1
Page 2 of 2
10/6/81

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811006-J1 to 811006-J5
Certificated Personnel
Categorically Funded Programs
Community College Centers

President and Members:

Resolutions No. 811006-J1 to 811006-J5 cover certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows:
"The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

J1 to J5
Page 1 of 11 Pages
10/06/81

COMMUNITY COLLEGE CENTERS

811006-J1

CategoricallyFundedHourly Appointments

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

The following appointments are made pursuant to Education Code Section 87470.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
+Bell, Mae K.	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Theory	5 Hrs./Wk. (I)	10/1/81-1/29/82
Durighello, Joy	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	ESL 50/100	15 Hrs./Wk. (I)	9/9/81-9/30/81
Edmondson, Wilbur	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 811006-B13 Appn. # G1-6450	ESL 100	15 Hrs./Wk. (I)	10/1/81-1/29/82
Henderson, Lucinda	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. G0-6450	ESL - Literacy	15 Hrs./Wk. (I)	9/9/81-9/30/81
+Inman, Judith	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5250	Psych. Tech Theory	5 Hrs./Wk. (I)	1/11/82-1/29/82
Leong, Camilla	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. G0-6450	ESL 400/200	15 Hrs./Wk. (I)	9/9/81-9/30/81

+Regular Instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

811006-J1

Cat. Funded

Hourly Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Machado, Craig	ITP(Ca. St. Dept. of Social Serv.) Bd. Res. # 811006-B13 Appn. # G1-6450	ESL 50	15 Hrs./Wk. (I)	10/1/81-1/29/82
Manson, Ola	Skills Center(CETA) Bd. Res. # 801021-B2 Appn. # G0-5150	LVN Clinical	80 Tot. Hrs. (I)	9/9/81-9/30/81
Norman, Frederick	ITP(Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	ESL 50/Literacy	15 Hrs./Wk. (I)	9/9/81-9/30/81
So, Diane	ITP(Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	ESL Typing	10 Hrs./Wk. (I)	9/9/81-9/30/81
+Songco, Warlita	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Theory	5 Hrs./Wk. (I)	10/1/81-1/29/82
=Thraillkill, Beverly	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	ESL Srs./ESL 50	10 Hrs./Wk. (I)	9/9/81-9/30/81
+Watson, Tessie	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5250	Psych. Tech. Theory	5 Hrs./Wk. (I)	1/11/82-1/29/82

+Regular Instructor - extra pay for overload.
=New employee

COMMUNITY COLLEGE CENTERS811006-J1Cat. FundedHourly Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Wilensky, Debra	ITP(Ca. St. Dept. of Social Services) Bd. Res. # 800916-B21 Appn. # G0-6450	ESL Literacy	42 Tot. Hrs. (I)	7/9/81-9/4/81
Wirth, Susan	ITP(Ca. St. Dept. of Social Serv.) Bd. Res. # 811006-B13 Appn. # G1-6450	ESL 50	15 Hrs./Wk. (I)	10/1/81-1/29/82

811006-J2Categorically
Funded Increase
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employee be increased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional (I) and Non-Instructional (NI) rates.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u> <u>FROM</u> <u>TO</u>	<u>DATES</u>
Nguyen, Chau	ITP(Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	ESL 300	5 10 Hrs./Wk. (I)	9/9/81-9/30/81

*Summer and Inter-Session

COMMUNITY COLLEGE CENTERS

811006-J3
Cancellation
of Assignment

RESOLVED; That effective on the dates shown, the hourly assignment for the following named certificated employees be cancelled as indicated below at the center shown. The Resolution number is provided.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>RESOLUTION NO.</u>	<u>DATE</u>	<u>HOURS</u>
Bursch, Elizabeth	Parent Ed. (St. Preschool Prog.)	810915-J1	8/24/81	30 Hrs./Wk. (NI)
Bursch, Elizabeth	Parent Ed. (St. Preschool Prog.)	810915-J1	9/9/81	15 Hrs./Wk. (I)
Willig, Curtis V.	Galileo (VEA)	810901-J1	9/21/81	6 Hrs./Wk. (I)

COMMUNITY COLLEGE CENTERS

811006-J4

Categorically
Funded Temporary
Appointments

RESOLVED; That effective on the dates shown, the following named certificated employees be appointed to Temporary Schedule I & II Positions, assigned to the center and subject/activity as indicated below. Salary shall be in accordance with the 1981-82 salary schedule.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>DATES</u>
Bell, Mae K. Schedule I	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. G1-5150	LVN Clinical & Theory	10/1/81-1/29/82
Berkov, Kathleen Schedule I	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	Ed. Coordinator, ESL Literacy	9/8/81-9/30/81
Bixler, Ronald Schedule II	" "	ESL 300/100	9/8/81-9/30/81
Cetinich, Daniel Schedule II	ITP. (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	ESL 200/50 ESL 50/300	9/8/81-9/30/81 9/8/81-9/30/81
Cortez, Doris Schedule II	" "		
Edmondson, Wilbur Schedule I	ITP. (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	Job Developer	9/8/81-9/30/81
Gati, Sally Schedule II	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	ESL Literacy/ESL 100	9/8/81-9/30/81

J1 to J5

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COMMUNITY COLLEGE CENTERS

811006-J4

Cat. Funded

Temp. Appointments (cont'd.)

J1 to J5

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<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>DATES</u>
Goins, Etta Schedule I	Skills Center (CETA) Bd. Res. # 810915-B2 GI-5250	Psych. Tech. Prog. Supr.	10/1/81-1/29/82
Inman, Judith Schedule I	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # GI-5250	Psych. Tech Theory & Clinical	10/1/81-1/29/82
Johnson, Gregory Schedule I	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # GI-5150 GI-5250	Counseling	10/1/81-1/29/82
Le, Kim Dung Schedule I	ITP. (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # GO-6450	Job Developer/Counselor Coordinator	9/8/81-9/30/81
Le, Kim Dung Schedule I	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 811006-B13 Appn. # GI-6450	Coordinator	10/1/81-1/29/82
Ong, Roberta Schedule I	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # GO-6450	ESL 400/100	9/8/81-9/30/81
Pon, Teresa Schedule I	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. GO-6450	Program Supervisor	9/8/81-9/30/81

COMMUNITY COLLEGE CENTERS

811006-J4

Cat. Funded

Temp. Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>DATES</u>
Pon, Teresa Schedule I	ITP(Ca. St. Dept. of Social Serv.) Bd. Res. # 811006-B13 Appn. # G1-6450	Program Supervisor, ESL 50	10/1/81-1/29/82
Soboeiro, Mary Schedule I	Skills Center(CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Clinical & Theory	10/1/81-1/29/82
Songco, Warlita Schedule I	Skills Center(CETA) Bd. Res. # 810915-B2 Appn. G1.5150	LVN Clinical & Theory	10/1/81-1/29/82
Stewart, Barbara Schedule II	ITP(Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450 "	Business, ESL 100 ESL 50/200	9/8/81-9/30/81 9/8/81-9/30/81
Thornburg, Janet Schedule II			
=Ting, Stella Y. Schedule I	Skills Center(CETA) Bd. Res. # 810915-B2 Appn. G1-5150	LVN Clinical	10/1/81-1/29/82
Tran, Minh-Tham Thi Schedule II	ITP(Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450 "	Counseling ESL 100/50	9/8/81-9/30/81 9/8/81-9/30/81
Veerathanongdech, Panida Schedule II			
=New employee			

COMMUNITY COLLEGE CENTERS

811006-J4

Cat. Funded

Temp. Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>DATES</u>
Watson, Tessie Schedule I	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5250	Psych. Tech. Theory & Clin.	10/1/81-1/29/82
Weichert, Karen Schedule II	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	ESL 100/200	9/8/81-9/30/81
Yee, Dianna Schedule I	ITP (Ca. St. Dept. of Social Serv.) Bd. Res. # 800916-B21 Appn. # G0-6450	Counseling	9/8/81-9/30/81

COMMUNITY COLLEGE CENTERS

811006-J5
Supervisory
Stipend

RESOLVED: That the following named Supervisors of the Community College Centers Division of the San Francisco Community College District be assigned additional responsibilities during the Academic Year 1981-82, payment for these responsibilities shall be the stipend amount indicated for the Academic Year and pro-rated to the days served.

<u>NAME</u>	<u>CENTER</u>	<u>PROGRAM</u>	<u>STIPEND</u>
Coffman, Andrea B.	Parent Ed.	St. Preschool Program	\$675.00
Flagiello, Carolyn	Skills Center	CETA-LVN	\$1,350.00
Goins, Etta	Skills Center	CETA-Psych. Tech.	\$1,350.00
Pon, Teresa	ITP	ITP(Ca. St. Dept. of Soc. Services)	\$2,700.00 (9/8/81-9/30/81)

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM September 16, 1981 TO October 6, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
SCHEDULE I	-	-	-	-	-	-	-	-	-	1	-	-	-	1	-	1	-	100
SCHEDULE I LONG-TERM SUB.																		
SCHEDULE II																		
SCHEDULE II LONG-TERM SUB.																		
HOURLY	-	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-

HOURLY

1 W (F) - ITP - ESL

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811006-K1 to 811006-K21
Certificated Personnel
Community College Centers

President and Members:

Resolutions No. 811006-K1 to 811006-K21 cover certificated
personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

K1 to K21
Page 1 of 12 Pages
10/06/81

COMMUNITY COLLEGE CENTERS

811006-K1

Temporary

Hourly

Appointments

RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
=Binik, Alex	15 Galileo	Holistic Health	3 Hrs./Wk. (I)	10/1/81-1/28/82
+Borromeo, Carolina	05 Ex. Prog.	Librarian	10 Hrs./Wk. (I)	9/21/81-1/29/82
Brennecke, Patricia	11 Alemany	ESL 100	10 Hrs./Wk. (I)	9/21/81-12/17/81
=Buch, Loraine	15 Galileo	Nutrition & Diet	2 Hrs./Wk. (I)	10/6/81-11/10/81
=Campos-Jordan, Mary	29 Downtown	Management Seminar	7 Tot. Hrs. (I)	11/12/81-Only
Chin, Tina Wong	13 Chinatown/N.B.	ESL 100	15 Hrs./Wk. (I)	9/9/81-12/18/81
Chypyha, Elinor	29 Downtown	Typing, Shorthand	10 Hrs./Wk. (I)	9/15/81-1/28/82
Colvin, Gerald	29 Downtown	Human Relations & Orga. Behavior	14 Tot. Hrs. (I)	11/30/81-12/1/81
=Cooper, Robert S.	84 Labor Studies	World of Work	18 Tot. Hrs. (I)	9/30/81-11/4/81
Delman, Earl B.	15 Galileo	Beginning a Small Business	3 Hrs./Wk. (I)	10/6/81-11/10/81
Deyton, Claudia S.	15 Galileo	Stress Management	2 Hrs./Wk. (I)	10/8/81-11/12/81
Eagan, Lidia	23 Mission	ESL 50	5 Hrs./Wk. (I)	9/14/81-1/27/82
Gall, Charles	53 O'Connell	Structural Iron-Reinforcing I	2 1/2 Hrs./Wk. (I)	9/9/81-1/27/82
+Gephart, Jack	40 Skills Center	BMT Mechanics	5 Hrs./Wk. (I)	10/1/81-1/29/82
Gibson, Mark E.	15 Galileo	Biology-Applied	5 Hrs./Wk. (I)	11/2/81-12/16/81
=Green, Alice	15 Galileo	Diet and Nutrition	2 Hrs./Wk. (I)	10/6/81-10/27/81
=Harbin, Carey E.	29 Downtown	Delegation	3 Hrs./Wk. (I)	10/13/81-10/27/81
Hom, Melvin Lee	15 Galileo	ESL 500	5 Hrs./Wk. (I)	9/21/81-1/26/82

+Regular Instructor - extra pay for overload.
=New employee

COMMUNITY COLLEGE CENTERS

811006-K1

Temp. Hourly

Appointments (cont'd.)

K1 to K21

Page 3 of 12 Pages - 10/06/81

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Hoo, Virginia	13 Chinatown/N.B.	Home Health Aide	15 Hrs./Wk. (I)	10/5/80-11/25/81
+Hoogendyk, William	40 Skills Center	BMT Electronic	5 Hrs./Wk. (I)	10/1/81-1/29/82
Huang, Florinda	13 Chinatown/N.B.	Home Health Aide	15 Hrs./Wk. (I)	11/30/81-12/17/81
=Kaplan, Susan	15 Galileo	Natural Medicine-East & West, Chinese Medicine	2 Hrs./Wk. (I)	10/6/81-12/8/81
LeGros, Andrew	13 Chinatown/N.B.	Voc. ESL 4/4	15 Hrs./Wk. (I)	9/28/81-12/18/81
=Lieberman, Caroline	87 Galileo	Potpourri of Quilting	2 Hrs./Wk. (I)	10/19/81-1/11/82
Lindeman, Sylvia	29 Downtown	Public Employee-Mngmt Rel., Time/Caseload Management	28 Tot. Hrs. (I)	11/19/81-1/14/82
Long, Electra	29 Downtown	English Pronunciation	7 Hrs./Wk. (I)	10/15/81-1/14/82
=Milestone, William P.	53 O'Connell	Asst. Site Manager	8 Hrs./Wk. (NI)	9/16/81-1/28/82
=Moy, Audrey	15 Galileo	Consumer Education	2 Hrs./Wk. (I)	10/7/81-12/2/81
Muse, Joyce	40 Skills Center	Psych. Tech Theory & Clinical	87 Tot. Hrs. (I)	10/1/81-10/30/81
McNeil, Mary Ellen	11 Alemany	ESL Workshop	15 Hrs./Wk. (I)	9/21/81-1/29/82
Nakahata, Alice	85 Parent Ed.	Par. Fd. Preschool	6 Tot. Hrs. (I)	9/29/81-10/20/81
=Otterman, Dorothy	15 Galileo	Stress Management	2 Hrs./Wk. (I)	10/6/80-11/17/81
=Ray, Ted	15 Galileo	Personal Financial Planning	2½ Hrs./Wk. (I)	10/6/81-11/10/81
=Ricco-Pena, Grace	15 Galileo	Self-Health Skills and Resources	2 Hrs./Wk. (I)	10/5/81-11/16/81
Rosen, Gertrude	86 Mission	Intergenerational Caregiving	2 Hrs./Wk. (I)	9/14/81-12/14/81

+Regular Instructor - extra pay for overload.
=New Employee

COMMUNITY COLLEGE CENTERS

811006-K1

Temp. Hourly

Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Sanchez, Rebecca	23 Mission	ESL 200/300, Voc. ESL	15 Hrs./Wk. (I)	9/14/81-1/29/82
Spingola-Connolly,	19 John Adams	ESL Multi	8 Hrs./Wk. (I)	10/1/81-1/28/82
Jeannie	15 Galileo	Stress Management	2 Hrs./Wk. (I)	10/6/81-11/10/81
-Steiger, Nancy	84 Labor Studies	Assertiveness Training	12 Tot. Hrs. (I)	11/20/81-11/21/81
Stein, Judith A.				
=Visconti, Ron	29 Downtown	Improving Employees Moti- vation	3 Hrs./Wk. (I)	1/5/82-1/26/82
Whalen, Joseph W.	37 O'Connell	Marine Sheet Metal	2½ Hrs./Wk. (I)	10/28/81-1/27/82
Yap, Jesusa	40 Skills Center	Psych. Tech. Theory	87 Tot. Hrs. (I)	10/1/81-10/30/81
=Bergquist, Mary	29 Downtown	Creative Writing	2 Hrs./Wk. (I)	9/14/81-1/18/82
Eagan, Geraldine	86 Mission	ADA	2 Tot. Hrs. (I)	9/10/81-Only
Henderson, Lucinda	11 Alemany	ESL 200	10 Hrs./Wk. (I)	10/5/81-12/17/81

=New employee

K1 to K21

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COMMUNITY COLLEGE CENTERS

811006-K2

Increase
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional Rate (I) and Non-Instructional Rate (NI).

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>		<u>DATES</u>
			<u>FROM</u>	<u>TO</u>	
Adams, Eric	16 Galileo (Handi.)	Job Prep. for Handi.	12	15 Hrs./Wk. (I)	9/22/81-1/26/82
Baird, Roger L.	81 Galileo	Metal Art & Jewelry	5	6 Hrs./Wk. (I)	9/9/81-1/27/82
Bell Janis	29 Downtown	Report Writing, Writing Eff. Letters, Eng. Com. Skills	160	258 Tot. Hrs. (I)	9/9/81-1/28/82
Bergfeld, James	19 J. Adams	EKG Tech.	5	9 Hrs./Wk. (I)	9/9/81-1/27/82
Collardo, Roger	23 Mission	ESL 50	4	5 Hrs./Wk. (I)	9/16/81-1/28/82
Devone, Bess	85 Parent Ed.	The School -Aged Child	9	14 Hrs./Wk. (I)	9/9/81-1/29/82
Ellison, Carole	29 Downtown	Effective Listening, Conducting Bus. Meeting	28	77 Tot. Hrs. (I)	10/20/81-12/3/81
Grandusky, Gary	11 Alemany	ESL Workshop	10	15 Hrs./Wk. (I)	9/9/81-12/18/81
Hendricks, Helen	29 Downtown	Assertiveness Trng., Imprv. Pub. Contact, Eff. Bus. Comm.	104	200 Tot. Hrs. (I)	9/14/81-1/11/82
Kumaran, Kris	29 Downtown	BASIC	3	6 Hrs./Wk. (I)	10/26/81-11/25/81
Kumaran, Kris	29 Downtown	COBOL Adv.	2	4 Hrs./Wk. (I)	9/10/81-10/29/81
Olsen, Zonia	19 J. Adams	Ward Clerk	6	12 Hrs./Wk. (I)	10/7/81-1/28/82
Perez, Linda	40 Skills Center	Typing, Off. Proc.	12	15 Hrs./Wk. (I)	9/9/81-1/29/82
Rivas, Oscar	23 Mission	ESL 50	4	5 Hrs./Wk. (I)	9/14/81-1/26/82

COMMUNITY COLLEGE CENTERS

811006-K2

Increase

In Service (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u> <u>FROM</u> <u>TO</u>	<u>DATES</u>
Siegal, Reva	29 Downtown	Stress Management	49	105 Tot. Hrs. (I) 9/15/81-1/19/82
Silverthorne, Colin	29 Downtown	Team Building, Anger & Conflict, Management by Objectives, Imprv. Pub. Contact	69½	161 Tot. Hrs. (I) 9/10/81-1/26/82
Steward, Alfreddie	37 O'Connell	Shoe Repair	6	9 Hrs./Wk. (I) 9/21/81-1/28/82
Triplett, Samuel L.	15 Galileo	ESL 500	10	15 Hrs./Wk. (I) 9/23/81-1/28/82
Yore, Sean	29 Downtown	COBOL	8	10 Hrs./Wk. (I) 9/15/81-1/28/82

COMMUNITY COLLEGE CENTERS

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be decreased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional Rate (I) and Non-Instructional Rate (NI).

811006-K3
Decrease
In Service

K1 to K21

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>		<u>DATES</u>
			<u>FROM</u>	<u>TO</u>	
Baker, George	53 O'Connell	Asst. Site Manager	15	8 Hrs./Wk. (NI)	9/21/81-1/26/82
Graham, Linda	29 Downtown	Eng. Grammar/Spelling Vocabulary	5	4 Hrs./Wk. (I)	9/24/81-1/28/82
+Kenter, Alicia	23 Mission	ESL- Voc. Bus. Eng.	8	4 Hrs./Wk. (I)	9/14/81-10/23/81
Lelea, Levi M.	53 O'Connell	Oramental Iron-Appr.	4½	4 Hrs./Wk. (I)	9/22/81-1/26/82
Meyerzove, Roland	23 Mission	ESL - Multi	15	10 Hrs./Wk. (I)	9/9/81-1/29/82
Quinones, Melvyn	23 Mission	Citizenship	14	12 Hrs./Wk. (I)	9/10/81-1/28/82
Spingola-Connolly, J.	05 Ex. Prog.	GED Prep.	12	4 Hrs./Wk. (I)	10/1/81-1/28/82

RESOLVED: That effective on the dates shown, the hourly assignment for the following certificated employees be cancelled as indicated below at the center shown. The Resolution number is provided.

811006-K4
Cancellation
of Assignments

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>RESOLUTION NO.</u>	<u>DATE</u>	<u>HOURS</u>
Brady, Edward	37 O'Connell	810915-K1	9/15/81	6 Hrs./Wk. (I)
Hening, Cecelia	19 J. Adams	810901-K1	9/9/81	15 Hrs./Wk. (I)
Johnson, Zuna	11 Alemany	810818-K1	9/17/81	10 Hrs./Wk. (I)
Long, Peter	15 Galileo	810901-K1	9/17/81	10 Hrs./Wk. (I)
Mecham, Harold	87 Galileo	810901-K1	9/16/81	2 Hrs./Wk. (I)
Orta, Lisa	05 Ex. Program	810901-K1	9/15/81	4 Hrs./Wk. (I)
Raynor, Frederick	53 O'Connell	810901-K1	9/10/81	3 Hrs./Wk. (I)

+Regular Instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

811006-K5
Amendment

RESOLVED; That the following resolutions, pertaining to Temporary Appointments, be amended to show the beginning dates of the Appointments for the following employees.

<u>NAME</u>	<u>CENTER</u>	<u>RESOLUTION</u>	<u>DATES SHOWN</u>	<u>SHOULD BE</u>
Etherington, Lenox	88 J. Adams	810901-K1	9/10/81	9/9/81
Plant, Edward	88 J. Adams	810915-K2	9/15/81	9/9/81
Nyhan, Thomas	29 Downtown	810901-K1	9/11/81	9/10/81

811006-K6
Amendment

RESOLVED: That the following resolutions, pertaining to Temporary Appointments, be amended to show the ending dates of the Appointments for the following employees.

Carment, Monique	20 J. Adams	810915-K1	11/24/81	11/25/81
Palmer, Christine	85 Parent Ed.	810616-K1	8/11/81	9/3/81

811006-K7
Instructional
Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes, the following programs are attached to John Adams Community College Center.

Class: S.F. P. D. Arrest & Firearms
Location: 2055 Silver Avenue
Instructor: Maxwell Gillette
No. of Sessions: 24
Hours per Session: 2
Fee per Session: \$30.00
Period of Time: 9/2/81-12/2/81
Group Leaders: Wassil Rolovich, David Alex, Michael Hebel, Michael Chan, Dirk Beijen

811006-K8

Class: Paramedic
Location: 1860 Hayes St.
Instructor: Maureen Shanahan
No. of Sessions: 7
Hours per Session: Various
Fee per Session: 3 @ \$125.00 each, 4 @ \$75.00 each
Period of Time: 9/9/81-9/17/81
Group Leaders: Helina Leinier, Anna Webster, Robert Banka, William Boehley, Richard Allen,

COMMUNITY COLLEGE CENTERS

811006-K9
Instructional
Programs (cont'd.)

Class: Review for Foreign Nurses
Location: 1860 Hayes Street
Instructor: Gloria Crosson
No. of Sessions: 5
Hours per Session: Various
Fee per Session: 3 @ \$60.00 each, 1 @ \$45.00
Period of Time: 9/16/81-9/22/81
Group Leaders: Lisa Jones, Kathy Mahon

811006-K10
Instructional
Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes, the following programs are attached to Mission Community College Center.

Class: Consumer Education: Business Aspects of Managing Alone
Location: 333 Eucalyptus
Instructor: Geraldine Murphy
No. of Sessions: 5
Hours per Session: 1½
Fee per Session: \$30.00
Period of Time: 9/23/81-10/21/81
Group Leaders: George McKray, Ed Moore, Virgil Elliott, Carol J. Wisnieski

811006-K11

Class: Stress Without Distress
Location: The Heritage, 3400 Laguna
Instructor: Geraldine Murphy
No. of Sessions: 6
Hours per Session: 2
Fee per Session: \$50.00
Period of Time: 9/24/81-10/29/81
Group Leaders: Paul Heim, Nicole Meyers, John E. Killeen, Jeri Edelston, Robert Taylor Huey Burruss

811006-K12

Class: Training Program for Administrators of Residential Care Homes
Location: 3355 19th Avenue
Instructor: Geraldine Murphy
No. of Sessions: 5
Hours per Session: 2
Fee per Session: 4 @ \$50.00 each, 1 @ No Fee
Period of Time: 10/6/81-11/3/81
Group Leaders: Mary F. Ballard, Kenneth Passamaneck, Lewis Eng, Theodore Tong, Katharine Eng

COMMUNITY COLLEGE CENTERS

811006-K13
Instructional
Programs (cont'd.)

Class: From Plato to Sartre
Location: 33 Gough Street
Instructor: Geraldine Murphy
No. of Sessions: 4
Hours per Session: 2
Fee per Session: \$40.00
Period of Time: 9/30/81-10/21/81
Group Leader: Desmond Fitz Gerald

811006-K14
Change of
Name

RESOLVED: That the name of JUDITH ROOK, Hourly Instructor, Downtown Community College Center of the Community College Centers Division, be changed to JUDITH O'ROURKE, effective August 26, 1981.

811006-K15
Cancellation
of Long-Term
Substitute
Assignment

RESOLVED: That effective October 6, 1981, the Schedule I Long-Term Substitute Assignment of JEAN E. BRAMER, John Adams Community College Center, be cancelled. Resolution No. 810901-K8.

811006-K16
Cancellation
of Long-Term
Substitute
Assignment

RESOLVED: That effective September 8, 1981, the Schedule I Long-Term Substitute Assignment of TINA WONG CHIN, Chinatown/North Beach Community College Center, be cancelled. Resolution No. 810721-K15.

811006-K17
Assignment
Long-Term
Substitute

RESOLVED: that effective October 5, 1981 thru December 18, 1981, PANIDA VEERATHANONGDECH, be assigned as a Temporary Schedule I Long-Term Substitute at Chinatown/North Beach Community College Center, in the absence of RUTH SHELBY on Sabbatical Leave; subject ESL 50. Salary shall be in accordance with the 1981-82 salary schedule.

811006-K18
Appointment
1st Year
Contract

RESOLVED: That effective October 7, 1981, JEAN E. BRAMER, be appointed a Schedule I first year (probationary) Counselor, assigned to Career Guidance/Experimental Programs. Position created by Board Resolution No. 811006-B4. Salary shall be in accordance with the 1981-82 salary schedule.

811006-K19
Leave of
Absence

RESOLVED: That effective September 8, 1981 thru June 21, 1982, ROSEMARY TANOUS, Schedule I Instructor, Downtown Community College Center, be granted a 1/5 leave of absence from her position; reason: Care of Relative, leave without pay.

COMMUNITY COLLEGE CENTERS

811006-K20

Leave of

Absence

RESOLVED; That effective September 8, 1981 thru June 21, 1982, BESSIE BROOMS, Schedule I Instructor, John Adams Community College Center, be granted a leave of absence from her position; reason: Illness, leave without pay.

811006-K21

Retirement

Concurrent

RESOLVED; That in accordance with the provisions of subdivision (b) Section 251 of the San Francisco Municipal Code, also known and designated as subdivision (b) Section 51 of Ordinance No. 4.073, and notification from the Retirement Board, the retirement for service be noted for EUGENE A. FULLER, JR, Schedule I Instructor at Downtown Community College Center, be effective October 19, 1981.

Be it understood that the above retirement is a concurrent retirement in the State Teachers' Retirement System and in the San Francisco City and County Employees' Retirement for years of service.

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY
OF FOREGOING RESOLUTIONS

K1 to K21

Page 12 of 12 Pages

10/06/81

TIME PERIOD: FROM September 16, 1981 TO October 6, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
SCHEDULE I	-	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-
SCHEDULE I																		
LONG-TERM SUB.	-	-	-	-	-	-	-	-	-	1	-	-	-	1	-	1	-	100
SCHEDULE II																		
SCHEDULE II																		
LONG-TERM SUB.																		
HOURLY	5	8	-	-	-	1	-	-	-	1	1	-	6	10	1	2	17	20

HOURLY

- 1 W (M) - Galileo - Holistic Health
- 1 W (M) - Lab. St. - World of Work
- 1 W (M) - Downtown-Delegation
- 1 W (M) - Galileo - Per. Fin. Planning
- 1 W (M) - Downtown - Imprv. Emp. Motivation
- 2 W (F) - Galileo - Nutrition & Diet
- 2 W (F) - Galileo - Stress Management
- 1 W (F) - Downtown- Creative Writing
- 1 W (F) - Galileo - Natural Medicine-East & West
- 1 W (F) - Galileo - Potpourri of Quilting
- 1 W (F) - Galileo - Self-Health Skills & Resources
- 1 W (M) - Galileo - Management Seminar
- 1 Asian (F) - Galileo - Consumer Education
- 1 Am. Indian (M) - O'Connell - Asst. Site Manager

SAN FRANCISCO COMMUNITY COLLEGE CENTERS
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of October 21, 1980 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		Filipino		Oth. Asian		Am. Indian		Total		Total		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Admin.	15	4	3	1	3	1			5		1		27	6	12	2	42.4
Sr. Prog. Sup.					1								1		1		100.0
Sched. I	47	70	5	17	6	8			5	19	1	2	64	116	17	46	35.0
Sched. II	21	38	1	6	1	1				9			23	54	2	16	23.4
Hourly	329	278	35	43	38	36			60	88	2		464	445	135	167	33.2
TOTAL	412	390	44	67	49	46			70	116	4	2	579	621	167	231	33.2
Σ	66.8		9.3		7.9				15.5		.3		33.2				

Total Staff as of October 6, 1981

	White		Black		Hispanic		Filipino		Oth. Asian		Am. Indian		TOTAL		Total		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Admin.	15	4	3	1	4	1			5	1	1		28	7	13	3	46.0
Admin. - Acting/Interim		2			1								1	2	1	0	33.3
									Admin. - Total				29	9	14	3	45.0
Sr. Pro. Sup.					1	1							1	1	1	1	100.0
Sched. I	47	76	3	20	6	12			3	20	1	2	60	130	13	55	35.8
Sched. I - LTS	5	16			1	1			2	2			8	19	3	3	22.2
Sched. I - Categ. Funded	2	7	1	5					3	5			4	17	4	10	66.7
									Sched. I - Total				72	166	20	68	37.0
Sched. II	17	31	1	1	1	1			1	2	1		21	35	4	5	16.1
Sched. II - LTS	4	3								3			4	8	0	5	41.7
Sched. II - Categ. Funded	2	4								2			2	7	0	3	33.3
									Sched. II - Total				27	50	4	13	22.1
Hourly	400	337	44	44	41	40			68	99	3		556	521	162	185	32.2
Hourly - Categ. Funded	10	21			8	2	3		8	9			20	41	10	20	49.2
									Hourly - Total				576	562	172	205	33.1
TOTAL	502	501	52	80	57	61			90	143	6	2	705	788	211	290	33.6
Σ	67.2		8.8		7.9		.1		15.6		.5		33.6				

*Included with Oth. Asian Pac. Is.

SF - 1980 Census	White	Black	Hispanic	Asian		Indian	Total
				Pac. Is.	Ak. Nat.		
Σ	45.9%	12.7%	12.3%	21.7%	.5	6.9%	100.0%

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-L1
Amending employment contract for the purpose of
a) purchasing tax sheltered annuities, or
b) contributing to tax sheltered custodial accounts,
for those employees requesting such purchases or contributions

Presidnet and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17512 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College district amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17512 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	<u>EMPLOYEE NO.</u>	<u>AMOUNT PER MONTH</u>
<u>Tax Sheltered Annuity</u>		
Banker's United Life	018824	\$1,800.00
Great American Life	016374	350.00
"	933865	400.00
Paul Revere Variable	915965	500.00

Tax Sheltered Custodial Account

Investors Fiduciary Trust Co.	005103	\$315.00
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FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment to employment contract:

	<u>EMPLOYEE NO.</u>	<u>AMOUNT PER MONTH</u>
<u>Tax Sheltered Annuity</u>		
Paul Revere Variable	029412	\$400.00

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-Q1
Claim of Richard A. Ruvolo against the SFCCD -
\$2,625.00

President and Members:

Mr. Ruvolo's claim for \$2,625.00 arises from a hiring dispute with Indochinese Training Project (ITP) and claimant has agreed to accept \$750.00 in full satisfaction of said claim.

The following resolution is recommended for adoption as being in the best interest of the District.

RESOLVED: That the claim of Richard A. Ruvolo against the San Francisco Community College District be and is hereby authorized for payment in the sum of \$750.00 provided that full and complete releases be provided by the claimant.

Respectfully submitted,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

10/6/81 - Q1

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-W1
Authorization to enter into a rental agreement with
St. Benedict Center for the use of space by Galileo
Community College Center.

President and Members:

The Community College Centers Division will be using approximately 2895 square feet of space at St. Benedict Center, 2891 Bush Street, San Francisco, to conduct Community College Center classes. Rent shall be \$100.00 per month including all maintenance, utilities and custodial services. It will be used for 11½ classroom hours per week.

It is recommended that the following resolution be adopted:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a rental agreement with St. Benedict Center, 2891 Bush Street, San Francisco, for the use of approximately 2895 square feet of floor space;

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be at the rate of \$100.00 per month to include all maintenance, utilities and custodial services. The term of the rental agreement shall be from September 1, 1981 thru June 30, 1982.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval, or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District, and duly certified as to funds by the Controller of said City and County pursuant to the provisions of Sections 6.302 of the Charter of said City and County.

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Submitted by:

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

10/6/81 W1

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-W2
Authorization to exercise options to renew
rental agreements for the use of space by the
Community College Centers Division.

President and Members:

Traditionally, the State Preschool Program of Community College Centers Division has offered classes dispersed throughout the San Francisco Community in facilities provided by numerous rental agreements which generally include all maintenance, utilities, and custodial services. These annual agreements normally include one or more options to renew for a similar period. The following lessors have agreed to make their facilities available to the Community College Centers Division during the coming academic year under the same general conditions as provided for in their agreements for 1980-81. Authority to exercise the options to renew the rental agreements listed below is requested.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to exercise the options to renew the following rental agreements at the monthly rental charges listed and for the periods indicated; said charges to include all maintenance, utilities, and custodial services;

<u>Lessor</u>	<u>Monthly Rental</u>	<u>Term</u>
Community Crossroads (The Farm) 1499 Potrero Ave.	\$ 200.00	September 1, 1981 - June 30, 1982
Laurel Hill Nursery School 401 Euclid Avenue	65.00	September 1, 1981 - June 30, 1982
Sunset Nursery School 4245 Lawton Street	135.00	September 1, 1981 - June 30, 1982
Miraloma Cooperative Nursery School 443 Foerster Street	65.00	September 1, 1981 - June 30, 1982

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District and duly certified as to funds by the Controller of said City and County, pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Submitted by,

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District and duly certified as to funds by the Controller of said City and County, pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Submitted by,

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811006-W3
Authorization to enter into a rental agreement
with Chinese United Methodist Church for the
use of space by City College of San Francisco

President and Members:

For several years City College of San Francisco has been using approximately 3,331 square feet of floor space in the Chinese United Methodist Church, 920 Washington Street, San Francisco, to conduct its outreach program for the Chinatown community, for the use for five classrooms and an office including all maintenance, utilities and custodial services. It is the desire of the College to extend the existing rental agreement to cover the period of the Fall and Spring 1981-82 session.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice
Chancellor, Business, are hereby authorized to enter
into a rental agreement with the Chinese United Methodist Church,
920 Washington Street, San Francisco, for the use of five classrooms
and related ancillary spaces having approximately 3,331 square feet
of floor space;

FURTHER BE IT RESOLVED: That the rental for the use of said space
shall be at the rate of \$420 per month for
the period September 1, 1981 through June 30, 1982. All maintenance,
utilities and custodial services are included;

FURTHER BE IT RESOLVED: That the Lessee not be responsible for
damage by fire, earthquake, the elements,
or enemy attack, including any action taken by the military, naval
or air force of the United States, except however, that the Lessee
shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the
San Francisco Community College District
shall arise under this agreement unless performed under the authority
of a "Term Purchase Agreement" issued by the District and approved by
the Real Estate Department for and on the behalf of the Community
College District and duly certified as to funds by the Controller of
said City and County, pursuant to the provision of Section 6.302 of
the said City and County.

Recommended for adoption:

Jun Iwamoto
Vice Chancellor
Business

Herbert M. Sussman
Chancellor Superintendent

Submitted by,

Charles Collins
Associate Director
Facilities and Planning

Kenneth S. Washington
President
City College of San Francisco

San Francisco Community College District City College of San Francisco Community College Centers

Herbert M. Sussman
Chancellor

DOCUMENTS DEPT.

OCT 16 1981

October 7, 1981

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NOTICE OF CLOSED SESSION

AND REGULAR MEETING

OF THE GOVERNING BOARD

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

The Governing Board will meet in Closed
Session commencing at 5:30 p.m., Tuesday,
October 20, 1981 followed by the Regular
Meeting at 7:30 p.m., 33 Gough Street,
San Francisco, CA.

HERBERT M. SUSSMAN
CHANCELLOR/SUPERINTENDENT
SECRETARY, GOVERNING BOARD

33 Gough Street
San Francisco, California 94103
(415)

Governing Board
San Francisco Community College District
Julie Tang, President
Ernest "Chuck" Ayala, Vice President
Booker T. Anderson, Jr. Robert E. Burton
John Riordan Lillian K. Sing Dr. Tim Wolfred
Herbert M. Sussman, Chancellor

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A G E N D A

Regular Meeting
Governing Board of the San Francisco Community College District
33 Gough Street
Tuesday, October 20, 1981

Closed Session - 5:30 p.m.
Regular Meeting - 7:30 p.m.

DOCUMENTS DEPT.

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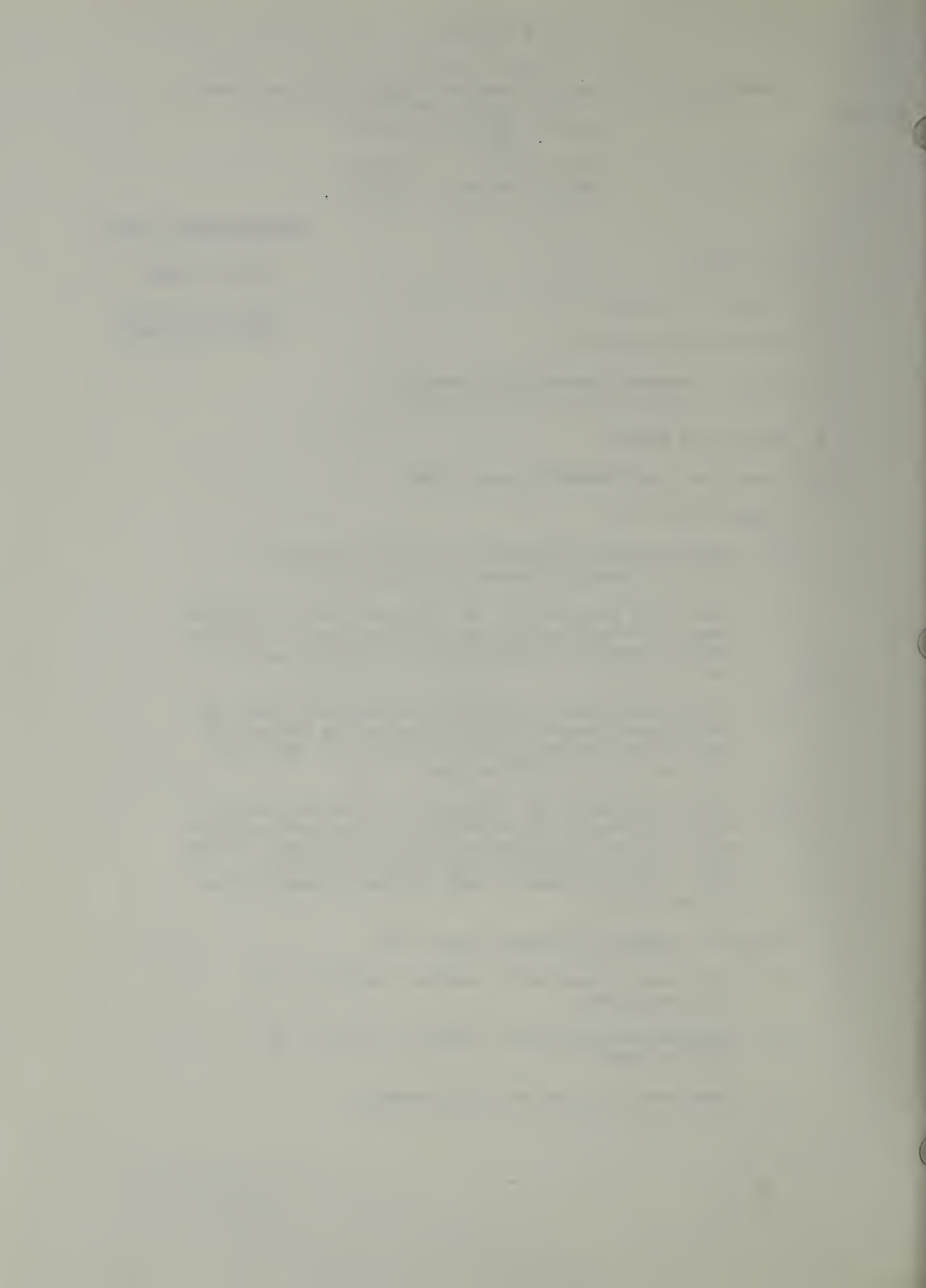
- I. Roll Call
- II. Pledge of Allegiance
- III. Governing Board Reports
- IV. Reports - Academic Senate, City College
Faculty Senate, Centers Division
- V. Adoption of Agenda
- VI. Chancellor/Superintendent's Resolutions

Finance (Pages 3-8)

- B1 - Reappropriating \$2,000,000 in the Special Reserve Fund to the Mission Community College Center
- B2 - Authorizing contract with the Trustees of the California State University and Colleges, San Francisco, to provide teaching experience through practice teaching for the year 1981-82
- B3 - Amending Resolution No. 801118-B3 Appropriating Funds for the Bilingual Lamaze Childbirth Preparation Program by substituting the period July 1, 1978 to June 30, 1982, in place of July 1, 1978 to June 30, 1981
- B4 - Amending Resolution No. 810310-B16 authorizing contract with the University of California San Francisco to train and certify six enrollees for the Bilingual Lamaze Childbirth Education Program by substituting the period March 1, 1981 to June 30, 1982 in place of March 1, 1981 to June 30, 1981

Equipment, Supplies & Services (Pages 9-13)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C4 - Encumbrance for work by City Departments



Personnel

- D - Classified Personnel, 811020D2-14 (Pages 14-27)
- F - Management Personnel, 811020F1-6 (Pages 28-47)
- G - Certificated Personnel, City College, 811020G1-12 (Pages 48-54)
- J - Certificated Personnel, Categorically Funded Programs, Centers Division, 811020J1-3 (Pages 55-58)
- K - Certificated Personnel, Centers Division, 811020K1-10 (Pages 59-67)
- L - Tax Sheltered Annuities, 811020-L1 (Pages 68-69)

Buildings and Grounds (Pages 70-74)

- W1 - Authorization to extend the lease agreement with City Department of Public Works/RAP Program for space at John Adams Community College Center
- W2 - Authorization to enter into a lease agreement with City Department of Public Works, RAP Program for space at John Adams Community College Center
- W3 - Authorization to enter into a rental agreement with Golden Gate Lutheran Church for the use of space by the State Preschool Program

VII. Requests to Speak

VIII. Chancellor/Superintendent and Staff Reports.

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-B1
Reappropriating \$2,000,000 in the Special Reserve Fund
to the Mission Community College Center

President and Members:

The Mission Community College Center is one of the centers without a permanent facility. We have been negotiating with the SFUSD for additional space for many of our programs. It would be desirable to find a semi-permanent facility for the Mission Community College Center as the current lease for 160 South Van Ness Avenue expires on June 30, 1982. Funding the Mission Community College Center is likely to enhance our chances for finding a suitable semi-permanent facility.

The following resolution is recommended for adoption:

RESOLVED: That reappropriation be made in the Special Reserve Fund as follows:

From: SFCCD Appn. No. S9 9240 57015 Cloud Hall East Reserve for Claims and Judgments - Construction	\$582,570.00
From: SFCCD Appn. No. S5 9240 62000 Cloud Hall East Buildings	\$221,436.13
From: SFCCD Appn. No. S5 9240 64000 Cloud Hall East Equipment	\$7,947.34
From: SFCCD Appn. No. S4 9240 62000 Cloud Hall East Buildings	\$3,316.16
From: SFCCD Appn. No. S9 9270 57016 Downtown Center Reserve for Claims and Judgments - Construction	\$673,190.00
From: SFCCD Appn. No. S6 9270 62000 Downtown Center Buildings	\$25,000.00
From: SFCCD Appn. No. S7 9720 62000 District Maintenance Facility Buildings	\$99,826.00
From: SFCCD Appn. No. S6 9720 61100 District Maintenance Facility Site Acquisition	\$34,224.10

From: SFCCD Appn. No. S6 9720 62000 District Maintenance Facility Buildings	\$168,564.50
From: SFCCD Appn. No. S6 9720 64000 District Maintenance Facility Equipment	\$100,000.00
From: SFCCD Appn. No. S0 9020 62000 District Maintenance Facility Buildings	\$83,925.77
To: SFCCD Appn. No. S1 9040 62000 Mission Community College Center Buildings	\$2,000,000.00

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to record these transactions on the accounts of the San Francisco Controller and the Community College District.

Submitted by, and
recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-B2
Authorizing contract with the Trustees of the
California State University and Colleges, San Francisco,
to provide teaching experience through practice teaching
for the year 1981-82

President and Members:

The basic purpose of a master teaching agreement as permitted under Section 11006 of the Education Code is to provide teaching experience through practice teaching and to provide for supervised field experience in the public schools in such areas as may be called for in the requirements of the various authorized credentials for public school service to students enrolled in teacher education curricula of such institutions. Such an agreement allows the City College of San Francisco and the Community College Centers to provide an excellent opportunity to assist the California State University in their conduct of teacher training programs. The agreement sets up an estimated total number of units of practice teaching at City College and for Centers Division participation as needed for the academic year but in no way obligates the San Francisco Community College District to work with student teachers if it is found that acceptance of student teachers is not feasible.

The following resolution, part of which is in the format required by the Trustees of the California State University and Colleges, is recommended for adoption:

WHEREAS, pursuant to provisions of Section 11006 of the Education Code, the governing board of any community college district is authorized to enter into agreements with a state university to provide teaching experience through practice teaching to students enrolled in teacher training curricula of such an institution; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

WHEREAS, it has been determined between the parties of hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District;

NOW THEREFORE BE IT RESOLVED: That the SFCCD contract with the Trustees of the California State University and Colleges, San Francisco, to provide teaching experience through practice teaching during the year 1981-82 for services not to exceed 50 semester units of practice teaching at \$5.00 per semester unit not to exceed a total payment of \$250.00; and

FURTHER BE IT RESOLVED: That the attached contract with the Trustees of the California State University and Colleges for the State University, whereby the University may assign students to the Schools in the Community College District for practice teaching, be approved; and the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute the same.

Submitted by,

Juanita U. Pascual	Carlos B. Ramirez
Vice President	Vice President
Administrative Services	Instructional Services

Kenneth S. Washington	Laurent R. Broussal
President	President
City College	Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-B3
Amending Resolution No. 801118-B3
Appropriating funds for the Bilingual
Lamaze Childbirth Preparation Program by
substituting the period July 1, 1978 to
June 30, 1982 in place of July 1, 1978 to
June 30, 1981.

President and Members:

On June 20, 1978, by Resolution No. 780620-B6, the Governing Board appropriated \$9,000 from the Zellerbach Foundation for the Bilingual Lamaze Childbirth Preparation Program.

On September 4, 1979, by Resolution No. 790904-B4, the Governing Board appropriated an additional \$10,000 from the Zellerbach Foundation for the same program and also extended the ending period to June 30, 1980. On November 18, 1980, by Resolution No. 801118-B3, the Governing Board further extended the program to end June 30, 1981 as requested by the Zellerbach Foundation. Now the Zellerbach Foundation has again extended the ending period for said program to June 30, 1982. There is no change in total funding which, for the four year program period, equals \$19,000.00.

The following resolution is recommended for adoption:

RESOLVED: That Governing Board Resolution No. 801118-B3 adopted on November 18, 1980 appropriating funds for the Bilingual Lamaze Childbirth Preparation Program for the period July 1, 1978 to June 30, 1981 be amended to change the project period to July 1, 1978 to June 30, 1982.

Submitted by:

Reviewed and approved
as to finance by:

Maxwell C. Gillette, Director
John Adams Community College Center

Jun Iwamoto
Vice Chancellor, Business

Hilary Hsu, Director
Business Services

Recommended for adoption:

Laurent Broussal, President
Community College Centers

Herbert M. Sussman
Chancellor Superintended

10/20/81 - B3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-B4

Amending Resolution No. 810310-B16 authorizing
contract with the University of California, San Francisco
for the university to train and certify six enrollees for
the Bilingual Lamaze Childbirth Education Program
by substituting the period March 1, 1981 to June 30,
1982 in place of March 1, 1981 to June 30, 1981.

President and Members:

On March 10, 1981, by Resolution No. 810310-B16, the Governing Board authorized the San Francisco Community College District to contract with the University of California, San Francisco to train and certify six enrollees as childbirth educators in accordance with national standards. Cost of the contract, \$3,000, is borne by the Bilingual Lamaze Childbirth Education Program funded by the Zellerbach Foundation. We now wish to extend the contract with the University of California, San Francisco to end June 30, 1982. There is no change in the cost of the training.

The following resolution is recommended for adoption:

RESOLVED: That the Governing Board Resolution No. 810310-B16 adopted on March 10, 1981 authorizing the San Francisco Community College District to contract with the University of California, San Francisco to obtain special services from the University in the training and certification of six enrollees as childbirth educators for the Bilingual Lamaze Childbirth Program in the amount of \$3,000 for the period of March 1, 1981 to June 30, 1981 be amended to change the training period to March 1, 1981 to June 30, 1982.

Submitted By:

Reviewed and approved
as to finance by:

Maxwell C. Gillette, Director
John Adams Community College Center

Jun Iwamoto
Vice Chancellor, Business

Hilary Hsu, Director
Business Services

Recommended for adoption:

Laurent Broussal, President
Community College Centers

Herbert M. Sussman
Chancellor Superintendent

10/20/81 - B4

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-C1
Procurement of equipment, supplies, services, etc.,
less than \$3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than \$3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$32,848.86 in individual amounts of less than \$3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

<u>NUMBERS</u>	<u>NUMBERS</u>	<u>NUMBERS</u>		
50356	50973 - 50975	53617 - 53618		
50909 - 50915	50994 - 50995	53629 - 53638		
50967 - 50970	53365 - 53369		TOTAL	\$15,637.28

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>AMOUNT</u>		
1143	\$ 550.00		
1402-B	500.00		
1412-D	2,300.00		
1415	<u>180.00</u>		
		TOTAL	\$3,530.00

MISCELLANEOUS ENCUMBRANCES

REVOLVING FUND VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
1.016	\$3,457.49
1.017	3,424.10
1.018	<u>2,627.17</u>

Total \$9,508.76

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
85	\$ 166.00
87	1,000.00
88	2,000.00
92	576.00
93	<u>420.82</u>

Total \$4,162.82

TOTAL \$13,681.58

GRAND TOTAL \$32,848.86

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-C2
Procurement of equipment, supplies, services, etc.,
\$3,000 or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITIONS FOR PURCHASE ORDERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
0756	College	Videocassette Players	\$ 8,101.00
0818	Centers	Desks	<u>4,455.00</u>
		TOTAL	\$12,556.00

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1104	College	Rental of 7 IBM 029 Key punch Machines	\$ 7,128.84
1142	Centers	Bus Service for Field Trips (State Preschool Program)	3,850.00
1401-D	College	Service & Repair of Proprietary Equipment	<u>4,500.00</u>
		TOTAL	\$15,478.84

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
82	District	Federal Income Tax Deposit	\$343,580.96
83	College	Postage for Deposit to Mailing Permit # 8905 CCSF	5,000.00

DIRECT PAYMENT VOUCHERS (continued)

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
84	College	Postage for Meter Mailing, Meter # F8201563 CGSF	7,500.00
86	District	Federal Income Tax Deposit	5,969.40
89	Centers	Deposit to Non-profit Postal Permit # 9061, Galileo CCC	5,000.00
90	District	Federal Income Tax Deposit	23,428.62
91	District	State Income Tax Deposit	91,238.24
94	District	Federal Income Tax Deposit	<u>58,597.62</u>
		TOTAL	<u>\$540,314.84</u>
		GRAND TOTAL	<u><u>\$568,349.68</u></u>

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-C4
Encumbrance for work by City Departments

President and Members:

Listed below is an encumbrance in connection with the maintenance and repair of San Francisco Community College District facilities. Investigation indicates that the work is necessary and desirable for the conduct of the schools, and therefore it is recommended for approval of the Governing Board.

RESOLVED: That approval be and is hereby given for the services indicated as listed and that authority be and is hereby given for the encumbrance of funds against the budget for these purposes:

<u>Work Order</u>	<u>Description</u>	<u>Amount</u>
34	SFCCD Appn. A1 8948 56020 HOUSEKEEPING AND MAINTENANCE & REPAIR CONTRACTS - BUILDINGS AND GROUNDS	
	Services of the Department of Public Works, Bureau of Building Repair, for miscellaneous maintenance and repairs to Community College Centers facilities as authorized by the SFCCD for the period 7/1/81 - 12/31/81.	
	Revised Amount	\$90,000.00
	Previous Work Order	<u>30,000.00</u>
	This Work Order	\$60,000.00

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

10/20/81 - C4

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-D2
Sixth Amendment to the Annual Classified Position
Resolution 1981-82

President and Members:

The Annual Classified Positions Resolution enumerates all classified positions of the San Francisco Community College District continued or created by the Governing Board in adopting the tentative budget. As positions are created, deleted, classified, reclassified or changed as to number of positions, class title, or rate of compensation during the year, the Annual Classified Positions Resolution is amended to reflect these changes. This amendment is such a change. The effective date and the nature of the change is indicated below:

The following resolution is recommended for adoption:

RESOLVED: That the Annual Classified Positions Resolution 1981-82
as amended be hereby amended as indicated below:

<u>Amendment</u>	<u>Class and Item Number</u>	<u>Compensation Schedule</u>
Section 669010 A - Community College Centers Division - Salaries		
1 deleted 0	1228 Sr. Testing Technician	\$ 567 B 684

Effective 10/07/81 to abolish one permanent position. This is a companion resolution to Resolution No. 811006-B4.

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption

Herbert M. Sussman
Chancellor Superintendent

D2
Page 1 of 1
10/20/81

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811020-D3 to 811020-D14
Classified Personnel

President and Members:

Resolutions No. 811020-D3 to 811020-D14 cover routine appointments, appointments college aides, transfers college aides, releases, resignations and leaves, all in accordance with the Civil Service procedures of the City and County of San Francisco.

The following resolutions are recommended for adoption:

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

D3 to D14
Page 1 of 12
10/20/81

APPOINTMENTS

811020-D3 RESOLVED: That the following named person be appointed for permanent duty subject to the usual probationary period to be effective on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
SOSA, Martha	1426 Sr. Clerk Typist	CC Centers Division	09/23/81	\$614 BW

811020-D4 RESOLVED: That the following named persons be appointed for temporary duty, location and effective dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
BUCHANAN, Janel A.	1424 Clerk Typist	Downtown CCC	09/04/81-06/30/82	\$465 BW
CHANSIN, Lise F.	1424 Clerk Typist	City College	09/23/81-10/06/81	\$465 BW
DANG, Phuoc Sinh T.	1424 Clerk Typist	City College	10/01/81-06/30/82	\$465 BW
GLASS, Fred	1424 Clerk Typist	Labor Studies	09/28/81-06/30/82	\$465 BW
NAKHIENGCHANH, S.	1424 Clerk Typist	J. O'Connell CCC	10/01/81-06/30/82	\$465 BW
ZUNO, Maria M.	2709 School Custodian	J. Admas CCC	09/21/81-06/30/82	\$500 BW

811020-D5 RESOLVED: That the following named persons be appointed for temporary Exempt Civil Service duty, not to exceed 70 hours or \$409.00 per month, location and effective dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
DAVIS, Paul Joseph	1402 Jr. Clerk, P.T.	J. Adams CCC	09/03/81-06/21/82	\$4.6750 H
DAVIS, Richard	1402 Jr. Clerk, P.T.	City College	09/21/81-06/30/82	\$4.6750 H
FERMAN, Patricia	1402 Jr. Clerk, P.T.	Mission CCC	10/05/81-06/21/82	\$4.6750 H
GONZALES, Sonia	1402 Jr. Clerk, P.T.	Career Guidance	09/21/81-06/30/82	\$4.6750 H
LOUIE, Gerald A.	1402 Jr. Clerk, P.T.	City College	09/17/81-06/30/82	\$4.6750 H
MAYO, James	1402 Jr. Clerk, P.T.	Galileo CCC	09/21/81-06/30/82	\$4.6750 H

APPOINTMENTS

811020-D5 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
ROJAS, Carmen	1402 Jr. Clerk, P.T.	Mission CCC	10/01/81-06/21/82	\$4.6750 H
TUCKER, Susan	1402 Jr. Clerk, P.T.	Career Guidance	09/09/81-06/30/82	\$4.6750 H
VILLALON, Lorraine	1402 Jr. Clerk, P.T.	Career Guidance	09/14/81-06/30/82	\$4.6750 H
MURPHY, Francis C.	1404 Clerk, P.T.	City College	09/14/81-06/30/82	\$5.6000 H
YEE, Miranda (W.C.)	1422 Jr. Clerk, P.T.	District Office	09/21/81-06/30/82	\$4.9500 H
GEE, Grace	1424 Clerk Typist, P.T.	Galileo CCC	09/28/81-06/21/82	\$5.8125 H
NG, Nora N.	1424 Clerk Typist, P.T.	Galileo CCC	09/28/81-06/21/82	\$5.8125 H
WILLIAMS, Mary L.	1424 Clerk Typist, P.T.	Teachers Resource Ctr.	09/23/81-06/30/82	\$5.8125 H
GREEN, Myra	1446 Sr. Clerk Stenographer, P.T.	City College	09/23/81-06/30/82	\$7.0000 H
ARAUJO, Gina E.	1869 TIA Computer Services Mgr., P.T.	City College	09/14/81-06/21/82	\$10.0875 H
THONIS, Georgia	2402 Laboratory Helper, P.T.	City College	10/01/81-06/30/82	\$5.3750 H
GIUSTO, Steve M.	2615 School Lunchroom Helper, P.T.	City College	09/28/81-06/30/82	\$5.7500 H
CATALDI, Norah R.	3591 College Aide, P.T.	Alemanly CCC	09/30/81-06/30/82	\$3.5700 H
DIMITRIOU, Alexios A.	3591 College Aide, P.T.	Galileo CCC	09/28/81-06/30/82	\$3.5700 H
McLOUGHLIN, Jeanne M.	3591 College Aide, P.T.	City College	09/21/81-06/30/82	\$3.5700 H
MENDOZA, Elsa	3591 College Aide, P.T.	Alemanly CCC	09/23/81-06/30/82	\$3.5700 H
TORRES, Mary Ann	3591 College Aide, P.T.	City College	09/28/81-06/30/82	\$3.5700 H
CHLASTAWA, Joan E.	3597 School Aide II, P.T.	City College	09/14/81-02/26/82	\$4.2125 H
McKNIGHT, Margaret	3597 School Aide II, P.T.	City College	09/09/81-02/26/82	\$4.2125 H
QUIRK, Amy V.	3597 School Aide II, P.T.	City College	09/14/81-02/26/82	\$4.2125 H
BOTSFORD, Leslie	3598 School Aide III, P.T.	Mission CCC	09/23/81-06/21/82	\$5.1375 H
BURTNER, Sharon	3598 School Aide III, P.T.	City College	09/09/81-06/15/82	\$5.1375 H
FONG, Lewis A.	3598 School Aide III, P.T.	City College	09/22/81-01/20/82	\$5.1375 H
GERRITSEN, Maxine	3598 School Aide III, P.T.	Mission CCC	09/23/81-06/21/82	\$5.1375 H

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PPOINTMENTS

811020-D5 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
GREEN, Anita L.	3598 School Aide III, J. Adams CCC P.T.		10/01/81-06/21/82	\$5.1375 H
KLEINMATER, Carol A.	3598 School Aide III, J. Adams CCC P.T.		09/28/81-06/21/82	\$5.1375 H
LINARES, Rafael	3598 School Aide III, Mission CCC P.T.		09/23/81-06/21/82	\$5.1375 H
PODLEWSKI, Margaret	3598 School Aide III, City College P.T.		09/15/81-06/21/82	\$5.1375 H
GOMEZ, Alberto R.	8202 Security Guard, J. O'Connell P.T. CCC		09/30/81-06/30/82	\$5.8375 H

APPOINTMENTSCOLLEGE AIDES

811020-D6 RESOLVED: That the following named persons be appointed temporary
3591 College Aide, City College, WORK STUDY PROGRAM, salary
at the rate of \$3.57 per hour, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
ABRAMS, Doreen	09/09/81-06/30/82	DAVIDSON, Donna	09/09/81-06/30/82
AMAN	09/23/81-06/30/82	DE LEON, Reynaldo	09/09/81-06/30/82
ANDRADE, Liria A.	09/23/81-06/30/82	DEMAREST, Annie	09/09/81-06/30/82
ASHE, Frederick	09/09/81-06/30/82	DO, Le	09/09/81-06/30/82
BENCANGER, Linda	09/09/81-06/30/82	DOAN, Tuyetlan	09/09/81-06/30/82
BOGAR, Rose M.	09/09/81-06/30/82	DURHAM, Tina M.	09/09/81-06/30/82
BOGGS, Susan L.	09/09/81-06/30/82	ENRIQUEZ, Rodolfo M.	09/09/81-06/30/82
GOGOSLOVSKI, Virginia	09/23/81-06/30/83	ESCOBAR, Yolanda	09/09/81-06/30/82
BONNEY, Jacqueline	09/23/81-06/30/82	FAGHIH, Hadi	09/23/81-06/30/82
BOULTS, William	09/09/81-06/30/82	FONG, Sandra K.	09/09/81-06/30/82
BUI, Thanh	09/09/81-06/30/82	GALVEZ, Ernesto	09/09/81-06/30/82
BUNDALIAN, Maribeta	09/09/81-06/30/82	GIBBONS, Yukie	09/23/81-06/30/82
BUTLER, Margarita E.	09/23/81-06/30/82	GLEASON, Margaret	09/09/81-06/30/82
CAM, Thuyen Hue	09/09/81-06/30/82	HA, Khanh B.	09/09/81-06/30/82
CHAN, Phoenix F.	09/09/81-06/30/82	HA, Nhuan-Lan A.	09/23/81-06/30/82
CHAU, Xen	09/09/81-06/30/82	HARRIS, Matthew E.	09/23/81-06/30/82
CHEN, Ya-Lun	09/09/91-06/30/82	HINH, Vien N.	09/09/81-06/30/82
CHEUNG, Kathy	09/09/81-06/30/82	HO, Thu T.	09/23/81-06/30/82
CHIN, Jack	09/09/81-06/30/82	HOOKE, Cesar	09/23/81-06/30/82
CHIU, Kammei	09/09/81-06/30/82	HUTCHINS, Barbara E.	09/09/81-06/30/82
CHIU, Roy K.L.	09/23/81-06/30/82	HUYNH, Phan Le	09/23/81-06/30/82
COBBINS, Mary	09/23/81-06/30/82	HUYNH, Quang	09-09/81-06/30/82
COHEN, Ronald L.	09/09/81-06/30/82	JOHNSON, Althea	09/09/81-06/30/82
CRIVELLO, Ray	09/23/81-06/30/82	JOHNSON, Anthony V.	09/09/81-06/30/82
DANG, My Lan	09/23/81-06/30/82	JOHNSON, Sandra K.	09/09/81-06/30/82

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APPOINTMENTS
COLLEGE AIDES

811020-D6 (Continued)

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
KELLY, Kathleen	09/09/81-06/30/82	NGUYEN, My	09/09/81-06/30/82
KNOWLES, Rene	09/09/81-06/30/82	NICHOLAS, Susan	09/09/81-06/30/82
KO, Tommy Y. H.	09/09/81-06/30/82	O'CONNOR, Marie	09/09/81-06/30/82
KOZAKIEWICZ, Paul A.	09/23/81-06/30/82	OVANDO, Nelly	09/09/81-06/30/82
KU, Katie	09/09/81-06/30/82	PARSON, Sherry	09/09/81-06/30/82
KUNG, Steven	09/09/81-06/30/82	PELLISIER, Loretta	09/09/81-06/30/82
KWAN, Li	09/23/81-06/30/82	PHAM, Quy Van	09/23/81-06/30/82
KWAN, May	09/09/81-06/30/82	PICCIANO, Mimi	09/09/81-06/30/82
KWAN, Nicholas	09/09/81-06/30/82	POON, Cindy	09/09/81-06/30/82
LAM, Linh T.	09/09/81-06/30/82	POTTS, Robert G.	09/23/81-06/30/82
LAM, Thanh	09/23/81-06/30/82	QUAN, Hue Ve	09/23/81-06/30/82
LAM, Tran N.	09/09/81-06/30/82	QUIBUYEN, Joy	09/09/81-06/30/82
LE, Quan A.	09/09/81-06/30/82	RANCE, Joseph C.	09/09/81-06/30/82
LE, Tan Anh	09/23/81-06/30/82	RAMIREZ, Miguel	09/09/81-06/30/82
LEE, George L.	09/09/81-06/30/82	REINSTATE, Hollie D.	10/08/81-06/30/82
LEE, John K.S.	09/23/81-06/30/82	PHAM, Hoan V.	09/23/81-06/30/82
LIM, Chuck	09/23/81-06/30/82	ROBERTS, Pete C.	09/23/81-06/30/82
LIN, Alfred K.	09/23/81-06/30/82	ROSS, Vernice Louise	09/23/81-06/30/82
LITMANOVICH, Ida	09/09/81-06/30/82	SALEMAN, Morris	09/09/81-06/30/82
LOI, Tuan Anh	09/23/81-06/30/82	SANDERS, Debra Ann	09/09/81-06/30/82
KWAN, Li	09/23/81-06/30/82	SHAW, Paul	09/09/81-06/30/82
LOUIE, Yvonne Y.	09/23/81-06/30/82	SHUM, May	09/23/81-06/30/82
LOW, Cindy	09/09/81-06/30/82	SOLAR, Jill	09/23/81-06/30/82
LUI, Kenneth	09/23/81-06/30/82	SU, Aichung	09/09/81-06/30/82
LUONG, My Lan	09/09/81-06/30/82	SU, Hu Jou	09/09/81-06/30/82
LUU, Daniel	09/09/81-06/30/82	SU, My Hue	09/09/81-06/30/82
LUU, Kim Don	09/23/81-06/30/82	TAK, Paul	09/23/81-06/30/82
LWIN, Ellie	09/23/81-06/30/82	TAM, Cindy	09/23/81-06/30/82
LY, Bich	09/09/81-06/30/82	THOMPSON, Deborah	09/09/81-06/30/82
LY, Hung T.	09/09/81-06/30/82	TONG, Solia	09/23/81-06/30/82
LY-LUU, Q. T.	09/23/81-06/30/82	TRAN, Mai Thi	09/23/81-06/30/82
LY, Truc T.	09/09/81-06/30/82	TRAN, My	09/09/81-06/30/82
MA, Tuan Vinh	09/09/81-06/30/82	TRAN, Sylvia	09/09/81-06/30/82
MABALATAN, Jasmyn	09/09/81-06/30/82	TRAN, Thuy Khanh	09/09/81-06/30/82
MAN, Winnie	09/23/81-06/30/82	TRAN, Xung Duc	09/09/81-06/30/82
MARSHALL Learline	09/09/81-06/30/82	TRINH, Anh Q.	09/23/81-06/30/82
MILLER, Eddie B.	09/09/81-06/30/82	TRUONG, Anh Duc	09/23/81-06/30/82
MILLER, Seth	09/23/81-06/30/82	VIDECHE, Lilliana	09/09/81-06/30/82
MINIX, Adre L.	09/09/81-06/30/82	VIEN, Thanh	09/09/81-06/30/82
MIZUNO, Toshiaki A.	09/23/81-06/30/82	VUONG, Cuong Chi	09/23/81-06/30/82
MUTH, Carolyn D.	09/23/81-06/30/82	VU, Thao Duy	10/08/81-06/30/82
MONROY, Manuel	09/09/81-06/30/82	VY, Phung T.	09/09/81-06/30/82
NG, Steven C.	09/09/81-06/30/82	WALKER, Carol	09/09/81-06/30/82
NGUYEN, Ha	09/09/81-06/30/82	WAN, Kayee	09/09/81-06/30/82
NGUYEN, Hai Thanh	09/09/81-06/30/82	WARD, Faith	09/09/81-06/30/82
NGUYEN, Joseph	09/09/81-06/30/82	WARD, Mildred	09/09/81-06/30/82
NGUYEN, Khoi T.	09/23/81-06/30/82	WEINSTEIN, Bonnie S.	09/09/81-06/30/82

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APPOINTMENTS
COLLEGE AIDES

811020-D6 (Continued)

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
WESLEY, Anthony G.	09/09/81-06/30/82	YAN, Lena	09/09/81-06/30/82
WILDE, James	09/09/81-06/30/82	YEO, Milton	09/23/81-06/30/82
WITHAM, Lynn T.	09/23/81-06/30/82	YU, Gilbert	09/09/81-06/30/82
WOLF, Peter	09/23/81-06/30/82	YU, Lisa	09/09/81-06/30/82
WONG, Lucinda	09/23/81-06/30/82	YUNG, Patty	09/09/81-06/30/82
WONG, Man Cheung	09/09/81-06/30/82		
WU, Flors	09/23/81-06/30/82		
YAN, Helen	09/09/81-06/30/82		

811020-D7 RESOLVED: That the following named persons be appointed 3591 College Aide, City College, temporary Exempt Civil Service duty, REGULAR PROGRAM, (Lab Attendants), salary at the rate of \$3.57 per hour not to exceed \$409.00 or 70 hours per month, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
ADAMS, Leslie A.	09/09/81-06/30/82	COHN, Cathy A.	09/23/81-06/30/82
AU, Toan Chien	09/09/81-06/30/82	COOKS, Eric L.	09/09/81-06/30/82
AVALOS, Frank	09/23/81-06/30/82	COZINE, Ken	09/09/81-06/30/82
BALOG, James B.	09/23/81-06/30/82	CRUCET, Lance A.	09/09/81-06/30/82
BENNETT, Zainab	09/09/81-06/30/82	DAQUIOAG, Betty	09/23/81-06/30/82
BERRY, Stephanie F.	09/09/81-06/30/82	DEA, Darryl	09/09/81-06/30/82
BOHAN, Marcia Jo	09/09/81-06/30/82	DIERAUF, Timothy A.	09/23/81-06/30/82
BOMMENBERG, Fedora	09/09/81-06/30/82	DIMAS, Suzanna	09/09/81-06/30/82
BORRELL, Patricia	09/23/81-06/30/82	DOMECUS, Michael J.	09/09/81-06/30/82
BROWN, Patricia M.	09/23/81-06/30/82	DUMKLAU, Sherilyn	09/09/81-06/30/82
CABRERA, Nolly B.	09/09/81-06/30/82	ELEY, Vickie	09/09/81-06/30/82
CALLO, Edgar	09/09/81-06/30/82	ETCHIMIQUE, Michele	09/09/81-06/30/82
CAMEL, Sheree	09/23/81-06/30/82	EVANS, Michelle	09/09/81-06/30/82
CHAN, Rose	09/09/81-06/30/82	FAY, Jeannine A.	09/09/81-06/30/82
CHANG, Linda L.	09/23/81-06/30/82	FLORES, Sara	09/09/81-06/30/82
CHAVIS, Wardell A.	09/23/81-06/30/82	GONZALEZ, Ruben	09/09/81-06/30/82
CHEE, Benjamin	09/09/81-06/30/82	GREEN, Myra	09/09/81-06/30/82
CHEUNG, Mabel	09/09/81-06/30/82	GROSSMAN, Barbara M.	09/09/81-06/30/82
CHEUNG, Ricky	09/09/81-06/30/82	GUNDRAN, George	09/23/81-06/30/82
CHIASSON, Christine	09/23/81-06/30/82	GUTIERREZ, Maria	09/09/81-06/30/82
CHIEN, Katherine	09/09/81-06/30/82	HAGGAC, Hossam E.	09/23/81-06/30/82
CHIN, Marvel	09/09/81-06/30/82	HALL, Orlando Durell	09/09/81-06/30/82
CHING, Jessie	09/09/81-06/30/82	HO, Moi-Ming	09/09/81-06/30/82
CHUNG, Robbie	09/23/81-06/30/82	HO, Thuy	09/09/81-06/30/82
CHANG, Robert	09/09/81-06/30/82	HUI, Thomas	09/09/81-06/30/82
CLARK, Jean	09/09/81-06/30/82	IDE, Sandra R.	09/09/81-06/30/82

APPOINTMENTS
COLLEGE AIDES

811020-D7 (Continued)

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
IWATA, Kanaka	09/09/81-06/30/82	RABARA, Edita	09/09/81-06/30/82
JEW, Lawrence M.	09/09/81-06/30/82	REINSTATE COMIA, M. S.	10/08/81-06/30/82
JOHNSON, V'Ann	09/09/81-06/30/82	RIVERA, Luis	09/23/81-06/30/82
JONES, John H.	09/09/81-06/30/82	RIVERA, Patricia I.	10/08/81-06/30/82
JIMENEZ, Francisco	09/09/81-06/30/82	RODRIGUEZ, William	09/09/81-06/30/82
KAYDEN, Stacey	09/23/81-06/30/82	ROHRBACK, Victoria	09/23/81-06/30/82
KEMP, Cynthia	09/23/81-06/30/82	ROSALES, Aracely	09/09/81-06/30/82
KENDRICK, Jean M.	09/09/81-06/30/82	ROZYCKI, Anne	09/23/81-06/30/82
KIRKSEY, Denise	09/23/81-06/30/82	RUBI, Dina E.	09/23/81-06/30/82
KLEIN, Joseph	09/09/81-06/30/82	RUCKER, Mary	09/09/81-06/30/82
KOPCZYNSKI, Joan M.	09/23/81-06/30/82	RUGLIANVICH, Roxana G.	09/09/81-06/30/82
KRAMER, La Rae	09/09/81-06/30/82	SANCHEZ, Jenean V.	09/09/81-06/30/82
KUNG, James P.	09/23/81-06/30/82	SANDER, Jean	09/09/81-06/30/82
LAM, Sharon Y.	09/23/81-06/30/82	SAUL, Kenneth D.	09/09/81-06/30/82
LAU, Ronald Man On	09/23/81-06/30/82	SETO, Danny	09/23/81-06/30/82
LAMORENA, Lilian	09/09/81-06/30/82	SJOSTROM, Pamela	09/23/81-06/30/82
LEE, John	09/09/81-06/30/82	SMITH, Nakona A.	09/23/81-06/30/82
LEE, Kristine	09/09/81-06/30/82	STAHLBERG, Janet	09/23/81-06/30/82
LEE, Teresa	09/09/81-06/30/82	SWOPE, Harold C.	09/23/81-06/30/82
LEONG, Alan	09/09/81-06/30/82	TALLY, Kim	09/09/81-06/30/82
MAR, Carol	09/09/81-06/30/82	TAM, Marian M.Y.	09/09/81-06/30/82
MARSTON, Thomas	09/09/81-06/30/82	TAN, Day-Chian	09/23/81-06/30/82
MATASOL, Anibal	09/09/81-06/30/82	THOLLOT, Monique	09/09/81-06/30/82
MATSUOKA, Tamako	09/09/81-06/30/82	TOM, Korene V.	09/09/81-06/30/82
MAZZAFERRO, Mark F.	09/23/81-06/30/82	TRAN, Mary N.T.	09/09/81-06/30/82
MCCARTHY, Noreen M.	09/23/81-06/30/82	TRIA, Florentina Anna	09/09/81-06/30/82
MCENTEE, Michele	09/23/81-06/30/82	TRUONG, Hung	09/09/81-06/30/82
MCGILLEN, Robert L.	09/23/81-06/30/82	UNTALAN, Alexander D.	09/23/81-06/30/82
METTLING, Cassandra	09/23/81-06/30/82	URENA, Ileana E.	09/23/81-06/30/82
MINNICK, Carla M.	09/09/81-06/30/82	VALMONTE, Michael	09/09/81-06/30/82
MIRANDO, Josephine	09/09/81-06/30/82	WASHINGTON, Jessie	09/09/81-06/30/82
MOUSSA, Simone	09/09/81-06/30/82	WATKINS, Kevin	09/09/81-06/30/82
MORALES, Rosalia	09/09/81-06/30/82	WATT, Florence J.	09/23/81-06/30/82
MUHLEMAN, Violet	09/09/81-06/30/82	WHITESIDE, Laura	09/09/81-06/30/82
NGUYEN, Long Duc	09/23/81-06/30/82	WONG, Anita	09/09/81-06/30/82
NICOL, Philip	09/09/81-06/30/82	WONG, Ella J.	09/09/81-06/30/82
NYBERG, Linda	09/09/81-06/30/82	WONG, Pauline	09/23/81-06/30/82
OBRIEN, Andrew	09/09/81-06/30/82	WOO, Lily	09/09/81-06/30/82
ONEIL, LYNNE M.	09/23/81-06/30/82	WOODS, Rosalie N.	09/09/81-06/30/82
ORTH, Nancy	09/09/81-06/30/82	WORTMAN, Nancy N.	09/09/81-06/30/82
OSHIMA, Kathleen	09/09/81-06/30/82	YAU, Abel	09/09/81-06/30/82
PALMER, Derdre	09/23/81-06/30/82	YEE, Abby	09/09/81-06/30/82
PENA, Frank	09/09/81-06/30/82	YEE, Barbara	09/09/81-06/30/82
PEREIRA, Philip	09/09/81-06/30/82	YEE, Toni	09/09/81-06/30/82
PEREZ, James L.	09/09/81-06/30/82	YEH, You-Ching	09/23/81-06/30/82
PITCHFORD, Ruby	09/23/81-06/30/82		
PORALES, Maria	09/23/81-06/30/82		
PRESTON, James David	09/23/81-06/30/82		

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TRANSFERS
COLLEGE AIDES

811020-D8 RESOLVED: That the following 3591 College Aides, temporary Exempt Civil Service employees, assigned to City College REGULAR PROGRAM, be transferred to WORK STUDY PROGRAM, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>
CHIU, Roy K.L.	09/23/81-06/30/82
FONDUEX, James C.	09/09/81-06/30/82
ROBINSON, Alvonne	09/23/81-06/30/82

811020-D9 RESOLVED: That the following 3591 College Aides, temporary Civil Service employees, assigned to City College WORK STUDY PROGRAM, be transferred to REGULAR PROGRAM, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>
BRUCE, Royce W.	09/09/81-06/30/82
COTA, Guadalupe	09/16/81-06/30/82
HO, Thuy Ha	09/16/81-06/30/82
HUI, Thomas	09/09/81-06/30/82
LOO, Andy P.	09/23/81-06/30/82
RUSH, Troy	09/23/81-06/30/82
SHIMA, John	09/16/81-06/30/82
STANDERWICK, Wayne M.	09/23/81-06/30/82
WONG, Linda	09/23/81-06/30/82

RELEASES

811020-D10 RESOLVED: That the following temporary persons be released close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
DANG, Phuoc S. T.	1404 Clerk	ITP	09/30/81
NAKHIENGCHANH, Sounthone	1404 Clerk	ITP	09/30/81
BUCHANAN, Janel A.	1424 Clerk Typist	Downtown CCC	09/30/81
SKINNER, Katherine	1426 Sr. Clerk Typist	CC Centers Adm.	09/29/81
COSTA-ASSAF, Joelann	1489 TIA Bus. Learning Center, P.T.	Downtown CCC	09/5/81
JACKSON, Ronald	8272 TIA Campus Control, P.T.	Downtown CCC	09/30/81

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RELEASES

811020-D11 RESOLVED: That the following Exempt Civil Service persons be released from their temporary appointments close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
LOO, Howard H.W.	1402 Jr. Clerk, P.T.	City College	06/30/81
SHULMAN, Lisa	1402 Jr. Clerk, P.T.	St. Preschool (J. Adams CCC)	09/03/81
BATSHON, Helen	1424 Clerk Typist, P.T.	Galileo CCC	09/28/81
CLARK, Thea	1424 Clerk Typist, P.T.	Galileo CCC	09/09/81
DAVIS, Margarie	1424 Clerk Typist, P.T.	J. O'Connell CCC	09/22/81
LACEY, Mary K.	1424 Clerk Typist, P.T.	J. O'Connell CCC	08/31/81
NESS, Debi	1720 Data Entry Operator, P.T.	City College	09/29/81
BURTNER, Sharon	3598 School Aide III, P.T.	City College	09/23/81
DELGAUDIO, Carolyn	3598 School Aide III, P.T.	J. Adams CCC	09/09/81

RESIGNATIONS

811020-D12 RESOLVED: That the resignation of Mary A. D. MARTINO, permanent 1228 Sr. Testing Technician assigned to Career Guidance Center, be accepted close of day 09/30/81.

811020-D13 RESOLVED: That the resignations of the following temporary employees be accepted close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
BURNHAM, Linda	1424 Clerk Typist, P.T.	Labor Studies	09/25/81
FARINA, Idalia	1426 Sr. Clerk Typist	J. O'Connell CCC	09/22/81
SANTOS, Victoria	1650 Accountant	City College	10/06/81

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LEAVES

811020-D14 RESOLVED: That the following named persons be granted leave of absence as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effec. & Duration</u>	<u>Reason</u>
SOOHOO, Betty	1424 Clerk Typist	City College	10/08/81 for 4 weeks	Illness
JOHNSON, Betty	2615 School Lunchroom Helper (Cafeteria)	City College	09/14/81 for 4 weeks	Illness
MACKEY, Clarence	2709 School Custodian	City College	09/29/81 (Indefinite)	To accept temp. 9103, at MUNI.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
Classified Employees
(Includes Permanent, Temporary & Part-time)
New Employees Ethnic Survey
As of October 20, 1981

1	W	F	1402 Jr. Clerk, P.T.
2	H	F	1402 Jr. Clerk, P.T.
2	F	F	1402 Jr. Clerk, P.T.
3	W	M	1402 Jr. Clerk, P.T.
1	A/PI	M	1402 Jr. Clerk, P.T.
1	W	M	1404 Clerk, P.T.
1	A/PI	F	1422 Jr. Clerk Typist, P.T.
1	H	F	1424 Clerk Typist
3	A/PI	F	1424 Clerk Typist
1	W	M	1424 Clerk Typist
1	W	F	1424 Clerk Typist, P.T.
2	A/PI	F	1424 Clerk Typist, P.T.
1	W	F	1446 Sr. Clerk Stenographer, P.T.
1	H	F	1869 TIA Computer Services Manager, P.T.
1	W	F	2402 Laboratory Helper, P.T.
1	W	M	2615 School Lunchroom Helper, P.T.
1	H	F	2709 School Custodian
3	W	F	3597 School Aide II, P.T.
4	W	F	3598 School Aide III, P.T.
1	B	F	3598 School Aide III, P.T.
1	H	M	3598 School Aide III, P.T.
1	A/PI	M	3598 School Aide III, P.T.
1	H	M	8202 Security Guard, P.T.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF October 20, 1981

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	129	85	37	63	29	0	343
Female	197	68	57	96	33	1	452
Total	326	153	94	159	62	1	795

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	16.2	10.7	4.7	7.9	3.6	0	43.1
Female	24.8	8.6	7.2	12.1	4.1	.1	56.9
Total	41.0	19.3	11.9	20.0	7.7	.1	100.0

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CALSSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF October 21, 1980

NUMBER OF EMPLOYEES

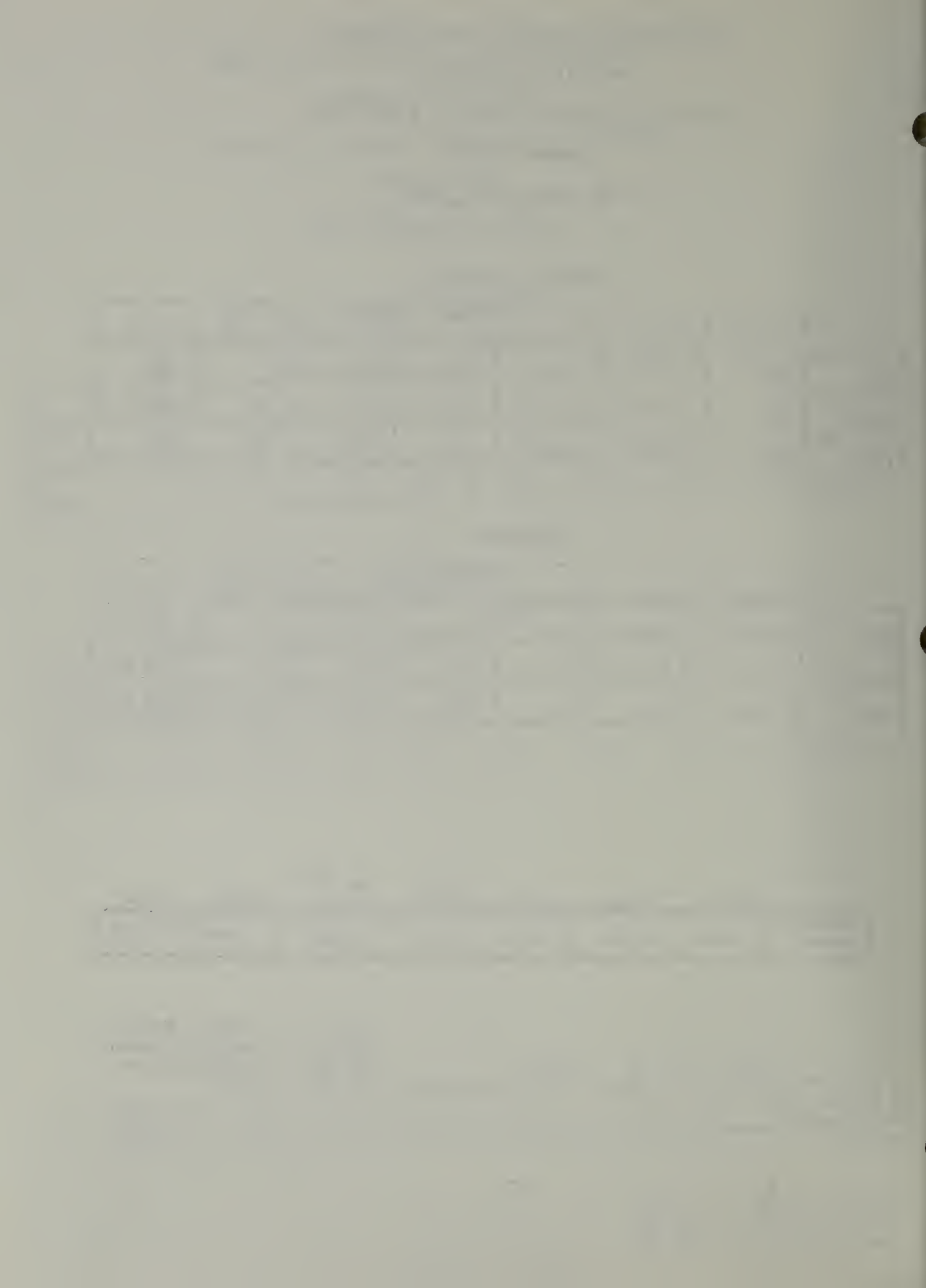
	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	129	90	35	58	23		335
Female	217	68	47	85	31	2	450
Total	346	158	82	143	54	2	785

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Inc. Ak. Nat.	Total
Male	16.4	11.5	4.5	7.4	2.9		42.7
Female	27.6	8.7	6.0	10.8	3.9	.3	57.3
Total	44.0	20.2	10.5	18.2	6.8	.3	100.0

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native



Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-F1
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811020-F1 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 21, 1981, NICHOLAR CHANG*, Counselor
Schedule I, John O'Connell Community College Center of the
Community College Centers Division, be and is hereby appointed Assis-
tant Director, Community College Centers Division; vice, James Norris,
retired August 4, 1979. Salary shall be in accordance with the 1981-82
Management Salary Schedule, Classification A, Step 1.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

* Assignment: Chinatown/North Beach Community College Center

10/20/81 - F1

BIOGRAPHICAL INFORMATION

NICHOLAR CHANG
31 La Vista Way
San Rafael, Ca. 94901
(415) 457-6498 (Home)
(415) 495-3176 (Work)

CAREER OBJECTIVE

To utilize my knowledge and experience in the administration of community college educational programs.

EDUCATION

Doctor of Education (In Progress) EMPHASIS: Multicultural Education
University of San Francisco
San Francisco, Ca.

Master of Arts in Educational Counseling (1978)
University of San Francisco
San Francisco, Ca.

Bachelor of Arts in Psychology (1966)
Ohio Wesleyan University
Delaware, Ohio

PROFESSIONAL EXPERIENCE

ADMINISTRATION:
10/75 to 3/77

PROGRAM COORDINATOR
Vocational/ESL Program
S. F. Skills Center
San Francisco, Ca.

My Responsibilities Included:

1. Coordinating training and placement activities for manpower trainees in the CETA Chinese Vocational/ESL Program;
2. Supervising a bilingual vocational machinist training program which I developed and obtained funding from H.E.W.;
3. Organized and coordinated curriculum development;
4. Supervising teachers and instruction;

5. Supervising student services, with emphasis on career counseling and job development;
 6. Being responsible for the fiscal control and expenditures of the program, with a budget of about \$400,000 annually;
 7. Reporting to the District and Funding Agency through monthly and annual reports;
 8. Cooperating with community agencies, business and labor unions in order to enhance training efficiency and employment opportunities in the Bay Area;
 9. Coordinating a Program Advisory Committee;
 10. Assuming classroom instructional duties as needed;
 11. Developing new and innovative programs.
-

COUNSELING:

9/79 to Present

3/77 to 8/79

6/73 to 10/75

COUNSELOR

John O'Connell Community College
Center

And Also, San Francisco Community College
Skills Center

Both In, San Francisco, Ca.

My Responsibilities Included:

1. Working with a large cross-section of the S.F. adult population enrolled in Basic Education, Vocational, E.S.L., Medical and Industrial Programs;
2. Developing student service systems as needed--including student guidelines, intake and tracking, evaluation, etc.;
3. Counseling on educational, vocational and personal issues;
4. Working with community agencies;
5. Overseeing the Veterans Affairs and Financial Aid Programs;
6. Forming liaisons with industries and communities.

RELATED EXPERIENCE

Since 1970, I have been actively involved with the human services in this area. I have conducted workshops for the S.F.U.S.D., C.P.G.A. and community agencies to promote a better understanding of the multiculture educational needs and services. I was also active in Manpower Committees, community advisory committees and professional groups.

CREDENTIALS AND MEMBERSHIPS

CREDENTIALS -- California Community College Counseling (Life)
California Adult Teaching (E.S.L.)
California Community College Supervisorial

MEMBERSHIPS -- California Personnel & Guidance Association
California Association of Teachers to Speakers of
Other Languages
Advisory Board, Community Educational Services
Chinatown Manpower Advisory Council to the Mayor's
Office
Executive Committee, American Federation of Teachers,
Local 2121
Executive Board, Campaign For Human Development, S.F.
Archdiocese
Association of Asian-American Psychologists
Doctoral Fellow, Multicultural Program, U.S. Dept. of
Education

REFERENCES

Submitted separately.

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-F2
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811020-F2 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 21, 1981, ROSEMARY S. DARDEN*
be placed on leave from her position as Senior Program
Supervisor, Parent Education Programs, John Adams Community College
Center of the Community College Centers Division, and that she be
appointed as Assistant Director, Community College Centers Division;
vice, Raymond S. Bergman, retired July 7, 1980. Salary shall be in
accordance with the 1981-82 Management Salary Schedule, Classification
A, Step 4.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

* Assignment: John Adams Community College Center

10/20/81 - F2

ROSEMARY S. DARDEN

EDUCATION:

M.A., University of California, Berkeley, California, 1970.
Early Childhood Education

B.S., California State University, Hayward, California, 1969.
Sociology and Early Childhood Education

CERTIFICATION:

Community College Administrative Credential, 1976.

Community College Instructors Credential, 1975.

Ryan Administrative Credential, Kindergarten - 12th Grade and
Adult Education; Administrative Internship, California State
University, Hayward, 1975.

Standard Elementary Teaching Credential, Kindergarten - 9th Grade
and Adult Education, University of California, Berkeley, 1970.

WORK EXPERIENCE:

1978 - Pres: San Francisco Community College District, Parent
Education Programs.

Position: Senior Program Supervisor

1975 - 1978: San Francisco Community College District, Parent
Education Program.

Position: Coordinator (Teacher-In-Charge)

1973 - 1975: Berkeley Unified School District, Early Childhood
Education Program.

Position: Coordinator

1970 - 1973: Berkeley Unified School District, Whittier - Univer-
sity of California Laboratory School.

Position: Early Childhood Education Laboratory Teacher/
Project Follow-Through Teacher

1970 - 1972: Peralta Community College District, Meritt College.

Position: Instructor (Part-time)

WORK EXPERIENCE:

Summer, 1969: Oakland Economic Council, Inc./Head Start Program.

Position: Teacher

Spring, 1969: Oakland Council of Churches/Parent-Child Development Center.

Position: Teacher

1957 - 1962: United States Government.

WORK EXPERIENCE, Consulting:

1970 - Present: Various School Districts, private and public agencies and/or organizations.

PROFESSIONAL ORGANIZATIONS:

NAEYC, National Association for the Education of Young Children

Phi Lamda Theta, National Educational Honor Society for Women

CACE, California Association for Compensatory Education

CCDA, California Child Development Administrators

Western Region of the Council on Black American Affairs

CCC/ECE, California Community College Early Childhood Educators

California Positive Parenting Task Force

DISTRICT COMMITTEES:

Instructional Services Committee, 1978 - Present.

Tripartite Screening and Selection Committee, 1975-81.

Women's Re-Entry Advisory Committee, 1977-78.

TASK Force: San Francisco Community College Self-Study Report for Accreditation Review, Physical Plant and Equipment Committee, 1975-76 and 1976-77.

COMMUNITY SERVICES:

1979 - Present: Allen Temple Baptist Church, Federal Credit Union, Oakland California - Board Member, Secretary (1979-81).

COMMUNITY SERVICES:

1976 - Present: JACKIE of San Francisco County - Board Member, Program Development Committee (1976-78); Vice-President (1978-80) President (1980-82).

1975 - Present: Foster Parent Advisory Committee, San Francisco County Department of Social Services - Board Member, 1977-80 Chairperson.

1975 - Present: Pacific Family & Child Counseling Center, Oakland, California - Board Member, President (1980-81).

1976 - 1980: Family Day Care Provider Advisory Committee, San Francisco Child Care Switchboard - San Francisco Community College Liaison.

1975 - 1979: Early Childhood Education (ECE) Advisory Committee, San Francisco Unified School District - Board Member (Community Liaison).

1962 - 1970: Various Community Organizations - Oakland Public School - Community Council (1969-70); Various Committee Chairmanships, Boy Scouts of America (1967-68); Various Committee Chairmanships, Girl Scouts of America (1962-64); Various Committee Chairmanships, Parent Teacher Associates, Life Time Membership (1962-66); League of Women Voters (1965-70).

AWARDS AND HONORS:

Outstanding Services to Families and Children, California Alliance of Black Educators, April, 1981.

Outstanding Christian Leadership, American Baptist Churches, February, 1980.

Dean's List, 1967-69.

TRAVEL:

Mexico; Africa: Nigeria, Dahomey, Lome, Ghana, and Ivory Coast; Upper Antilles: Haiti, Puerto Rico, St. Thomas, and Jamaica; Lower Antilles: Barbadoes, St. Lucia, and Grenada; Hawaiian Islands; Israel; South America: Venezuela, and Greece.

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-F3
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811020-F3 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 21, 1981, ANGELO C. CABRERA,*
Interim Assistant Director, John O'Connell Community
College Center of the Community College Centers Division, be and
is hereby appointed Assistant Director, Community College Centers
Division; vice, Robert J. Polidori, retired August 1, 1980.
Salary shall be in accordance with the 1981-82 Management Salary
Schedule, Classification A, Step 5.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

* Assignment: John O'Connell Community College Center

10/20/81 - F 3

BIOGRAPHICAL INFORMATION

ANGELO C. CABRERAEDUCATION:

AA Degree: Santa Ana College
Santa Ana, CA

BA Degree: University of San Francisco
San Francisco, CA

Masters Degree: University of San Francisco
San Francisco, CA

CERTIFICATION:

- . Community College Supervisor Credential - Life
- . Standard Services Credential: Supervision - Grades
9 - 12 - Life
- . S.D.S. Teaching Credential: Grades 9 - 14 - Life
- . S.D.S. Teaching Credential: Adult - Life

WORK EXPERIENCE:

1981 - Present - Interim Assistant Director, John
O'Connell Community Center

1980 - 1981 - Acting Assistant Director, John
O'Connell Community Center

1978 - 1980 - Senior Program Supervisor, John
O'Connell Community Center

1976 - 1978 - Teacher-In-Charge, Site Administrator,
John O'Connell Community Center

1971 - 1976 - Department Chairperson and Instructor,
Central City Occupational Center, LAUSD

1969 - 1971 - Instructor, Bilingual Classes, Central
City Occupational Center, LAUSD

ANGELO C. CABRERA

PAGE 2

WORK EXPERIENCE: (Continued)

- 1975 - 1976 - Coordinator of Evening and Saturday
Classes, Santa Ana College, Santa
Ana, CA
- 1973 - 1975 - Instructor, Bilingual Classes, Evenings
and Saturdays, Santa Ana College,
Santa Ana, CA
- 1972 - 1973 - Bilingual Test Instructor, North
Valley Occupational Center, Woodland
Hills, CA
- 1967 - 1969 - Instructor, Pacoima Skill Center - ESL
and Vocational Subjects

PROFESSIONAL EXPERIENCE:

- . Public Service Bilingual Program, Channels 50 and 70;
Santa Ana Unified School District Television Center.
- . Proctor and Translator for Spanish Speaking Courses,
West Valley Occupational Center, Woodland Hills, CA.
- . Honorarium for Book Reviews, Prentice-Hall, 1974.
- . Participated in Test Validation for NAISE, 1973.
- . Translator - Bilingual WIN Programs, 1971 - 1973.
- . Developed and Filmed Training Films for Industrial
Education Institute, 1970 - 1971.
- . Curriculum Advisory Committee - MDTA and WIN Programs,
1968 - 1970.

PROFESSIONAL ORGANIZATIONS:

- | | |
|--------|--------|
| . LEA | . CAVE |
| . CIEA | . LATA |
| . LIEA | . CADC |
| | . AMEA |

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-F4
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811020-F4 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 21, 1981, through June 30, 1982,
DIANA L. VERDUGG* be placed on leave from her position
as Counselor, Schedule I, Mission Community College Center of the
Community College Centers Division, and that she be appointed
Acting Assistant Director, Community College Centers Division,
vice Berna Katuna, on sabbatical leave. Salary shall be in accordance
with the 1981-82 Management Salary Schedule, Classification A, Step 1.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

* Assignment: Downtown Community College Center

10/20/81 - F4

Summary of Qualifications of

DIANA L. VERDUGO

Academic Preparation:

1964-1971: Bachelor of Science and Master of Science, Speech Pathology and Audiology, Communicative Disorders, Arizona State University.

Presently: Juris Doctor, in completion, University of San Francisco. Emphasis in Education and Labor.

Master of Arts in Educational Psychology

Credentials:

Counseling, Life
English as a Second Language
Special Education
Speech and Hearing
K-12 Special Education

Administrative & Teaching Experience:

Present through 1964

Mission Center; Counselor, Teacher
Skills Center; Coordinator, Counselor, Teacher
San Francisco Unified School District;
Bilingual Teacher, Proposal Writer
National Council of La Raza; National
Education Advisor, Southwestern
Bilingual Education Coordinator
Scottsdale Guidance Center; Remedial
Services Coordinator, Speech Teacher
Arizona State University Speech & Hearing
Clinic; Supervisor, Teacher of Speech and
Diagnostic Procedures
Crippled Children's Hospital; Bilingual
Speech & Hearing Services Coordinator,
Speech & Special Education Teacher
Arizona State Hospital; Bilingual Speech
Teacher and Supervisor
KRIZ and KFCA Radio Stations; Advertising
(Traffic) and Music Coordinator
Murrell Musical Enterprises; Office Manager,
Staff Coordinator

Summary of Qualifications of
DIANA L. VERDUGO

2

Consultant Areas:

Mexican American Advisory Committee

Mission Business Development Center

Native American Center

U.S. Human Resources

Oakland Public Schools

Bureau of Indian Affairs

American Cancer Society

Archdiocese of San Francisco

Arizona State University

San Francisco Unified School District

Reading is Fundamental

Sesame Street

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-F5
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811020-F5 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 21, 1981, JUANITA L. OWENS*
be placed on leave from her position as Instructor,
Schedule I, Mission Community College Center of the Community
College Centers Division, and that she be appointed Acting Assistant
Director, Community College Centers Division, for an indeterminate
period, vice Bennett Tom, reassigned to District Certificated Services
Office of the San Francisco Community College District. Salary shall
be in accordance with the 1981-82 Management Salary Schedule,
Classification A, Step 1.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

* Assignment: Alemany Community College Center

10/20/81 - F5

BIOGRAPHICAL INFORMATION

JUANITA L. OWENS

EDUCATION

Post Graduate Work, USF, Summer 1980 to present
Master of Arts, USF, 1980, Multicultural Education
Bachelor of Arts, USF, 1979, Sociology/Ethnic Studies
San Francisco State University, 1975-78, Design and Industry
City College San Francisco, 1972-74

CREDENTIALS

Community College Adult Credential
Graphic Arts/Printing Teaching Credential
Standard Designated Subject Teaching Credential
Supervision/Designated Subjects Supervision Credential

PROFESSIONAL EXPERIENCE

1980-present	<u>Program Supervisor (part-time)</u> University of San Francisco: Assistant to the Director of the Multicultural Program: Bilingual Vocational Instructor Training Program
1979-1980	<u>Program Supervisor, Teaching Assistant (part-time)</u> University of San Francisco: Multicultural Program for the Bilingual Vocational Instructor Training Program
1978-present	<u>Instructor</u> , Mission Community College Center
1978-present	<u>Instructor</u> Friends Outside, Mayor's Manpower Youth Training Program, in conjunction with Mission Community College Center
1975-1978	<u>Instructor, Coordinator</u> ROP (San Francisco County Regional Occupational Program), Unified School District, San Francisco
1973-1978	<u>Instructor (part-time)</u> John O'Connell Community College, San Francisco: Graphic Arts/Printing
1975-1977	<u>Group Facilitator (part-time)</u> National Council on Alcoholism, DWI School, San Francisco
Summer 1976	<u>Instructor</u> Door Project, Girl Scouts, Alameda, CA: Graphic Arts
1970-1973	<u>Department Supervisor - In-Plant Print Shop</u> , California College of Podiatric Medicine, San Francisco
1969-1970	<u>Printer</u> , Fireman's Fund Insurance Company
1966-1969	<u>Clerk/Typist</u> U.C. Medical Center, San Francisco

CONSULTANTSHIPS

1979-1980 University of San Francisco Committee to Bilingual Instructor Training Program

1978-1979 Kershiner Associates, Washington, D.C.: monograph for Bilingual Teacher Training Programs

PROFESSIONAL AFFILIATIONS

1979-present Member, School of Education Dean's Advisory Board, USF

1980 San Jose State University Committee to Pilot Test and evaluation, Handbook on Competency-Based Program Development

1980-present San Francisco Community College District Committee for Vocational Education

1980-present AMAE American Mexican Association for Educators

1980-present San Francisco Latino Unity Council

1980-present San Francisco Community College District Academic Committee

1979-present San Francisco Community College District President's Ad Hoc Committee for Public Relations

1978-1979 Faculty Council, Mission Community College Center

1977-1980 San Francisco Community College District Instructional Services Committee

1979-present LEA (Latin Educators Association)

1980-present San Francisco Litho-Craftsman's Club - Education and Scholarship Committee, 1980

1972-1980 In-plant Printing Management Association, Secretary, 1973

1972 Educational Committee

COMMUNITY PARTICIPATION

1978-1980 Hospitality House, San Francisco

1977-present Friends Outside, San Francisco

1976-present League of Latin American Council (LULAC)

1976 Region IX American Indian Council

1976 American Civil Liberties Union of Northern California

1979 Fair Oaks Community Center (Youth training)

ARTICLES WRITTEN

"Vocational Education/ESL"

REFERENCES

Available upon request

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-F6
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811020-F6 covers a management personnel item for the
Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective October 21, 1981, GERTRUDE B. GILLETTE*
be placed on leave from her position as a Schedule I
instructor, Community College Skills Center, and that she be appointed
Interim Assistant Director, Community College Centers Division, for
an indeterminate period, vice Charles Collins, appointed Associate
Director, Facilities and Planning, canceling his leave, granted by
Governing Board Resolution No. 800819-F2. Salary shall be in accordance
with the 1981-82 Management Salary Schedule, Classification A, Step 1.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

* Assignment: Community College Skills Center

10/20/81 - F6

GERTRUDE B. GILLETTE

EDUCATION:

California State University, S.F. - M.A., Educational Administration
California State College, Hayward - B.A., Art and Business Ed.

CERTIFICATION:

Community College Administrative Credential, 1974
Community College Instructors Credential, 1972
Credential for teaching Secondary School and Adults, 1968

WORK EXPERIENCE: (Education)

Fourteen years with the San Francisco School District. Service
from February 1967 to present.

Jan. to Oct. 1979

Aug. 1980 to present -- Program Supervisor

1968 - 1979

Program Coordinator/Teacher

Teaching business subjects in programs for the disadvantaged or
underemployed at the San Francisco Community College Skills Center.

Teaching supervision courses at the San Francisco City College
(evening division).

Program coordinator for the Insurance Career Clerical Certificate
program.

1967 - 1968

Administrative Assistant

Assistant to the Personnel Coordinator, San Francisco Unified
School District.

WORK EXPERIENCE - Other:

1971 - 1972

Supervisory Housing Manager - part time
Housing Management Services, Inc.

1955 - 1967

Office Manager, General Accountant

Eleven years with Lockheed Aircraft Service Company

AFFILIATIONS:

Member, National Association for Public School Adult Educ. (NAPSAE)
Member, California Teachers Association (CTA)
Member, Board of Directors -- Community Services Systems of S.F.
Member, Frederick Douglas Symposium
Member, California Alumni Association
Business Ed. Curriculum Committee - S.F. Community College District
District Instructional Committee - S.F. Community College District
Executive Board of DCC - S.F. Community College District
Member, Western Region Council on Black American Affairs
Member, NAACP
Treasurer, Doris Ward political campaign

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811020G1-G11
Certificated Personnel, City College Division

President and Members:

Resolutions No. 811020G1-G11 cover certificated personnel
items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for Adoption:

Kenneth S. Washington
President

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

G1 to G11
Page 1 of 7
10/20/81

811020-G1

Hourly
Teaching
Appointments
Fall Semester
1981

RESOLVED: That the following named instructors be appointed to teach for the number of hours per week set opposite their names during the Fall Semester, 1981. Unless otherwise indicated, the effective dates for Day and Evening hours are September 9, 1981 through January 29, 1982. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
+BAUER, RALPH	Printing Technology	6		6	
+ELAME, PHYLLIS	Study Center	3		3	10/19-11/23/81
+GRIFFIN, GANELLE	Nursing	3		3	9/15 & 9/17/81 only
HARTNEY, WILLIAM	Foreign Language		3	3	9/9-9/18/81
+HAWLEY, MARION	Nursing	3		3	10/1-11/5/81
LOWOOD, JENNIFER	Study Center	6		6	10/19-11/23/81
*LUDWIG, LINDA	Business		3	3	10/6/81-1/29/82
+PALMER, JOHN	Printing Technology	5		5	
+RATCLIFF, JOHN	Business		4	4	
+RENDER, ANN	Nursing	1.5		1.5	9/24 & 9/29/81 only
+SMITH, KARL	Nursing	1.5		1.5	9/22 & 12/10/81 only

811020-G2

Changes in
Hourly
Appointments
Fall 1981

RESOLVED: That the following changes in hourly teaching appointments be noted. Unless otherwise indicated, the effective dates for Day and Evening hours are September 9, 1981 through January 29, 1982. Salary shall be in accordance with the current salary schedule, instructional rate:

Name	Department	Day Hours	Eve/Sat Hours	Total Weekly	Effective Dates
Change effective dates					
+DUNBAR, ROBERT	From Behavioral Sci.	3		3	9/28-11/2/81
	And Behavioral Sci.		3	3	9/9/81-1/29/82
	To Behavioral Sci.	3		3	9/28-9/30/81
	And Behavioral Sci.		3	3	9/9/81-1/29/82
+McCUTCHAN, NELL	From English	3		3	9/11/81-1/29/82
	To English	3		3	9/9/81-1/29/82
+MEHAN, JOHN	From English	3		3	9/11/81-1/29/82
	To English	3		3	9/9/81-1/29/82
+THURBER, MARY	From English	3		3	9/11/81-1/29/82
	To English	3		3	9/9/81-1/29/82
+VELASQUEZ, THOMAS	From English		3	3	9/9/81-1/29/82
	And English	3		3	9/11/81-1/29/82
	To English	3	3	6	9/9/81-1/29/82

*New hourly instructor--appointment contingent upon possession and recordation of an appropriate California Community College credential.
+Regular instructor--extra pay.

G1 to G11
Page 2 of 7
10/20/81

811020-G2 (continued)

<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
<u>Increase</u>					
+COMBS, BARBARA	From Health Science		2	2	9/14-11/6/81
	To Health Science		2	2	9/14-11/6/81
	And Health Science		2	2	9/28-11/23/81
<u>Decrease</u>					
BACON, ROSARIO	From Social Services		6	6	
	To Social Services		3	3	9/23/81-1/29/82
GOLDSTEIN, RONDA	From Business		6	6	
	To Business		3	3	10/6/81-1/29/82
GREY, GERALD	From Fire Science		9	9	
	To Fire Science		6	6	
HUDSPETH, CHARLES	From Music	6	3	9	
	To Music	6		6	10/8/81-1/29/82
+INGERSOLL, FRANK	From Health Science		4	4	
	To Health Science		2	2	9/10/81-1/29/82
ZACK, LAWRENCE	From Business		6	6	
	To Business		3	3	9/18/81-1/29/82
<u>Cancel</u>					
APPLEBY, LEROY	Behavioral Science		3	3	9/17/81
BERRY, JOE	Social Science	2		2	10/8/81
JOHNSON, ALGENARD	English		3	3	9/15/81
JONES, RONALD	Business		2	2	10/13/81

811020-G3

RESOLVED: That the following name changes be noted for payroll purposes:

Name
Change

<u>From</u>	<u>To</u>
CARAVAS, JOHN F.	CARAVAS, FRANK
+DIVIC, BRACO	+DIVIC, SVETOZAR BRACO
+VASQUEZ VEGA, MIGUEL	+VASQUEZ, MIGUEL A.

811020-G4

Special
Assignment
Business
Department

RESOLVED: That effective September 9, 1981 through October 4, 1981, ECHOLS, DOUGLAS C., be appointed to serve in the Business Department as advisor for the Transportation Program for 2 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate.

+Regular instructor--extra pay.

G1 to G11
 Page 3 of 7
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811020-G5
Special
Assignment
Study Center

RESOLVED: That effective October 20, 1981 through January 20, 1982, +ELAME, PHYLLIS, be appointed to serve in the Study Center for 6 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate.

811020-G6
Special
Assignment
Testing &
Research

RESOLVED: That +WELLS, WALLACE, be appointed to administer Placement Tests on August 29, 1981, for a total of 4 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate.

811020-G7
Appointment
Emeritus
Status

RESOLVED: That effective July 1, 1981, the following certificated personnel listed below have retired during the last academic year and having served City College of San Francisco in a distinguished manner, be appointed to emeritus privileges appertaining to such status:

<u>Name</u>	<u>Years Served</u>
ANDERSON, ROY	1969-1981

At the recommendation of the Chancellor/Superintendent and in accordance with the policy of the Governing Board, it is in order that testimonial resolutions be prepared and transmitted to the above-named faculty in recognition of their services at the San Francisco Community College District.

811020-G8
Hourly
Substitutes

RESOLVED: That the following named certificated personnel be appointed to serve as hourly substitutes for absent instructors for the Academic Year 1981-82. Salary shall be in accordance with the current salary schedule, instructional rate:

Name
CANNON, HELEN
DOYLE, JOHN
SILVERMAN, HAROLD
STRECKFUSS, JEANNE
STRYKOWSKI, FRANCES
TRABICH, JACQUELINE

+Regular full-time instructor--extra pay.

811020-G9
Concert/
Lecture
Series

RESOLVED: That the following named individual be appointed
for the date shown and granted the honorarium indicated:

Performer: Chamber Music Group
Date: October 22, 1981--11:00 a.m.
Location: A133
Honorarium: \$75
Concert: Chamber music with strings

Violinist John Konigsmark, cellist Scott Tisdell, viola player
Emily Onderdonk and pianist Sieglinde Isham are all teachers and
professional musicians who have performed widely in the Bay Area.

811020-G10
Special
Assignment
Public
Relations

RESOLVED: That effective September 9, 1981 through January 29,
1982 and February 9 through June 21, 1982, +GREEN, JACQUELYN, be
appointed to serve as Public Information Coordinator for the Public
Relations Department for a total of 203 hours. Salary shall be in
accordance with the current salary schedule for non-instructional
assignments.

811020-G11
Amendment to
Resolution

RESOLVED: That resolution 810901-G7, Additional Hours of
Service, Department Heads, be amended in part as follows:

<u>Name</u>	<u>Department</u>	<u>Day</u> <u>Hours</u>	<u>Eve/Sat</u> <u>Hours</u>	<u>Total</u> <u>Weekly</u>	<u>Effective</u> <u>Dates</u>
<u>Change effective dates</u>					
AGUSTINOVICH, MARYANN	From Behav. Sci.	3		3	9/21-12/16/81
	To Behav. Sci.	3		3	9/21-9/28/81
	And Behav. Sci.	3		3	11/4-12/16/81
<u>Increase</u>					
McCONNELL, JAMES	From Business	3		3	9/9/81-1/29/82
	To Business	5		5	9/9/81-1/29/82

City College of San Francisco

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY CITY COLLEGE BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM October 6, 1981 TO October 20, 1981

FACULTY	WHITE		BLACK		HISP.		OTHER ASIAN PAC. IS.		**FIL.		AM. IND. AK. NAT.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Schedule I																	
Schedule I - LTS																	
Schedule I-Categ.																	
Hourly		1											1		0	0	0%

PART TIME

1 W (F)

DEPARTMENT

Business

G1 to G11
Page 6 of 7
10/20/81

**Required for state reports.

Ethnic Report - Total as of 10/21/80 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		Total		% Female		Total Minority		% Minority	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Admin.	5	5		5	1	2		1		2			11	11		50.0	6	6		54.6
Sched. I	274	114		15	16	4		2		16		1	335	151		31.1	61	37		20.2
Hourly	279	156		31	19	30		9		37		1	387	214		35.6	108	58		27.6
TOTAL	558	275		51	36	49		11		62		2	733	376		33.9	175	101		24.9
%	75.1		7.8		6.3		1.7		8.9		.2						24.9			

Total Staff as of October 20, 1981

	White		Black		Hispanic		Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		TOTAL		% Female		Minority		% Minority	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Admin.	5	5	5	1	1	2	1	1	1	2	1	1	11	10	47.6	6	5	52.4		
Admin. - Acting/Interim	1	1	1	1	1	1	1	1	1	1	1	1	1	1	50.0	1	1	50.0		
Sched. I	259	108	15	15	18	3	2	1	27	17	1	1	320	144	31.0	63	36	21.3		
Sched. I - LTS	3	4	1	1	2	1	1	1	1	1	1	1	5	7	58.3	2	3	41.7		
Sched. I - Categ. Funded	1	1	1	1	1	1	1	1	1	1	1	1	1	2	67.7	0	1	67.7		
									Sched. I Total				326	153	31.9	65	40	21.7		
Hourly	279	168	29	15	30	10	6	8	43	25	1	1	387	227	40.0	108	59	27.2		
Hourly - Categ. Funded	1	1	1	1	1	1	2	2	3	3	1	1	3	5	62.5	2	4	75.0		
									Hourly Total				390	232	37.3	110	63	27.8		
TOTAL	548	287	49	33	51	17	10	11	70	47	1	1	728	396	35.2	181	109	25.8		
%	74.2		7.3		6.0		1.9		10.4		.2						25.8			

PRELIMINARY DATA

SF -1980 Census %	White		Black		Hispanic		Asian Pac. Is.		Indian Ak. Nat.		Other		TOTAL	
	45.9%		12.7%		12.3%		21.7%		.5%		6.9%		100.0%	

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811020-J1 to 811020-J3
Certificated Personnel
Categorically Funded Programs
Community College Centers

President and Members:

Resolutions No. 811020-J1 to 811020-J3 cover certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows:
"The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

J1 to J3

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COMMUNITY COLLEGE CENTERS

811020-J1

CategoricallyFundedHourly Appointments

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

The following appointments are made pursuant to Education Code Section 87470.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Behre, Bonnie	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Clinical	80 Tot. Hrs. (I)	10/1/81-10/30/81
Manson, Ola V.	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Clinical	100 Tot. Hrs. (I)	10/1/81-10/30/81
+Songco, Warlita	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Theory	12 Tot. Hrs. (I)	10/1/81-10/30/81

811020-J2

Cat. FundedIncreaseIn Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employee be increased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional (I) and Non-Instructional (NI) rates.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u> <u>FROM</u> <u>TO</u>	<u>DATES</u>
+Songco, Warlita	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5151	LVN Theory	5 10 Hrs./Wk. (I)	10/1/81-1/29/82

+Regular Instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

811020-J3

Amendment

RESOLVED: That Resolution No, 811006-J2,
pertaining to Cat. Funded Increase In Service, be
amended as shown.

<u>NAME</u>	<u>HOURS</u>	
	<u>FROM</u>	<u>TO</u>
Nguyen, Chau	10	15 Hrs. /Wk. (I)

Instead of

<u>NAME</u>	<u>HOURS</u>	
	<u>FROM</u>	<u>TO</u>
Nguyen, Chau	5	10 Hrs./Wk. (I)

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

J1 to J3
Page 4 of 4 Pages
10/20/81

TIME PERIOD: FROM October 7, 1981 TO October 21, 1981

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
SCHEDULE I																		
SCHEDULE I																		
LONG-TERM SUB.																		
SCHEDULE II																		
SCHEDULE II																		
LONG-TERM SUB.																		
HOURLY																		

N O N E W H I R E S

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811020-K1 to 811020-K10
Certificated Personnel
Community College Centers

President and Members:

Resolutions No. 811020-K1 to 811020-K10 cover certificated
personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

K1 to K10
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10/20/81

K1 to K10
 Page 2 of 8 Pages - 10/20/81

COMMUNITY COLLEGE CENTERS

811020-K1
Temporary
Hourly
Appointments

RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
=Beban, Marylou	23 Mission	ESL 500	10 Hrs./Wk. (I)	10/7/81-1/28/82
Bixler, Ronald Allan	13 Chinatown/N.B.	ESL 200/100	15 Hrs./Wk. (I)	10/1/81-12/18/81
Brunner, John	29 Downtown	Police Classes	10 Tot. Hrs. (I)	10/10/81-10/17/81
Cetinich, Daniel	13 Chinatown/N.B.	ESL 50	15 Hrs./Wk. (I)	10/13/81-12/18/81
Cortez, Doris	23 Mission	ESL 500	10 Hrs./Wk. (I)	10/5/81-10/30/81
=Feeley, William M.	37 O'Connell	Gas Appliance/Val. Control	3 Hrs./Wk. (I)	10/6/81-1/26/82
Gati, Sally	13 Chinatown/N.B.	ESL 50	15 Hrs./Wk. (I)	10/13/81-12/18/81
Herman, Stephen J.	05 Ex. Programs	Business English	2 Hrs./Wk. (I)	10/26/81-1/25/82
Lai, Thomas	19 J. Adams	Counseling	15 Hrs./Wk. (I)	10/7/81-1/29/82
=McCallon, Marilyn	16 Galileo (Handl.)	Manual Comm. III	2 Hrs./Wk. (I)	9/29/81-1/26/82
Novogrodsky, David	84 Labor Studies	Collective Bargaining	5 Tot. Hrs. (I)	10/10/81-Only
=Oyhancabal, Jacques	53 O'Connell	Carpet/Floor Covering-Appr.	8 Hrs./Wk. (I)	10/2/81-12/19/81
=Pollar, Odette	29 Downtown	Time/Caseload Management	3 Hrs./Wk. (I)	11/3/81-11/24/81

=New employee

COMMUNITY COLLEGE CENTERS

811020-K1

Temp. Hourly

Appointments (cont'd.)

K1 to K10

Page 3 of 8 Pages - 10/20/81

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Thornburg, Janet	11 Alemany	ESL 400	15 Hrs./Wk. (I)	10/5/81-12/18/81
Williams, Rodney	29 Downtown	Police Classes	22 Tot. Hrs. (I)	10/10/81-10/22/81
Conte, Ron	20 J. Adams	Nursing Update	4 Tot. Hrs. (I)	11/12/81-11/13/81
Grosson, Gloria	20 J. Adams	" "	15 Tot. Hrs. (I)	11/10/81-12/8/81
Gibney, Connie	20 J. Adams	" "	36 Tot. Hrs. (I)	10/26/81-12/18/81
Goldseger, Rinea	20 J. Adams	" "	24 Tot. Hrs. (I)	10/26/81-11/25/81
Grant, Paul	20 J. Adams	Reading/Math Test	45 Tot. Hrs. (I)	10/27/81-12/17/81
Gray, Susan	20 J. Adams	Stress Management	12 Tot. Hrs. (I)	11/17/81-12/8/81
Greene, JoAnn	20 J. Adams	Nursing Update	20 Tot. Hrs. (I)	10/29/81-12/3/81
Halgren, Helen	20 J. Adams	" "	12 Tot. Hrs. (I)	10/28/81-12/2/81
+Magno, Norma	20 J. Adams	" "	24 Tot. Hrs. (I)	10/27/81-12/18/81
McGreevy, Abigail	20 J. Adams	" "	23 Tot. Hrs. (I)	12/10/81-12/18/81
Peal, Jennifer	20 J. Adams	" "	32 Tot. Hrs. (I)	10/28/81-12/2/81
Schmidt, John	20 J. Adams	" "	20 Tot. Hrs. (I)	10/29/81-12/3/81
Berkov, Kathleen	29 Downtown	ESL 50/100/300	70 Tot. Hrs. (I)	10/13/81-10/30/81
Cotter, Dorene I.	16 Galileo(Handi.)	Communic. for Handi.	70 Tot. Hrs. (I)	10/7/81-10/30/81
Shaw, Lorraine	19 J. Adams	ESL Multi-Levels	4 Hrs./Wk. (I)	10/13/81-1/28/82
Stewart, Barbara	11 Alemany	ESL 500	10 Hrs./Wk. (I)	10/13/81-10/20/81

çSupervisor - extra pay for overload.

+Regular Instructor - extra pay for overload.

COMMUNITY COLLEGE CENTERS

811020-K2

Increase

In Service

RESOLVED; That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional Rate (I) and Non-Instructional Rate (NI).

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS		DATES
			FROM	TO	
Dillahunt, George	19 J. Adams	Civics I	10	14 Hrs./Wk. (I)	10/6/81-1/28/82
Ewing, Ann Paige	19 J. Adams	Eng. H.S.	5	11 Hrs./Wk. (I)	10/7/81-1/27/82
Hendricks, Helen	29 DOWNTOWN	Sup. Practices, Comm. Skills, Imprv. Pub. Contact	200	212 Tot. Hrs. (I)	9/14/81-1/11/82
Lorentzen, Jon	23 Mission	Voc. ESL	10	15 Hrs./Wk. (I)	10/19/81-1/29/82
Mecham, Harold	15 Galileo	ESL	13	15 Hrs./Wk. (I)	9/9/81-1/28/82
Mihalovich, Mina	23 Mission	ESL 200	8	13 Hrs./Wk. (I)	10/1/81-1/28/82
Woodard, Patsy	20 J. Adams	Nursing 1-Clin.	75	147 Tot. Hrs. (I)	9/9/81-10/20/81

811020-K3

Decrease

In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be decreased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional Rate (I) and Non-Instructional Rate (NI).

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS		DATES
			FROM	TO	
Allen, Leslie	53 O'Connell	Carpet/Floor Cov.	48	8 Tot. Hrs. (I)	9/12/81-9/14/81
Arness, Stephenia	29 DOWNTOWN	Report Writing	10	4 Hrs./Wk. (I)	10/1/81-1/27/82
Floyd, Eugene	29 DOWNTOWN	Com. Based Acct.	5	3 Hrs./Wk. (I)	9/24/81-1/28/82
King, Wilma	13 Chinatown/N.B.	ESL 50	15	10 Hrs./Wk. (I)	10/1/81-12/18/82
Ray, Ted	15 Galileo	Per. Fin. Plan.	2½	2 Hrs./Wk. (I)	10/6/81-11/10/81
Tucker, Jonathan	29 DOWNTOWN	Pub. Speaking	5	2 Hrs./Wk. (I)	9/18/81-1/28/82
Walters, Hedy	19 J. Adams	Med. Term	15	14 Hrs./Wk. (I)	10/6/81-1/26/82

COMMUNITY COLLEGE CENTERS

RESOLVED; That effective on the dates shown, the hourly assignment for the following certificated employees be cancelled as indicated below at the center shown. The Resolution number is provided.

811020-K4
Cancellation
of Assignments

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>RESOLUTION NO.</u>	<u>DATE</u>	<u>HOURS</u>
Evans, Gwendolyn	29 Downtown	810901-K1	9/14/81 11/6/81	2 Hrs./Wk. (I) 2 Hrs./Wk. (I)
Gee, Coleen	29 Downtown	810901-K1	10/6/81	15 Hrs./Wk. (I)
+Kenter, Alicia	23 Mission	811006-K3	10/5/81	4 Hrs./Wk. (I)
Lam, Sandra	11 Alemany	810818-K1	10/2/81	15 Hrs./Wk. (I)
Lynch, Joyce	16 Galileo(Handi.)	810901-K1	9/22/81	2 Hrs./Wk. (I)
Marantz, Linda	23 Mission	810901-K1	10/6/81	10 Hrs./Wk. (I)
Renoude, Robert	37 O'Connell	810901-K1	9/29/81	3 Hrs./Wk. (I)
Rosen, Gertrude	86 Mission	811006-K1	9/29/81	2 Hrs./Wk. (I)
Swaminathan, P.R.	29 Downtown	810915-K1	9/17/81	4 Hrs./Wk. (I)
Yu, Mary	13 Chinatown/N.B.	810818-K1	9/30/81	10 Hrs./Wk. (I)

+Regular Instructor - overload assignment.

K1 to K10

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COMMUNITY COLLEGE CENTERS

811020-K5
Amendment

RESOLVED: That the following resolution, pertaining to Temporary Appointments, be amended to show the beginning date of the Appointment for the following employee.

<u>NAME</u>	<u>CENTER</u>	<u>RESOLUTION</u>	<u>DATE SHOWN</u>	<u>SHOULD BE</u>
Van Tricht, Eugene	88 J. Adams	810901-K1	9/15/81	9/10/81

811020-K6
Amendment

RESOLVED: That the following resolutions, pertaining to Temporary Appointments, be amended to show the ending dates of the Appointments for the following employees.

<u>NAME</u>	<u>CENTER</u>	<u>RESOLUTION</u>	<u>DATES SHOWN</u>	<u>SHOULD BE</u>
Buckley, Karen W.	29 Downtown	810915-K1	10/23/81	10/30/81
Gerughty, Thomas	29 Downtown	810901-K1	10/22/81	11/5/81
Klingler, Alfred J.	53 O'Connell	810901-K1	1/27/82	1/28/82
Roskelly, Milton	53 O'Connell	810901-K1	1/28/82	1/29/82

811020-K7
Leave of
Absence

RESOLVED: That effective September 8, 1981 thru January 29, 1982, LEONARD GLASSER, Schedule I Instructor, Alemany Community College Center, be granted a 1/5 leave of absence from his position; reason: Rest, leave without pay.

811020-K8
Leave of
Absence

RESOLVED: That effective September 1, 1981 thru December 18, 1981, ANNA O WONG, Schedule I Counselor, Chinatown/North Beach Community College Center, be granted a leave of absence from her position; reason: Personal Business, leave without pay.

K1 to K10

Page 6 of 8 Pages - 10/20/81

COMMUNITY COLLEGE CENTERS

811020-K9
Appointment
1st Year
Contract

RESOLVED: That effective October 7, 1981, COLEEN GEE, be appointed a Schedule I first year (probationary) Counselor, assigned to Downtown Community College Center. Position created by Board Resolution No. 811006-B4. Salary shall be in accordance with the 1981-82 salary schedule.

811020-K10
Assignment
Long-Term
Substitute

RESOLVED: That effective October 21, 1981 thru December 18, 1981, PATSY WOODARD, be assigned as a Temporary Schedule I Long-Term Substitute at John Adams Community College Center/LVN Program, in the absence of CECELIA TANSKY on Dis. Allowance; subject Nursing 1-Class & Clinical. Salary shall be in accordance with the 1981-82 salary schedule.

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM October 7, 1981 TO October 20, 1981

K1 to K10
Page 8 of 8 Pages
10/20/81

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
SCHEDULE I	-	-	-	-	-	-	-	-	-	1	-	-	-	1	-	1	-	100
SCHEDULE I LONG-TERM SUB.																		
SCHEDULE II																		
SCHEDULE II LONG-TERM SUB.																		
HOURLY	2	2	-	1	-	-	-	-	-	-	-	-	2	3	-	1	-	33

HOURLY

1 W (M) - O'Connell - Gas/Apppliance/Valve Control
1 W (M) - O'Connell - Carpet/Floor Covering Apprentice

1 W (F) - Mission - ESL
1 W (F) - Galileo (Handi.) - Manual Comm.III.

1 B (F) - Downtown - Time/Caseload Management

**SAN FRANCISCO COMMUNITY COLLEGE CENTERS
CERTIFICATED EMPLOYEES**

Ethnic Report - Total as of Oct. 21, 1980 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		Filipino		Oth. Asian		Am. Indian		Total		% Female		Total		% Minority	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Admin.	15	4	3	1	3	1		1	5		1		27	6	18.2		12	2	42.4	
Sr. Prog. Sup.													1	--	--		1	--	100.0	
Sched. I	47	70	5	17	6	8			5	19	1	2	64	116	64.4		17	46	35.0	
Sched. II	21	38	1	6	1	1				9			23	54	70.1		2	16	23.4	
Hourly	329	278	35	43	38	36			60	88	2		464	445	49.0		135	167	33.2	
TOTAL	412	390	44	67	49	46			70	116	4	2	579	621	51.8		167	231	33.2	
%	66.8		9.3		7.9				15.5		.3		.2				33.2			

Total Staff as of October 20, 1981

	White		Black		Hispanic		Filipino		Oth. Asian		Am. Indian		TOTAL		% Female		Total		% Minority	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Admin.	15	4	3	1	4	1		1	5	1	1		28	7	20.0		13	3	46.0	
Admin. - Acting/Interim		2			1								1	2	66.7		1	0	33.3	
Sr. Pro. Sup.													29	9	23.7		14	3	45.0	
Sched. I	47	76	3	20	6	12			3	20	1	2	60	130	68.4		13	54	35.3	
Sched. I - LTS	5	16			1	1			2	3			8	20	71.4		3	4	25.0	
Sched. I - Categ. Funded	2	7	1	5					3	5			6	17	74.0		4	10	60.9	
									Sched. I - Total				74	167	69.3		20	68	36.5	
Sched. II	17	31	1	1	1	1			1	2	1		21	35	63.0		4	5	16.1	
Sched. II - LTS	4	3				2				3			4	8	66.7		0	5	41.7	
Sched. II - Categ. Funded	2	4				1				2			2	7	77.8		0	3	33.3	
									Sched. II - Total				27	50	65.0		4	13	22.1	
Hourly	402	339	45	44	41	40			1	68	99	3	559	523	48.3		157	184	31.5	
Hourly - Categ. Funded	10	21		8	2	3			8	9			20	41	67.2		10	20	49.2	
									Hourly - Total				579	564	49.3		167	204	32.5	
TOTAL	504	503	53	80	57	61			90	144	6	2	710	791	52.7		206	289	33.0	
%	67.1		8.8		7.9		.1		15.6		.5		33.0							

*Included with Oth. Asian Pac. Is.

	White		Black		Hispanic		Asian Pac. Is.		Indian Ak. Nat.		Other		Total	
	SF - 1980 Census %													
	45.9%		12.7%		12.3%		21.7%		.5		6.9%		100.0%	

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-L1
Amending employment contract for the purpose of
a) purchasing tax sheltered annuities, or
b) contributing to tax sheltered custodial accounts,
for those employees requesting such purchases or contributions

President and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17512 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College district amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17512 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	<u>EMPLOYEE NO.</u>	<u>AMOUNT PER MONTH</u>
<u>Tax Sheltered Annuity</u>		
American Guaranty Life	029024	\$350.00
Northwest Life Ins. Co.	061718	200.00
Paul Revere Variable	022182	300.00
"	915965	565.00
"	951694	200.00
Variable Annuity Life	048496	300.00
"	077930	2,100.00
"	913692	300.00

FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment to employment contract:

	<u>EMPLOYEE NO.</u>	<u>AMOUNT PER MONTH</u>
<u>Tax Sheltered Annuity</u>		
Great American Life	968300	\$1,200.00
Variable Annuity Life	958640	580.00

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-W1
Authorization to extend the lease agreement with
City Department of Public Works/RAP Program for
space at John Adams Community College Center.

President and Members:

On April 26, 1977, by Resolution No. 770426-W3 the Governing Board authorized the San Francisco Community College District to lease the entire one-story annex at the north-west corner of the John Adams Community College Center (about 2,600 square feet) to the City of San Francisco, Department of Public Works, Rehabilitation Assistance Program (RAP). The term of the original lease was for 8 months, with the right to renew for three subsequent one year periods. The monthly rental rate for the initial year was \$676, with 5 percent increase for each of the subsequent three year renewals.

After the three year period ended January 31, 1981, by Board Resolution No. 810505-W4, the lease has been renewed for five (5) months ending June 30, 1981. With the assistance of the City Director of Property, a holding over period has been agreed to, permitting the Department of Public Works/RAP to operate at the location for the months of July and August 1981, at the same monthly rent of \$783, including maintenance, utilities, and custodial services.

It is recommended that the following resolution be adopted:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to extend the lease with the City of San Francisco for the entire one-story annex at the north-west corner of the John Adams Community College Center, approximately 2,600 square feet, to be used by the City Department of Public Works as an office for its Rehabilitation Assistance Program (RAP);

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be at the rate of \$ 783. per month to include all maintenance, utilities and custodial services. The term of the lease shall be from July 1, 1981 through August 31, 1981;

FURTHER BE IT RESOLVED: That the City, with the prior consent of the District, shall have the right to make alterations to the building provided the same shall not be detrimental to the structure and shall restore the premises to the existing condition upon termination of the lease; and

FURTHER BE IT RESOLVED: That the City shall hold the District harmless from any and all claims or liability for any injury or damage to any person or property occurring in or about the premises or any part thereof resulting from negligence of the City, its agents or employees.

Submitted by:

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811020-W2
Authorization to enter into a lease agreement with
City Department of Public Works, RAP Program for
space at John Adams Community College Center.

President and Members:

By Resolution No. 811020-W1, it is recommended to the Governing Board to authorize the San Francisco Community College District to extend the lease of the entire one-story annex at the north-west corner of the John Adams Community College Center (approximately 2,600 square feet) to the City of San Francisco Department of Public Works, Rehabilitation Assistance Program (RAP), for the months of July and August 1981, at the monthly rent of \$783.00.

Recognizing the need for space to house our Refrigeration Program starting Fall 1981, the Community College Centers Division has agreed to lease only a portion of said building to RAP, consisting of an area of approximately 1,524 square feet, commencing September 1, 1981 and ending December 31, 1981, at a monthly rate of \$457, including maintenance, utilities and custodial services.

RESOLVED: That the Chancellor Superintendent and/Vice Chancellor, Business, are hereby authorized to execute a lease with the City of San Francisco for portion of the one-story annex at the north-west corner of the John Adams Community College Center, approximately 1,524 square feet, to be used by the City Department of Public Works as an office for its Rehabilitation Assistance Program (RAP);

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be at the rate of \$457. per month to include all maintenance, utilities and custodial services. The term of the lease shall be from September 1, 1981 through December 31, 1981;

FURTHER BE IT RESOLVED: That the City, with the prior consent of the District, shall have the right to make alterations to the building provided the same shall not be detrimental to the structure and shall restore the premises to the existing condition upon termination of the lease; and

FURTHER BE IT RESOLVED: That the City shall hold the District harmless from any and all claims or liability for any injury or damage to any person or property occurring in or about the premises or any part thereof resulting from negligence of the City, its agents or employees.

Submitted by:

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 8101020 - W3
Authorization to enter into a rental agreement with
Golden Gate Lutheran Church for the use of space by
the State Preschool Program.

President and Members:

For several years the Community College Centers Division has been using approximately 1000 square feet of space at Golden Gate Lutheran Church, 3689 19th Street, San Francisco, to conduct State Preschool classes. Rent for the past year was \$200 per month. All maintenance, utilities and custodial services are provided by the Lessor. It will remain the same for 1981-82.

It is recommended that the following resolution be adopted:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a rental agreement with the Golden Gate Lutheran Church, 3689 - 19th Street, San Francisco, for the use of approximately 1000 square feet of floor space;

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be at the rate of \$200 per month to include all maintenance, utilities and custodial services. The term of the rental agreement shall be from September 1, 1981 thru June 30, 1982;

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval, or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on behalf of the Community College District, and duly certified as to funds by the Controller of said City and County pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Reviewed and approved
as to finance by:

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Hilary Hsu
Director, Business Services
Community College Centers

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Laurent Broussal
President
Community College Centers

10/20/81 - W3

San Francisco Community College District City College of San Francisco Community College Centers

Herbert M. Sussman
Chancellor

October 21, 1981

NOTICE OF CLOSED SESSION

AND REGULAR MEETING

OF THE GOVERNING BOARD

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

DOCUMENTS DEPT.

OCT 27 1981

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PUBLIC LIBRARY

The Governing Board will meet in Closed
Session commencing at 5:30 p.m., Tuesday,
November 3, 1981 followed by the Regular
Meeting at 7:30 p.m., 33 Gough Street,
San Francisco, CA.*

HERBERT M. SUSSMAN
CHANCELLOR/SUPERINTENDENT
SECRETARY, GOVERNING BOARD

* THIS WILL BE THE ONLY MEETING IN NOVEMBER

33 Gough Street
San Francisco, California 94103
(415)

Governing Board
San Francisco Community College District
Julie Tang, President
Ernest "Chuck" Ayala, Vice President
Booker T. Anderson, Jr. Robert E. Burton
John Riordan Lillian K. Sing Dr. Tim Wolfred
Herbert M. Sussman, Chancellor

SF
C76
#1

11/3/81

A G E N D A

Regular Meeting
Governing Board of the San Francisco Community College District
33 Gough Street
Tuesday, November 3, 1981

Closed Session - 5:30 p.m.
Regular Meeting - 7:30 p.m.

DOCUMENTS DEPT.

NOV 5 1981

SAN FRANCISCO
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- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular Meetings of October 6 and 20, 1981.
- IV. Governing Board Reports
- V. Reports - Academic Senate, City College
Faculty Senate, Centers Division
- VI. Adoption of Agenda
- VII. Chancellor/Superintendent's Resolutions

Finance (Pages 3-7)

- B1 - Authorizing contract with Dr. Gerald West, San Francisco State University, Counseling Department, as a consultant and Seminar presenter for the project "Inter-group and Cultural Communications Dynamics" Seminar for EOPS Counselors and Staff, City College, \$1,500.
- B2 - Appropriating an additional \$14,026.00 from the California State Department of Education for the State Preschool Education Program for the fiscal year 1981-82, Community College Centers
- B3 - Authorization to submit an application for funds to the U.S. Education Department, Office of Post-Secondary Education for a research grant for the period October 1, 1982 to June 30, 1983, Community College Centers, \$4,868.00

Equipment, Supplies & Services (Pages 8-18)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C4 - Encumbrance for work by City Departments
- C16 - Authorizing adjustments of equipment inventory to reflect dismantling of equipment for parts

C18 - Acceptance of Gifts - Other Than Motor Vehicles

C20 - Procurement of interpreter services for the deaf

Personnel

- D - Classified Personnel, 811103D3-18 (Pages 19-28)
- F - Management Personnel, 811103F1-2 (Pages 29-30)
- G - Certificated Personnel, City College, 811103G1-10 (Pages 31-37)
- J - Certificated Personnel, Categorically Funded Programs, Centers Division, 811103-J1 (Pages 38-40)
- K - Certificated Personnel, Centers Division, 811102K1-17 (Pages 41-50)
- L - Tax Sheltered Annuities, 811103-L1 (Pages 51-52)

Legal (Pages 53-57)

- Q1 - Claim of Gloria J. Mitchell against the SFCCD - \$40.00
- Q2 - Claim of Ava J. Smith against the SFCCD - \$69.22
- Q3 - Claim of Christine Marie Winkler against the SFCCD - \$40.00
- Q4 - Recommending settlement of Maria Julia Toth vs SFCCD, Superior Court No.766-324, \$11,500.00
- Q5 - Claim of Levasta H. Patton against the SFCCD - \$8,852.82
Recommending settlement of \$4,000.00

Buildings and Grounds (Page 58)

- W1 - Authorization to enter into a cooperative use agreement with Grace Evangelical Lutheran Church for the use of space by Alemany Community College Center

VIII - Requests to Speak

IX - Chancellor/Superintendent and Staff Reports

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-B1

Authorizing contract with Dr. Gerald West, San Francisco State University, Counseling Department, as a consultant and Seminar presenter for the project "Inter-group and Cultural Communications Dynamics" Seminar for EOPS Counselors and Staff, City College, \$1,500.

President and Members:

Under the Extended Opportunity Programs and Services, we request an authorization to contract with Dr. Gerald West of San Francisco State University, 1600 Holloway, San Francisco, California to conduct a five session professional growth Seminar. Dr. West will conduct participatory sessions covering the areas of stress control and burnout, Inter-group Cultural Communications Dynamics and team building. Each three-hour session will be conducted on a weekly designated date. The main thrust of these sessions will be successful interaction in the counselor/student and counselor/counselor roles. The sessions will also concentrate on strengthening inter-group support in managing burnout and progressing as a viable working team. The projected dates for the five sessions will be during the weeks of November 9, 1981 through March 28, 1982 at a total cost of \$1,500 for Seminar development, materials and the actual Seminar sessions, to be funded from the Extended Opportunity Programs and Services grant.

The California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Dr. Gerald West, San Francisco State University, 1600 Holloway, San Francisco, California, as a consultant and Seminar presenter for the project "Inter-group and Cultural Communications Dynamics" Seminar for EOPS Counselors and Staff for an amount not to exceed \$1,500 as provided by Extended Opportunity Programs and Services funding, City College.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or the Vice Chancellor, Business are hereby authorized to execute such contract on behalf of the SFCCD.

Submitted by,

William H. Chin
EOPS Director

Edward L. Davis
Assistant Dean, Students

Kenneth S. Washington
President
City College

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-B2
Appropriating an additional \$14,026.00 from the California
State Department of Education for the State Preschool
Education Program for the fiscal year 1981-82, Community
College Centers.

President and Members:

On July 7, 1981, the Governing Board appropriated \$233,759.00 for the operation of the State Preschool Program by the John Adams Community College Center. The purpose of the State Preschool Program is to provide educational opportunities for 160 low income 3.9 yrs. to 5 year old children and their parents. Families must meet the state guidelines for certification.

We have been recently notified that an additional \$14,026.00 has been made available for SFCCD's State Preschool Program. This sum represents a 6% cost of living adjustment to the Fiscal Year 1981-82.

No District matching fund is necessary.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with the Education Code, Section 85202, which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from any source other than local property taxes or the State School Fund, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

State Income from State Sources

Preschool Education Program	\$14,026.
-----------------------------	-----------

Expenditures

State Preschool Program	\$14,026.
-------------------------	-----------

FURTHER BE RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the agreement in the administration of said program.

Submitted by,

Maxwell Gillette
Director
John Adams Community College Center

Hilary Hsu
Director
Business Services
Community College Centers

Laurent Brousal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-B3
Authorization to submit an application for funds
to the U.S. Education Department, Office of Post-
Secondary Education for a research grant for the
period October 1, 1982 to June 30, 1983, Community
College Centers, \$ 4,868.00

President and Members:

The U.S. Education Department Administers a program called Faculty
Research Abroad Program (CFDA 84.019), under Section 102 (b)(6) of the Mutual
Educational and Cultural Exchange Act of 1961. Funds are given for Fulbright-
Hays Training Grants for conducting research outside of the United States.

Dr. Sava Ranisavljevic of the Downtown Community College Center would
like to apply to the above mentioned program to conduct research entitled
"The Jude - Spanish Plays of Laura Papo: Linguistic Tradition and Social Change."
The purpose of this project is twofold:

- a) It would constitute an excellent opportunity for linguistic training
that would augment the effectiveness of Dr. Ranisavljevic as a
teacher of Spanish, and English as a Second Language; and increase
his awareness of students' needs inherent in learning a new language.
- b) The data obtained during the investigation would be utilized to
provide appropriate historical, social, and linguistic contexts
essential to the evaluation of the plays of Laura Papo, a Yugoslav
playwright of Sephardic origin. The study would assess the cultural
contribution made by a member of an ethnic minority to the general
interest of a nation.

There are no matching funds required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor,
Business, are hereby authorized to prepare and submit a
proposal for funds to the United States Education Department (CFDA 84.019),
under Section 102 (b)(6) of the Mutual Educational and Cultural Exchange
Act of 1961 for the period October 1, 1982 to June 30, 1983, Community
College Centers, \$4,868.00.

Submitted by:

Reviewed and approved
as to finance by:

Carlos Ramirez
Vice President
Instructional Services

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Laurent Broussal
President
Community College Centers

Herbert M. Sussman
Chancellor Superintendent
11/3/81 - B3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-C1
Procurement of equipment, supplies, services, etc.,
less than \$3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than \$3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$47,127.20 in individual amounts of less than \$3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

<u>NUMBERS</u>	<u>NUMBERS</u>		
52496 - 52500	52787 - 52790		
52665	52804 - 52805		
52703	52823 - 52825		
52767 - 52769	52849 - 52850	TOTAL	\$14,659.13

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>AMOUNT</u>		
1112-A	\$ 825.00		
1143-A	300.00		
1146	1,552.16		
1401-E	900.00		
1412-E	1,400.00		
1412-F	<u>800.00</u>	TOTAL	\$5,777.16

MISCELLANEOUS ENCUMBRANCES

REVOLVING FUND VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
1.019	\$ 3,138.12
1.020	3,895.86
1.021	1,560.38
1.022	4,466.49
1.023	2,879.23
1.024	<u>5,789.16</u>

Total \$21,729.24

DIRECT PAYMENT VOUCHERS

95	\$ 292.77
96	103.50
97	100.00
98	256.00
99	156.91
103	331.50
104	411.17
105	16.76
106	2,269.03
108	949.03
112	<u>75.00</u>

Total \$4,961.67

TOTAL \$26,690.91

GRAND TOTAL \$47,127.20

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-C2
Procurement of equipment, supplies, services, etc.,
\$3,000 or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITIONS FOR PURCHASE ORDERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
0827	Centers	Chairs	\$11,055.00
0826	College	Projectors	4,042.00
0848	College	Videocassette Recorder	4,047.00
0860	Centers	Locks	6,255.00
0913	College	Videocassette Recorder	<u>6,284.00</u>
		TOTAL	\$31,883.00

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1145	Centers	Maintenance and Service on IBM Copier II	<u>\$3,600.00</u>
		TOTAL	\$3,600.00

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
100	College	Funds in Extended Opportunity Programs & Services	\$ 15,000.00
101	District	Federal Income Tax Deposit	49,772.43
102	District	273,584 4-up Residential Cheshire List in Carrier Route Presort Sequence	4,887.62
107	District	Federal Income Tax Deposit	18,054.12
109	District	Postage for Bulk Mailing	5,225.00
110	District	Postage Stamps & Post Cards	4,307.08
111	District	Federal Income Tax Deposit	10,120.13
113	District	Federal Income Tax Deposit	<u>11,506.46</u>
		TOTAL	\$118,872.84
		GRAND TOTAL	<u>\$154,355.84</u>

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-C4
Encumbrance for work by City Departments

President and Members:

Listed below is an encumbrance in connection with the maintenance and repair of San Francisco Community College District facilities. Investigation indicates that the work is necessary and desirable for the conduct of the schools, and therefore it is recommended for approval of the Governing Board.

RESOLVED: That approval be and is hereby given for the services indicated as listed and that authority be and is hereby given for the encumbrance of funds against the budget for these purposes:

<u>Work Order</u>	<u>Description</u>	<u>Amount</u>
35	SFCCD Appn. C1 6510 56021 MAINTENANCE & REPAIR CONTRACTS - EQUIPMENT	
	Services of the Purchaser's Central Shops for maintenance and repair of automotive equipment, to include coverage for replacement of tires, City College, as needed during the period 7/1/81 - 12/31/81.	
	Revised Amount	\$6,000.00
	Less Previous Work Order	<u>5,000.00</u>
	This Work Order	\$1,000.00
36	SFCCD Appn. C1 6510 43000 SUPPLIES	
	Use of Purchaser's Central Shops Gas Stations for purchase of gas and oil during the period 7/1/81 - 12/31/81.	
	Revised Amount	\$3,200.00
	Less Previous Work Order	<u>2,000.00</u>
	This Work Order	\$1,200.00

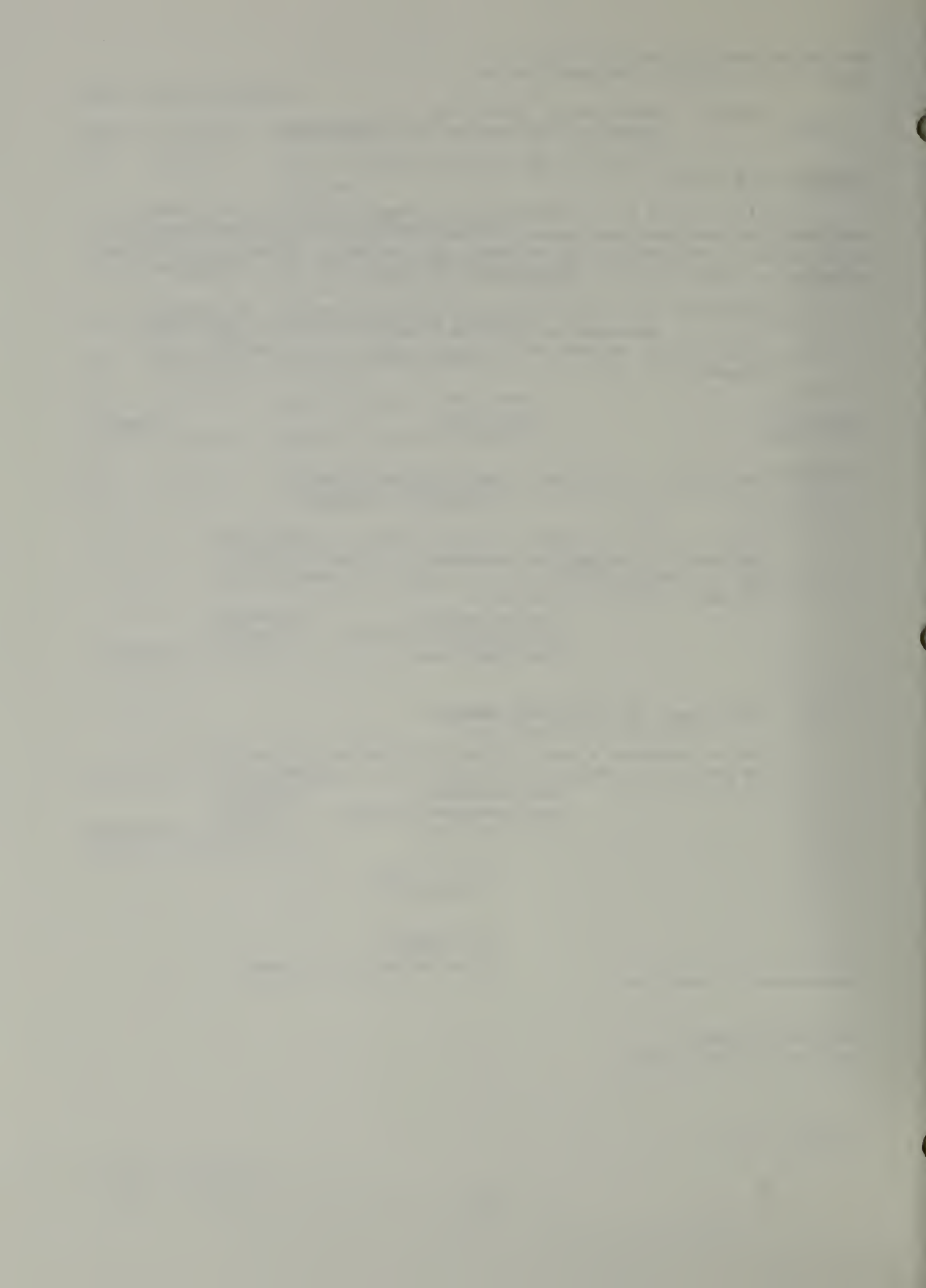
Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

11/3/81 - C4



Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-C16
Authorizing adjustment of equipment inventory to reflect
dismantling of equipment for parts

President and members:

Alemanya Community College Center has in its equipment inventory 16 audiovisual equipment items that are more than 10 years old. Radiologic Technology-Diagnostic, and Physics Departments at City College have 2 X-ray equipment items and a laser equipment item, respectively, that are also more than 10 years old. These equipment items are in disrepair, but are no longer worth fixing, or the cost of repairs would exceed their values.

It is recommended that the equipment items be dismantled for spare parts.

The following resolution is recommended for adoption:

RESOLVED: That the following equipment items be removed from the SFCCD equipment inventory, and be dismantled for spare parts:

Asset #	Description	Mfr./Model	Serial #	Acq. Date	Original Cost
<u>Alemanya CCC</u>					
027997	Tape Recorder, Reel	Voice of Music	E361789	1-70	\$ 229
027996	Tape Recorder, Reel	Voice of Music	E361739	1-70	229
027995	Tape Recorder, Reel	Voice of Music	E361798	1-70	229
027936	Tape Recorder, Reel	Voice of Music	C120308	1-70	229
027971	Tape Recorder, Reel	Webster 500	1452	1-70	229
027990	Tape Recorder, Reel	Califone 70-TC	301318460	1-70	229
027993	Tape Recorder, Reel	Telectro 1985	A239030	1-70	229
027972	Tape Recorder, Reel	Califone 70-TC	301318459	1-70	229
027386	Tape Recorder, Reel	Wollensak T-3000	3025074	1-65	196
032012	Headphones	ATC		1-70	63
027979	Headphones	ATC		1-70	63
032013	Headphones	ATC		1-70	63
027989	Headphones	ATC		1-70	63
027994	Headphones	ATC		1-70	63
027699	Screen, Projector			1-70	42
027832	Projector, Overhead	Vu-Graph 6600	H9796	1-70	141
<u>Radiologic Technology-Diagnostic</u>					
001637	X-ray Generator	GE 90		1-65	744
001645	X-ray Tube	GE 11AA22	601184	1-70	2,327
<u>Physics</u>					
008102	Laser 14"	PASCO 059101		1-70	122

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-C18
Acceptance of Gifts - Other Than Motor Vehicles

President and Members:

California Education Code Section 72241 reads in part as follows:
"The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that
(1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding \$500.00 be accepted by the SFCCD by a Governing Board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following items as gifts:

Item No. 1

Description: Approximately 6,000 volumes of
novels, reference books, and magazines

Donor: Sister Bernadette Julie
Sisters of Notre Dame
164 Brooklawn Avenue
Daly City, California 94015

Market Value Declared by Donor: Over \$1,000

Estimated District Cost in Accepting Gift: None

WHEREAS: Mr. Hilary Hsu, Director, Centers Business Services,
declares that the gift, Item No. 1, will enhance the
Library at John Adams Community College Center, and recommends
acceptance of the gift, now

THEREFORE BE IT RESOLVED: That the gift described above be
gratefully accepted by the Governing
Board of the San Francisco Community College District for and in
the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of the gift described above, the Secretary of the Governing Board is directed to notify the donor of the acceptance of the gift by the Governing Board.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-C20
Procurement of interpreter services for the deaf

President and Members:

Listed below are independent contractors who will provide interpreter services for the deaf. Services consist of translation from English to sign language and from sign language to English. Funds for these services are available and have been encumbered on Term Purchase Agreement.

The following resolution is recommended for adoption:

RESOLVED: That Resolution No. 810915-C20 be amended in part
as follows:

College Division

1. Kathleen Crawford

<u>From</u>	September 1, 1981 to June 30, 1982	
	15 hours per week @ \$6.00 per hour	\$2,880.00
<u>To</u>	September 1, 1981 to January 31, 1982	
	15 hours per week, 160 hours @ \$6.00 per hour	\$960.00

FURTHER BE IT RESOLVED: That approval be and is hereby given for
the procurement of interpreter services
for the deaf as enumerated below:

College Division

2. Eliot Helman

From:	September 1, 1981 to January 31, 1982	
	8 hours per week, 80 hours @ \$6.00 per hour	\$480.00
3. Jennifer E. Lane

From:	September 1, 1981 to January 31, 1982	
	8 hours per week, 34 hours @ \$7.50 per hour	\$255.00
4. Cynthia Burgess

From:	September 1, 1981 to January 31, 1982	
	8 hours per week, 20 hours @ \$7.50 per hour	\$150.00
5. Jill Hartman

From:	September 1, 1981 to January 31, 1982	
	8 hours per week, 12 hours @ \$7.50 per hour	\$90.00

FURTHER BE IT RESOLVED: That the Vice Chancellor, Business is hereby
authorized to execute all documents necessary
for the procurement of and payment for these interpreter services.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811103-D3 to 811103-D18
Classified Personnel

President and Members:

Resolutions No. 811103-D3 to 811103-D18 cover routine appointments, appointments college aides, transfers college aides, releases, remove name from records, amendment appointments, amendment leave and change of status, all in accordance with the Civil Service procedures of the City and County of San Francisco.

The following resolutions are recommended for adoption:

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption

Herbert M. Sussman
Chancellor Superintendent

D3 to D18
Page 1 of 9
11/03/81

APPOINTMENTS

811103-D3 RESOLVED: That the following named persons be appointed for temporary duty, location and effective dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
TOM, Jasmine	1406 Sr. Clerk	J. Adams CCC	10/21/81-06/30/82	\$503 BW
OBERZEIR, Mary	1424 Clerk Typist, P.T.	Career Guidance	10/07/81-11/17/81	\$5.8125 H
DUNN, Richard	1650 Accountant	City College	10/07/81-06/30/82	\$605 BW
GOBERT, Rhonda	1720 Data Entry Operator	City College	10/07/81-06/30/82	\$453 BW
NG, May Lim	1720 Data Entry Operator	City College	10/07/81-06/30/82	\$5.6625 H
YEN, Patrick H.	1872 Programmer Analyst	CC Centers	10/14/81-06/30/82	\$807 BW

811103-D4 RESOLVED: That the following named persons be appointed for temporary Exempt Civil Service duty, not to exceed 70 hours or \$409.00 per month, location and effective dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
GIANELLI, Zaida	1404 Clerk, P.T.	Aleman CCC	10/07/81-06/30/82	\$5.6000 H
BROWN, Sue	1424 Clerk Typist, P.T.	J. O'Connell CCC	10/07/81-06/30/82	\$5.8125 H
MIOFSKY, Irene	1424 Clerk Typist, P.T.	Aleman CCC	10/07/81-06/30/82	\$5.8125 H
LEE, Dorothy	1426 Sr. Clerk Typist, P.T.	Mission CCC	09/09/81-06/21/82	\$6.3750 H
CHEN, Ju Chow	3591 College Aide, P.T.	Aleman CCC	10/06/81-06/30/82	\$3.5700 H
JEAN, Bogard	3598 School Aide III, P.T.	City College	10/05/81-06/21/82	\$5.1375 H
SMITH, Scott B.	3598 School Aide III, P.T.	Galileo CCC	10/13/81-06/30/82	\$5.1375 H

APPOINTMENTS
COLLEGE AIDES

811103-D5 RESOLVED: That the following named persons be appointed temporary 3591 College Aide, City College, WORK STUDY PROGRAM, Salary at the rate of \$3.57 per hour, effective on dates as shown below:

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11/03/81

APPOINTMENTS
COLLEGE AIDES

811103-D5 (Continued)

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
DU, Hoang M.	09/23/81-06/30/82	THOMPSON, Ronald	09/23/81-06/30/82
HALL, Steve S.	09/09/81-06/30/82	WONG, Fritz F.	09/23/81-06/30/82

811103-D6 RESOLVED: That the following named persons be appointed 3591 College Aide, City College, temporary Exempt Civil Service duty, REGULAR PROGRAM, (Lab. Attendants), salary at the rate of \$3.57 per hour not to exceed \$409.00 or 70 hours per month, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
HUNTINGTON, Cynthia	09/09/81-06/30/82	PARRA, Lorraine	09/09/81-06/30/82
JUNG, Lester	09/23/81-06/30/82	SHAH, Tushar K.	09/23/81-06/30/82

TRANSFERS
COLLEGE AIDES

811103-D7 RESOLVED: That the following 3591 College Aides, temporary Civil Service employees, assigned to City College WORK STUDY PROGRAM be transferred to REGULAR PROGRAM, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>
LAW, Iris	09/23/81
WONG, Ronald	09/23/81

RELEASES

811103-D8 RESOLVED: That the following temporary persons be released close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
MONCHARSH, Jacob	2615 School Lunchroom	City College	07/31/81

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11/03/81

RELEASES

811103-D8 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
SLIMMER, Mark	2615 School Lunchroom Helper, P.T.	City College	07/31/81
GEISLER, Barbara R.	3538 TIA Language Lab., P.T.	Mission CCC	06/15/81
PYLES, Joseph	3598 School Aide III, P.T.	Mission CCC	06/15/81

811103-D9 RESOLVED: That the following Exempt Civil Service persons be released from their temporary appointments close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
GONZALES, Sonia	1402 Jr. Clerk, P.T.	Career Guidance	10/15/81
AHMED, Habiba	1404 Clerk, P.T.	City College	09/09/81
MIOFSKY, Irene	1404 Clerk, P.T.	Aleman CCC	10/06/81
LI, Geraldine N.	1424 Clerk Typist, P.T.	District Office	08/18/81
HANKINS, David R.	1424 Clerk Typist, P.T.	Galileo CCC	12/18/80
KWOK, Sally W.	1424 Clerk Typist, P.T.	Chinatown	10/13/81
TOM, Jasmine	1424 Clerk Typist, P.T.	J. Adams CCC	10/20/81
UTEVSKY, Judith A.	1424 Clerk Typist, P.T.	Labor Education	10/06/81
NG, May Lim	1720 Data Entry Operator, P.T.	City College	10/06/81
CHASE, Kathleen	2615 School Lunchroom Helper, P.T.	City College (Cafeteria)	06/30/81
GONZALEZ, Anna	2615 School Lunchroom Helper, P.T.	City College (Cafeteria)	06/30/81
COLLINS, Forrest C.	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81
FONG, Verena	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81
GIANELLI, Zaida	3591 College Aide, P.T.	Aleman CCC	10/06/81
GORNEY, Elizabeth M.	3591 College Aide, P.T.	Aleman CCC	08/21/81
HANSEN, Mary A.	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81

D3 to D18
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11/03/81

RELEASES

811103-D9 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
HOGUE, Greg	3591 College Aide, P.T.	City College (Cafeteria)	06/30/80
HOLMES, Madeline V.	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81
ILNICKI, Donald T.	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81
ISSEL, David W.	3591 College Aide, P.T.	City College (Cafeteria)	06/30/80
MISHIRKY, Antoinette	3591 College Aide, P.T.	Alemanay CCC	09/22/81
MOORE, Michelle M.	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81
PARETCHAN, Mark S.	3591 College Aide, P.T.	City College (Cafeteria)	06/30/80
PEREZ, Geraldine M.	3591 College Aide, P.T.	J. O'Connell	09/04/81
REGAN, Michael	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81
ROMAN, Enrique	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81
TRULLI, Thomas	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81
VALIENTE, Ernesto M.	3591 College Aide, P.T.	City College (Cafeteria)	06/30/80
WONG, Frank	3591 College Aide, P.T.	City College (Cafeteria)	06/30/80
YEE, Calvin	3591 College Aide, P.T.	Chinatown CCC	09/08/81
GUTHRIE, Vernell	3597 School Aide II, P.T.	Mission CCC	06/15/81
LOPEZ, Isabel	3597 School Aide II, P.T.	Mission CCC	06/15/81
HOVEY, Rebecca	3598 School Aide III, P.T.	Mission CCC	06/14/81
RIEDER, Naomi	3598 School AIDE III, P.T.	Galileo CCC	10/02/81

REMOVE NAME
FROM RECORDS

811103-D10 RESOLVED: That the name of Herbert L. POTEET, 1842 Management Assistant on permanent duty at CC Centers Division, be removed from the records close of day 10/06/81 due to a transfer to Tax Collector's Office.

D3 to D18
Page 5 of 9
11/03/81

AMENDMENT
APPOINTMENT

811103-D11 RESOLVED: That the appointment of Frank AVALOS, temporary 3591 College Aide, P.T., under REGULAR PROGRAM, on Resolution No. 811020-D7 effective 09/23/81 be amended to be effective 09/09/81.

AMENDMENT
APPOINTMENT

811103-D12 RESOLVED: That the appointment of Myrna FARSAI, temporary 3591 College Aide, P.T., under REGULAR PROGRAM, on Resolution No. 811006-D7 effective 08/26/81 be amended to be effective 07/01/81.

AMENDMENT
APPOINTMENT

811103-D13 RESOLVED: That the appointment of Hoi-Ming HO, temporary 3591 College Aide, P.T., under REGULAR PROGRAM, on Resolution No. 811020-D7 effective 09/09/81 be amended to read under WORK STUDY PROGRAM.

AMENDMENT
LEAVE

811103-D14 RESOLVED: That the leave of absence of Miriam SMITH, permanent 2709 School Custodian, on Resolution No. 811006-D13 effective 09/08/81 be amended to be effective 06/08/81.

CHANGE OF STATUS

811103-D15 RESOLVED: That Lise F. CHANSIN, temporary 1424 Clerk Typist assigned to City College, be released cod 10/06/81; and that effective 10/07/81 she be appointed permanent 1424 Clerk Typist, subject to the usual probationary period, assigned to the same department.

CHANGE OF STATUS

811103-D16 RESOLVEE: That Anne N. DOWD, temporary 1487 Financial Aids Assistant assigned to City College, be released cod 10/20/81; (permanent B512) and that effective 10/21/81 she be appointed permanent 1487 Financial Aids Assistant, subject to the usual probationary period, assigned to the same department.

CHANGE OF STATUS

811103-D17 RESOLVED: That Joseph B. TANIZAWA, temporary 1487 Financial Aids Assistant assigned to City College, be released cod 10/20/81; and that effective 10/21/81 he be appointed permanent 1487 Financial Aids Assistant, subject to the usual probationary period, assigned to the same department.

CHANGE OF STATUS

811103-D18 RESOLVED: That Shirley BARGER, temporary 1872 Programmer Analyst assigned to City College, be released cod 10/06/81; and that effective 10/07/81 she be appointed permanent 1872 Programmer Analyst, subject to the usual probationary period, assigned to the same department.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
Classified Employees
(Includes Permanent, Temporary & Part-time)
New Employees Ethnic Survey
As of November 3, 1981

1	H	F	1404 Clerk, P.T.
1	W	F	1424 Clerk Typist, P.T.
1	B	F	1424 Clerk Typist, P.T.
1	W	F	1426 Sr. Clerk Typist, P.T.
1	W	M	1650 Accountant
1	B	F	1720 Data Entry Operator
1	A/PI	M	1872 Programmer Analyst
1	B	F	3598 School Aide III, P.T.
1	W	M	3598 School Aide III, P.T.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF November 3, 1981

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	127	85	37	64	29		342
Female	195	70	56	93	32	1	447
Total	322	155	93	157	61	1	789

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	16.1	10.8	4.7	8.1	3.6		43.3
Female	24.7	8.9	7.1	11.8	4.7	.1	56.7
Total	40.8	19.7	11.8	19.9	7.7	.1	100.0

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF November 18, 1980

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	125	87	35	51	22		320
Female	209	66	47	80	34	2	438
Total	334	153	82	131	56	2	758

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Inc. Ak. Nat.	Total
Male	16.5	11.5	4.6	6.7	2.9		42.2
Female	27.6	8.7	6.2	10.5	4.5	.3	57.8
Total	44.1	20.2	10.8	17.2	7.4	.3	100.0

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-F1
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811103-F1 covers a management personnel item for
City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That effective February 8, 1982, through August 19, 1982,
(110 service days), WILLIS F. KIRK, Associate Dean, Guidance
Services, City College of San Francisco, be granted sabbatical leave
for Special Project.

Submitted by,

Kenneth S. Washington
President
City College of San Francisco

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

11/03/81-F1

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-F2
Management Personnel
San Francisco Community College District

President and Members:

Resolution No. 811103-F2 covers a management personnel item for
the San Francisco Community College Centers Division.

The following resolution is recommended for adoption:

RESOLVED: That effective February 8, 1982, through August 19, 1982,
(110 service days), THOMAS R. HENDERSON, Director,
Community College Skills Center, be granted sabbatical leave for study.

Submitted by,

Laurent R. Broussal
President
Community College Centers Division

Reginald Y. Alexander
Vice Chancellor
Certificated Services

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

11/03/81

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REPORTS
The Effect of the Diet on the Blood Pressure
J. H. Hildreth, M.D., Chicago, Ill.

DEPARTMENTS

NOTES
The Effect of the Diet on the Blood Pressure
J. H. Hildreth, M.D., Chicago, Ill.

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811103G1-G10
Certificated Personnel, City College Division

President and Members:

Resolutions No. 811103G1-G10 cover certificated personnel
items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for Adoption:

Kenneth S. Washington
President

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

G1 to G10
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11/3/81

811103-G1
Hourly
Teaching
Appointments
Fall Semester
1981

RESOLVED: That the following named instructors be appointed to teach for the number of hours per week set opposite their names during the Fall Semester, 1981. Unless otherwise indicated, the effective dates for Day and Evening hours are September 9, 1981 through January 29, 1982. Salary shall be in accordance with the current salary schedule, instructional rate:

<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
+BRONGEL, RICHARD	Engineering	6		6	
*DEN BROEDER, JANET	English	3		3	10/8/81-1/29/82
+GORHAM, PEGGY	Music	7.5		7.5	11/2-12/18/81
+HAM, RICHARD	Photography	3		3	9/11/81-1/29/82
HOLMGREN, NANCY	Nursing	18		18	11/10/81-1/20/82
*INSERTO, FLORENCIA	P. E. South	4		4	
*JORDAN, ALFREDO	Foreign Language		3	3	
LOWOOD, JENNIFER	Study Center	9		9	12/1/81-1/22/82

811103-G2
Changes in
Hourly
Appointments
Fall 1981

RESOLVED: That the following changes in hourly teaching appointments be noted. Unless otherwise indicated, the effective dates for Day and Evening hours are September 9, 1981 through January 29, 1982. Salary shall be in accordance with the current salary schedule, instructional rate:

<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
<u>Change effective date</u>					
KALA, FLORDELIZA	From Career Dev.		2	2	9/9-9/17/81
	and Career Dev.		2	2	9/12-9/21/81
	and Career Dev.		2	2	11/4/81-1/20/82
	and Career Dev.		2	2	11/14/81-1/23/82
	To Career Dev.		2	2	9/9-9/17/81
	and Career Dev.		2	2	9/12-10/31/81
	and Career Dev.		2	2	11/4/81-1/20/82
	and Career Dev.		2	2	11/14/81-1/23/82
<u>Increase</u>					
COCHENNEC, MATHIEU	From Hotel & Rest.		2	2	
	To Hotel & Rest.		2	2	
	and Hotel & Rest.	24		24	11/5/81-1/21/82
EARGLE, DOLAN	From Chemistry		6	6	
	To Chemistry	3	6	9	
+GROTHKOPP, WILLIAM	From Music		3	3	
	To Music		3	3	
	and Music	7.5		7.5	11/2-12/18/81

*New hourly instructor--appointment contingent upon possession and recordation of an appropriate California Community College Credential.

+Regular full time instructor--extra pay.

G1 to G10
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811103-G2 (continued)

<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
<u>Increase</u>					
HSU, WEI-JANE	From English	6		6	
	To English	9		9	10/8/81-1/29/82
ROHDE, JOHN	From English	6		6	
	To English	9		9	
ROTH, BENJAMIN	From Business		3	3	
	To Business	3	3	6	10/14/81-1/29/82
<u>Cancel</u>					
ECHOLS, DOUGLAS	Business	3		3	10/13/81
FEMENIA, CAROL	Nursing	18		18	11/10/81
HOWE, KENNETH	English	6		6	10/7/81

811103-G3

RESOLVED: That the following name changes be noted for payroll purposes:

Name
Changes

<u>From</u>	<u>To</u>
COCHENNEC, HENRI	COCHENNEC, MATHIEU H.
MILNER-BROWN, H. S.	MILNER-BROWN, S. H.
QUAN-ONG, NORMA	ONG, NORMA QUAN
SARAF, IRVING	SARAF, ITZHAC IRVING

811103-G4

RESOLVED: That resolution 810915-G9, After School Activities, Physical Education, South, be amended in part as follows:

Amendment to
Resolution

<u>Instructor</u>	<u>Activity</u>	<u>Total Hours</u>
<u>Increase</u>		
DIAZ, EDWARD	Football	<u>from</u> 125 <u>to</u> 140
GREGGAINS, RAYMOND	Football	<u>from</u> 65 <u>to</u> 85
+HAYES, DANIEL	Football	<u>from</u> 125 <u>to</u> 160
PARODI, MICHAEL	Football	<u>from</u> 15 <u>to</u> 35
<u>Add</u>		
*INSERTO, FLORENCIA	Football	20
<u>Delete</u>		
PARRISH, DANIEL	Football	110

*New hourly instructor.

+Regular full time instructor--extra pay.

811103-G5
Authorization
to Teach in
a Minor Field

RESOLVED: That for the Academic Year, 1981-82, SCHOENFELD, ELLI, be authorized to teach courses in the subject matter area of Hebrew, his minor field. Authority: Section 87277(c), California Education Code.

811103-G6
Authorization
to Teach in
a Minor Field

RESOLVED: That for the Academic Year, 1981-82, HORI, ROSIE MIYEKO, be authorized to teach courses in the subject matter area of Japanese, her minor field. Authority: Section 87277(c), California Education Code.

811103-G7
Retirement
State
System

RESOLVED: That recognition be given of the intent to retire through the State Teachers' Retirement System of the following named certificated personnel on January 29, 1982, close of day:

<u>Name</u>	<u>Department</u>
MEAD, EUGENE	Behavioral Science

811103-G8
Concert/
Lecture
Series

Concerts

RESOLVED: That the following named individuals be appointed for the dates shown and be granted the honorarium indicated:

Performer: Susan Smith
Date: November 17, 1981--11:00 a.m.
Location: Choral Room, A133
Honorarium: \$100
Concert: Suite for Flute and Jazz Piano

Jazz and classical flautist Susan Yael Smith and pianist Mark Bruce have been performing around the Bay Area for the past five years, including recitals at Fort Mason, the Palo Alto Cultural Center and City College.

Performer: Don Horner
Date: December 1, 1981
Location: Choral Room, A133
Honorarium: \$75
Concert: Duo Recital

Bassoonist Don Horner and pianist Michael Furnoy are music instructors and experienced performers who have performed widely in the Bay Area.

811103-G8
(continued)

Lecturer: Audrey Keller
Date: December 2, 1981--12:00
Location: To be announced
Honorarium: \$150
Subject: Fashion History

Lectures

Audrey Keller of Palo Alto will present a one-woman show, "What Ever Happened to Haute Couture", highlighting wearable art viewed from the perspective of styles over the past 125 years. Fashions will be demonstrated in both slides and modeling of unusual pieces of clothing.

811103-G9
Amendment to
Resolution

RESOLVED: That resolution 810901-G7, Additional Hours of Service, Department Heads, be amended in part as follows:

<u>Name</u>	<u>Department</u>	<u>Day</u> <u>Hours</u>	<u>Eve/Sat</u> <u>Hours</u>	<u>Total</u> <u>Weekly</u>	<u>Effective</u> <u>Dates</u>
<u>Add</u> NAGER, SANDRA	Consumer Arts		3	3	11/3/81-1/19/82

811103-G10
Hourly
Substitutes

RESOLVED: That the following named certificated personnel be appointed to serve as hourly substitutes for absent instructors for the Academic Year 1981-82. Salary shall be in accordance with the current salary schedule, instructional rate:

Name
ANDERSON, KEITH
DABBEEKEH, NABIH
KUEHN, ROBERT
O'BOYLE, CECILE

City College of San Francisco

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY CITY COLLEGE BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM October 20, 1981 TO November 3, 1981

FACULTY	WHITE		BLACK		HISP.		OTHER ASIAN PAC. IS.		**FIL.		AM. IND. AK. NAT.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Schedule I																	
Schedule I - LTS																	
Schedule I-Categ.																	
Hourly		1			1				1				1	2	1	1	66.7

PART-TIME

1 W (F)
1 Hisp. (M)
1 Fil. (F)

DEPARTMENT

English
Foreign Language
Physical Education South

G1 to G10
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**Required for state reports.

CITY COLLEGE OF SAN FRANCISCO
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of November 18, 1980

	White		Black		Hispanic		Filipino		Oth. Asian		Am. Indian		TOTAL		% Female		Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Administrators	5	4	5	1	1	2		1	1				11	9	45.0	6	5	55.0	
Admin.-Acting/Interim		1						1		1				2	100.0		1	50.0	
Administrator Total																			
Schedule I	266	106	14	15	16	3	2	1	23	15	1		322	140	30.3	56	34	19.5	
Sched. I-LTS	7	8	1	1	2	1			2	1			12	11	47.8	5	3	34.8	
Sched. I-Categ. Funded	1												1		0	0	0	0	
Schedule I Total																			
Hourly	278	153	31	18	30	14	8	6	36	16	1	1	335	151	31.1	61	37	20.2	
Hourly-Categ. Funded		3		1		1	1		1	2			2	7	77.8	2	4	66.7	
Hourly Total																			
TOTAL	557	275	51	36	49	21	11	8	62	36	2	1	732	377	34.0	175	102	25.0	
%	75.0		7.8		6.3		1.7		8.9		.3					25.0			

Total Staff as of November 3, 1981

	White		Black		Hispanic		Filipino		Oth. Asian		Am. Indian		TOTAL		% Female		Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Administrators	5	5	5	1	1	2		1		1			11	10	47.6	6	5	52.4	
Admin.-Acting/Interim		1		1									1	1	50.0		1	50.0	
Administrator Total																			
Schedule I	259	108	15	15	18	3	2	1	27	17	1		322	144	30.9	63	36	21.3	
Sched. I-LTS	3	4		1	2	1							5	7	58.3	2	3	41.7	
Sched. I-Categ. Funded	1	1							1				1	2	66.7	0	1	33.3	
Schedule I Total																			
Hourly	278	169	29	15	31	10	6	9	42	25	1	1	386	229	37.2	108	60	27.3	
Hourly-Categ. Funded		1				1	2			3			3	5	62.5	2	4	75.0	
Hourly Total																			
TOTAL	548	288	49	33	52	17	10	12	69	47	1	1	729	398	35.3	181	110	25.8	
%	74.2		7.3		6.1		1.9		10.3		.2					25.8			

PRELIMINARY DATA

SF -1980 Census %	White	Black	Hispanic	Asian Pac. Is.	Indian Ak. Nat.	Other	TOTAL
	45.9%	12.7%	12.3%	21.7%	.5%	6.9%	100.0%

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-J1
Certificated Personnel
Categorically Funded Programs
Community College Centers

President and Members:

Resolution No. 811103-J1 covers certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

J1

COMMUNITY COLLEGE CENTERS

811103-J1

Categorically

Funded

Hourly Appointments

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

The following appointments are made pursuant to Education Code Section 87470.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Buckley, Charles B.	Galileo (Handi.-VEA) Bd. Res. # 811006-B15 Appn. # G1-4150	Counseling for Handi.	12 Hrs./Wk. (I)	9/10/81-1/28/82
Lux, Belann	Parent Ed.(St. Preschool Program) Bd. Res. # 810707-B6 Appn. # G1-6250	Preschool Education	15 Hrs./Wk. (NI)	11/2/81-1/29/82
Manson, Ola V.	Skills Center(CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Clinical	100 Tot. Hrs. (I)	11/2/81-11/30/81

J1

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM October 21, 1981 TO November 3, 1981

J1

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	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
SCHEDULE I																		
SCHEDULE I LONG-TERM SUB.																		
SCHEDULE II																		
SCHEDULE II LONG-TERM SUB.																		
HOURLY																		

NO NEW HIRES

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811103-K1 to 811103-K17
Certificated Personnel
Community College Centers

President and Members:

Resolutions No. 811103-K1 to 811103-K17 cover certificated
personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

K1 to K17
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COMMUNITY COLLEGE CENTERS

K1 to K17

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RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Asher, Debra	11 Alemany	ESL 50	10 Hrs./Wk. (I)	10/19/81-12/18/81
=Augusto, Maria B.	86 Mission	Arts & Crafts-Srs.	2½ Hrs./Wk. (I)	10/22/81-1/28/82
=Auzins, Phyllis	23 Mission	In-Plant Printing	10 Hrs./Wk. (I)	10/27/81-1/28/82
=Case, Dennis	29 Downtown	PL/1, Adv.	4 Hrs./Wk. (I)	11/12/81-1/28/82
Chown, Paul	84 Labor Studies	Collective Bargaining	8 Tot. Hrs. (I)	11/17/81-11/18/81
Cortez, Doris	23 Mission	ESL - Multi	10 Hrs./Wk. (I)	11/2/81-1/29/82
Cortez, Doris	11 Alemany	ESL 100	5 Hrs./Wk. (I)	10/19/81-12/18/81
Davis, George	84 Labor Studies	Shop Steward Training	3 Tot. Hrs. (I)	11/16/81-Only
=Donohue, Bernard	23 Mission	In-Plant Printing	15 Hrs./Wk. (I)	10/26/81-1/29/82
Durighello, Joy	13 Chinatown/N.B.	ESL 50	15 Hrs./Wk. (I)	10/21/81-12/18/81
Henry, Helen	13 Chinatown/N.B.	ESL 50/100	15 Hrs./Wk. (I)	10/21/81-12/18/81
Ho, Wendy	11 Alemany	Asst. Site Manager	24 Tot. Hrs. (NI)	10/13/81-10/21/81
Leong, Camilla	29 Downtown	ESL 200	10 Hrs./Wk. (I)	10/26/81-1/29/82
Moriarty, Pia	84 Labor Studies	Curriculum Dev.	14 Tot. Hrs. (NI)	10/28/81-1/29/82
Moriarty, Pia	84 Labor Studies	ESL - Multi-Levels	3 Hrs./Wk. (I)	10/28/81-1/27/82
Muse, Joyce	40 Skills Center	Psych. Tech, Theory & Clinical	80 Tot. Hrs. (I)	11/2/81-11/30/81
Olsen, Jack	84 Labor Studies	Shop Steward Training	8 Tot. Hrs. (I)	11/5/81-11/24/81
Ong, Roberta	29 Downtown	ESL 300	15 Hrs./Wk. (I)	10/26/81-1/29/82
Orta, Lisa	05 Ex. Progs.	Journalism Writers Work-shop	2 Hrs./Wk. (I)	10/26/81-1/25/82
=New employee				

COMMUNITY COLLEGE CENTERS

8111103-K1

Temporary

Hourly Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Orta, Lisa	05 Ex. Progs.	Journalism Writers Workshop, Comm. Skills/Interview Process	24 Tot. Hrs. (I)	11/3/81-12/18/81
Poyer, Bruce	84 Labor Studies	Collective Bargaining	8 Tot. Hrs. (I)	12/8/81-12/9/81
Seidlitz, Leo	84 Labor Studies	Shop Steward Training	2 Tot. Hrs. (I)	12/3/81-Only
Siegel, Robert	13 Chinatown/N.B.	ESL 50	15 Hrs./Wk. (I)	10/21/81-12/18/81
Silverman, Barry M.	84 Labor Studies	Collective Bargaining	12 Tot. Hrs. (I)	10/19/81-11/23/81
Stein, Judith A.	05 Ex. Progs.	Assertiveness Training	10 Tot. Hrs. (I)	10/30/81-10/31/81
Stewart, Barbara	13 Chinatown/N.B.	ESL 100/50	15 Hrs./Wk. (I)	10/21/81-12/18/81
Towns, Cheryl	40 Skills Center	ABE Reading/Writing Skills	4 Hrs./Wk. (I)	10/26/81-1/29/82
Weichert, Karen	29 Downtown	ESL 400	15 Hrs./Wk. (I)	10/26/81-1/29/82
Wilensky, Debra	11 Alemany	ESL 50/100	15 Hrs./Wk. (I)	10/19/81-12/18/81
Yap, Jesusa	40 Skills Center	Psych. Tech. Theory & Clinical	80 Tot. Hrs. (I)	11/2/81-11/30/81
=Heald, Karen	19 J. Adams	EMT I Ambulance	10 Hrs./Wk. (I)	11/4/81-12/18/81
=Welch, Janet	19 J. Adams	Paramedic Training Program	15 Hrs./Wk. (I)	11/4/81-12/18/81

=New employee

K1 to K17

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COMMUNITY COLLEGE CENTERS

811103-K2

Increase

In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional Rate (I) and Non-Instructional Rate (NI).

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>		<u>DATES</u>
			<u>FROM</u>	<u>TO</u>	
Brennecke, Patricia	11 Alemany	ESL 200	10	15 Hrs./Wk. (I)	10/19/81-12/18/81
Bryant, Junko	13 Chinatown/N.B.	ESL 200	10	12½ Hrs./Wk. (I)	10/27/81-12/18/81
Cotter, Dorene I.	16 Galileo (Handi.)	Comm. For Handi.	70	178 Tot. Hrs. (I)	10/7/81-11/30/81
Dula, Antony	11 Alemany	ESL 100	10	15 Hrs./Wk. (I)	10/21/81-12/18/81
Henderson, Lucinda	11 Alemany	ESL 200	10	15 Hrs./Wk. (I)	10/19/81-12/18/81
Lopez, Roberto	23 Mission	Citizenship	2	6 Hrs./Wk. (I)	10/13/81-1/28/82
Montellano, Thelma	23 Mission	ESL-Multi Levels	4	8 Hrs./Wk. (I)	10/27/81-1/28/82
Neuschatz, Cathleen	11 Alemany	ESL 200	10	15 Hrs./Wk. (I)	10/19/81-12/18/81
Shaw, Barbara	23 Mission	Voc. ESL	10	15 Hrs./Wk. (I)	10/26/81-1/29/82
Van Ravenswaay, Carolyn	11 Alemany	ESL 200	10	15 Hrs./Wk. (I)	10/19/81-12/18/81
Whiteside, Anne	11 Alemany	ESL 100	10	15 Hrs./Wk. (I)	10/19/81-12/18/81

811103-K3

Decrease

In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be decreased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional Rate (I) and Non-Instructional Rate (NI).

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>		<u>DATES</u>
			<u>FROM</u>	<u>TO</u>	
Cardwell, Montford	86 Mission	Arts & Crafts -Srs.	15	14½ Hrs./Wk. (I)	10/15/81-1/28/82
Lorentzen, Jon	23 Mission	Voc. ESL	15	10 Hrs./Wk. (I)	10/26/81-1/28/82

K1 to K17

COMMUNITY COLLEGE CENTERS

811103-K4
Cancellation
of Assignments

RESOLVED: That effective on the dates shown, the hourly assignment for the following certificated employees be cancelled as indicated below at the center shown. The Resolution number is provided.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>RESOLUTION NO.</u>	<u>DATE</u>	<u>HOURS</u>
Beatty, Jametha	13 Chinatown/N.B.	810818-K1	9/11/81	15 Hrs./Wk. (I)
Jordan, Alfredo	23 Mission	810901-K1	10/9/81	4 Hrs./Wk. (I)
Toyu, Beverly	86 Mission	810901-K1	10/16/81	2½ Hrs./Wk. (I)

K1 to K17

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COMMUNITY COLLEGE CENTERS

811103-K5
Amendment

RESOLVED: That the following resolutions, pertaining to Temporary Appointments, be amended to show the beginning dates of the Appointments for the following employees.

<u>NAME</u>	<u>CENTER</u>	<u>RESOLUTION</u>	<u>DATES SHOWN</u>	<u>SHOULD BE</u>
Grant, Paul	20 J. Adams	811020-K1	10/27/81	10/26/81
Kalir, Dalia	11 Alemany	810818-K1	9/21/81	9/14/81

811103-K6
Amendment

RESOLVED: That the following resolution, pertaining to Temporary Appointments, be amended to show the ending date of the Appointment for the following employee.

<u>NAME</u>	<u>CENTER</u>	<u>RESOLUTION</u>	<u>DATE SHOWN</u>	<u>SHOULD BE</u>
Gerughty, Thomas	29 Downtown	811020-K6	11/5/81	11/12/81

811103-K7
Instructional
Programs

RESOLVED: That the following instructional programs be approved and given at the locations shown. For administrative purposes, the following programs are attached to Career Guidance Experimental Programs.

Class: Women's Studies-Working Women
Location: 31 Gough St.
Instructor: Nancy Swadesh
No. of Sessions: 8
Hours per Session: 2
Fee per Session: \$50.00
Period of Time: 10/26/81-12/14/81
Group Leader: Gail Shak

811103-K8

Class: Women's Studies-Working Women
Location: Womens Bldg. - 3543 18th St.
Instructor: Nancy Swadesh
No. of Sessions: 6
Hours per Session: 2
Fee per Session: \$50.00
Period of Time: 11/5/81-12/17/81
Group Leader: Gail Shak

COMMUNITY COLLEGE CENTERS

811103-K9
Amendment

RESOLVED: That the following instructional program attached to John Adams Community College Center, be amended as shown.

Resolution No. - 811006-K8

ADD TO: Group Leaders: Allen Buchwald

811103-K10
Amendment

RESOLVED: That Resolution No, 811006-K1, pertaining to Temporary Appointments, be amended in part only to correct the name shown as DOROTHY OTTERMAN to DOROTHY OTTERSON, Galileo Community College Center.

811103-K11
Change of
Name

RESOLVED: That the name of REVA SIEGAL, Hourly Instructor, Downtown Community College Center of the Community College Centers Division, be changed to REVA SIEGAL SHAPIRO, effective October 21, 1981.

811103-K12
Extension of
Leave of
Absence

RESOLVED: That effective September 8, 1981 thru January 29, 1982, EUGENIA YAVORSKY, Schedule I Instructor, Downtown Community College Center be granted an Extension of her Leave of Absence from her position; reason: Personal Business, leave without pay.

811103-K13
Assignment
Long-Term
Substitute

RESOLVED: That effective November 2, 1981 thru January 29, 1982, KATHLEEN BERKOV, be assigned as a Temporary Schedule I Long-Term Substitute at Downtown Community College Center, in the absence of EUGENIA YAVORSKY on leave of absence; subject ESL. Salary shall be in accordance with the 1981-82 salary schedule.

811103-K14
Reclassification

RESOLVED: That effective October 1, 1981, FRANCENE LUM, Schedule I Instructor, Downtown Community College Center, be and is hereby reclassified as Schedule II Instructor, Downtown Community College Center; subject ESL. Salary shall be in accordance with the 1981-82 salary schedule.

811103-K15
Instructional
Programs

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to Labor Studies Program.

Class: Collective Bargaining
Location: 450 Harrison St.
Instructor: Sue Cobble
No. of Sessions: 5
Hours per Session: 2
Fee per Session: 3 @ \$50.00 each, 1 @ \$40.00, 1 @\$30.00
Period of Time: 11/2/81-11/23/81
Group Leaders: Lou Goldblatt, Leon Olsen

COMMUNITY COLLEGE CENTERS

811103-K16
Amendment

RESOLVED: That the following instructional program attached to Mission Community College Center, be amended as shown.

Resolution No. 811006-K1

CANCEL: Nicole Myers - 10/1/81

ADD: Jay Azarow - 10/1/81

811103-K17
Rescission

RESOLVED: That effective on dates shown by Board Resolution No. 810901-K1, pertaining to the Temporary Appointment of CHARLES BUCKLEY, be rescinded and he be reappointed by Board Resolution No. 811103-J1.

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM October 21, 1981 TO November 3, 1981

K1 to K17
Page 9 Of 9 Pages
11/03/81

	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
SCHEDULE I																		
SCHEDULE I																		
LONG-TERM SUB.	-	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-
SCHEDULE II																		
SCHEDULE II																		
LONG-TERM SUB.																		
HOURLY	3	2	-	-	-	-	-	-	-	1	-	-	3	3	-	1	-	33

HOURLY

2 W (M) - Mission - In-Plant Printing
1 W (M) - Downtown - PL/1, Adv.

1 W (F) - J. Adams - EMT I
1 W (F) - J. Adams - Paramedic Training

1 Asian (F) - Mission - Arts & Crafts - Srs.

SAN FRANCISCO COMMUNITY COLLEGE CENTERS
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of Nov. 18, 1980 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		* Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		Total M F		% Female		Total Minority M F		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Admin.	15	3	3	1	2	1			5		1		26	5	16.1		11	2	42.2
Sr. Prog. Sup.				1	1								1	1	50.0		1	1	100.0
Sched. I	45	67	4	16	5	8			3	17	1	2	58	110	65.5		13	43	33.3
Sched. II	17	29	1	2	1	1				3			19	35	64.8		2	6	14.8
Hourly	327	266	36	37	36	34			52	83	2		453	420	48.1		126	154	32.1
TOTAL	404	365	44	57	45	44			60	103	4	2	557	571	50.6		153	206	31.8
%	68.2%		9.0%		7.9%				14.5%		5%		50.6%				31.8%		

Total Staff as of Nov. 3, 1981

	White		Black		Hispanic		Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		TOTAL M F		% Female		Total Minority M F		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Admin.	15	4	3	2	3	3			5	1	1		27	7	20.6		12	3	44.1
Admin. - Acting/Interim				1			1						0	3	100.0		0	3	100.0
Sr. Pro. Sup.													27	10	27.0		12	6	48.6
													0	0					
Sched. I	39	62	4	18	5	7	0	0	4	13	1	1	53	105	66.5		14	43	36.1
Sched. I - LTS	3	3	0	0	0	2	0	0	0	0	0		3	5	62.5		0	2	25.0
Sched. I - Categ. Funded	1	4	1	2	0	0	0	0	0	5	0	0	2	12	85.7		1	8	64.3
													58	122	67.8		15	53	37.8
Sched. II	15	30	1	2	1	0	0	0	1	8	1	0	19	40	67.8		4	10	23.7
Sched. II - LTS	0	0	0	0	0	1	0	0	0	1	0	0	0	2	100.0		0	2	100.0
Sched. II - Categ. Funded	1	2	0	0	0	0	0	0	0	1	0	0	1	3	75.0		0	1	25.0
													20	45	69.2		4	13	26.2
Hourly	284	244	31	28	31	27	7	2	42	75	0	0	395	376	48.8		111	132	31.5
Hourly - Categ. Funded	5	16	0	5	1	0	0	0	4	1	0	0	10	22	68.8		5	6	34.4
													405	398	49.6		116	138	31.6
TOTAL	363	365	40	58	41	38	7	7	56	105	3	2	510	575	53.0		147	210	32.9
%	67.1		9.0		7.3		1.3		14.8		.5		32.9						

*Included with Oth. Asian Pac. Is.

Preliminary

SF -1980 Census %	White	Black	Hispanic	Asian Pac. Is.		Indian Ak. Nat.	Other	Total
				21.7%		.5	6.9%	100.0%

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-L1
Amending employment contract for the purpose of
a) purchasing tax sheltered annuities, or
b) contributing to tax sheltered custodial accounts,
for those employees requesting such purchases or contributions

President and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17512 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College district amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17512 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	<u>EMPLOYEE NO.</u>	<u>AMOUNT PER MONTH</u>
<u>Tax Sheltered Annuity</u>		
Bankers Life & Casualty	043852	\$600.00
	061148	800.00
	905700	200.00
Paul Revere Variable	084340	600.00
Variable Annuity Life	021216	700.00

FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment to employment contract:

	<u>EMPLOYEE NO.</u>	<u>AMOUNT PER MONTH</u>
<u>Tax Sheltered Annuity</u>		
Great American Life	022259	\$900.00

Submitted by

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-Q1
Claim of Gloria J. Mitchell against the SFCCD - \$40.00

President and Members:

The subject claim is an employee claim for reimbursement for damage to slacks caused when claimant caught her heel in one of the door mats at the District Offices and fell. Pursuant to Policy Manual Administrative Regulation 3.28.01, claimant's supervisor has verified the damage.

It is recommended that the claim be paid pursuant to Policy Manual Section 3.28.

The following resolution is recommended for adoption:

RESOLVED: That the claim of Gloria J. Mitchell in the sum of \$40.00 against the San Francisco Community College District be and is hereby authorized for payment provided that full and complete releases be provided by the claimant.

Submitted by,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

11/3/81 - Q1

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-Q2
Claim of Ava J. Smith against the SFCCD - \$69.22

President and Members:

The present claim is for reimbursement for a skirt torn at work.
Damage has been verified pursuant to Policy Manual Administrative Regulation
3.28.01.

It is recommended that the claim be paid pursuant to Policy Manual
Section 3.28.

The following resolution is recommended for adoption:

RESOLVED: That the claim of Ava J. Smith in the sum of \$69.22
against the San Francisco Community College District
be and is hereby authorized for payment provided that full and
complete releases be provided by the claimant.

Submitted by,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

11/3/81 - Q2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-Q3
Claim of Christine Marie Winkler against the SFCCD - \$40.00

President and Members:

The subject claim is for the cost of replacing school books and a bag damaged when the student claimant fell on a City College walkway allegedly covered by algae.

It is recommended that the claim be paid subject to receipt of appropriate releases.

The following resolution is recommended for adoption:

RESOLVED: That the claim of Christine Marie Winkler in the sum of \$40.00 against the San Francisco Community College District be and is hereby authorized for payment provided that full and complete releases be provided by the claimant.

Submitted by,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

11/3/81 - Q3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-Q4
Recommending settlement of Maria Julia Toth vs SFCCD,
Superior Court No. 766-324, \$11,500.00

President and Members:

The present complaint involves an injury to a minor participating in a District preschool program. The original claim was \$100,000.00. The City Attorney has suggested a settlement of the matter for \$11,500.00.

It appears that the City Attorney's recommendation of settlement is reasonable and in the best interests of the District.

The following resolution is recommended for adoption:

RESOLVED: That in the case of Maria Julia Toth vs SFCCD, that authorization be and is hereby granted to approve a settlement in the sum of \$11,500.00 provided that full and complete releases be provided by Maria Julia Toth by and through her Guardian ad Litem, Steven Toth.

Submitted by,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

11/3/81 - Q4

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-Q5
Claim of Levasta H. Patton against the SFCCD - \$8,852.82
Recommending settlement of \$4,000.00

President and Members:

The instant claim is for alleged underpayment of compensation relating to various leaves taken by the employee. The original claim was \$8,852.82. Many complex issues are involved in the matter.

It is believed that settlement of the matter would be in the best interest of the District.

The following resolution is recommended for adoption:

RESOLVED: That the sum of \$4,000.00 be and hereby is authorized as payment to Levasta H. Patton in full satisfaction of the above-referenced matter provided that full and complete releases be provided by Mr. Patton.

Submitted by,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

11/3/81 - Q5

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811103-W1
Authorization to enter into a cooperative use
agreement with Grace Evangelical Lutheran Church
for the use of space by Alemany Community College
Center.

President and Members:

The Alemany Community College Center has been using 2 classrooms (approximately 20 to 25 students per classroom) at Grace Evangelical Lutheran Church, 3201 Ulloa Street, San Francisco, to conduct Community College Center classes. Any charge or fee has been waived by the church. However, the church requests the execution of a Use of Facilities Agreement specifying the conditions of such use by the Centers Division.

It is recommended that the following resolution be adopted:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a cooperative use agreement with Grace Evangelical Lutheran Church, 3201 Ulloa Street, San Francisco, for the use of 2 classrooms and nursery.

FURTHER BE IT RESOLVED: That there is no charge for the use of said space. The term of the agreement shall be effective November 1, 1981.

FURTHER BE IT RESOLVED: That the District not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval, or air forces of the United States; and

FURTHER BE IT RESOLVED: That the District shall hold the Grace Evangelical Lutheran Church, 3201 Ulloa Street, San Francisco, harmless against all claims and liabilities resulting from negligence or deliberate acts of the District.

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Submitted By:

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

11/3/81 - W1

San Francisco Community College District City College of San Francisco / Community College Centers

Herbert M. Sussman
Chancellor

November 4, 1981

NOTICE OF CLOSED SESSION

AND REGULAR MEETING

OF THE GOVERNING BOARD

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

DOCUMENTS DEPT.

NOV 0 1981

SAN FRANCISCO
PUBLIC LIBRARY

The Governing Board will meet in Closed
Session commencing at 5:30 p.m., Tuesday,
December 15, 1981 followed by the Regular
Meeting at 7:30 p.m., 33 Gough Street,
San Francisco, CA.*

HERBERT M. SUSSMAN
CHANCELLOR/SUPERINTENDENT
SECRETARY, GOVERNING BOARD

*THIS WILL BE THE ONLY MEETING IN DECEMBER

33 Gough Street
San Francisco, California 94103
(415)

Governing Board
San Francisco Community College District
Julie Tang, President
Ernest "Chuck" Ayala, Vice President
Booker T. Anderson, Jr. Robert E. Burton
John Riordan Dr. Tim Wolfred Alan S. Wong
Herbert M. Sussman, Chancellor

12/15/81

A G E N D A

Regular Meeting

Governing Board of the San Francisco Community College District
33 Gough Street
Tuesday, December 15, 1981

Closed Session - 5:30 p.m.

Regular Meeting - 7:30 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes, November 3, 1981
- IV. Governing Board Reports
- V. Reports - Academic Senate, City College
Faculty Senate, Centers Division
- VI. Adoption of Agenda
- VII. Chancellor/Superintendent's Resolutions

Finance (Pages 4-16)

- B1 - Appropriating an additional \$6,488 for the National Direct Student Loan Program for the City College Student Financial Aid Program for 1981-82
- B2 - Authorization to transfer \$2,548 from the Appropriation for Contingencies to Equipment under the Cafeteria Fund, City College of San Francisco
- B3 - Authorizing extension of the SFCCD Group Prescription Drug Expense Insurance Program with the current carrier, Continental Life and Accident Company, and the current administrators, U.S. Administrators, Inc., and Prepaid Prescription Plans, Inc., for the period December 1, 1981 to December 1, 1982
- B4 - Authorizing extension of the SFCCD Group Dental Care Expense Insurance Program with the California Dental Service for the period January 1, 1982 to January 1, 1985
- B5 - Authorizing contract with Ms. Autumn Keltner to obtain services of personnel training in the area of Vocational English as a Second Language Program, funds available from the 1981-82 V.E.A. Grant, January 18, 1982, Community College Centers, \$350.00
- B6 - Authorizing contract with St. Joseph's Hospital, Stockton, California, for the use of clinical facilities in connection with the Therapeutic Radiologic Technology Program at City College of San Francisco

- B7 - Authorizing contract with Brookside Hospital, Richmond, California, for the use of clinical facilities in connection with the Therapeutic Radiologic Technology Program at City College of San Francisco
- B8 - Authorizing contract with Mary's Help Hospital, Daly City, California, for the use of clinical facilities in connection with the Therapeutic Radiologic Technology Program at City College of San Francisco
- B9 - Authorization to submit application for Student Financial Aid Funds under the College Work-Study Program and the Supplemental Educational Opportunity Grant Program for the Community College Centers Student Financial Aid Program for the Academic Year 1982-83 in the amount of \$60,000; (\$55,000 for SEOG & \$5,000 for CWS)

Equipment, Supplies and Services (Pages 17-30)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more
- C16 - Authorizing adjustment of equipment inventory to reflect loss of equipment, List No. 4
- C17 - Acceptance of Gifts - Motor Vehicles
- C18 - Acceptance of Gifts - Other Than Motor Vehicles

Personnel

- D - Classified Personnel, 811215D2-27 (Pages 31-50)
- G - Certificated Personnel, City College, 811215G1-12 (Pages 51-58)
- H - Certificated Personnel, Categorically Funded Programs, City College, 811215H1-6 (Pages 59-61)
- J - Certificated Personnel, Categorically Funded Programs, Centers Division, 811215J1-3 (Pages 62-66)
- K - Certificated Personnel, Centers Division, 811215K1-17 (Pages 67-79)
- L - Tax Sheltered Annuities, 811215-L1 (Pages 80-81)

Legal (Pages 82)

- Q1 - Denying Claim of Gunilla Ella Whitmore against the SFCCD, \$334.00

Superintendent's Resolutions (Pages 83-85)

- S1 - Adoption of Complaint Procedures in Accordance with Government Code Sections 11134-11139.5 Prohibiting Unlawful Discrimination in State Funded Programs
- S2 - Modification of the Instructional Calendar for the College Division for the Academic Year 1981-1982
- S3 - Fifth Year Report to the Accrediting Commission of the Western Association of Schools and Colleges

Buildings and Grounds (Pages 86-88)

W1 - Authorization to enter into a rental agreement with Claire Lilienthal Cooperative Nursery School for the use of space by State Preschool Program

W2 - Authorization to enter into rental agreements for use by John O'Connell Community College Center

VIII. Requests to Speak

IX. Chancellor/Superintendent and Staff Reports

Sabbatical Leaves - Spring 1982

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-B1
Appropriating an additional \$6,488 for the National
Direct Student Loan Program for the City College
Student Financial Aid Program for 1981-82

President and Members:

The Department of Education allocated an award of \$97,052 for the operation of the National Direct Student Loan program at City College. The award was approved by the Governing Board on August 18, 1981, under Resolution No. 810818-B1. The purpose of the program is to offer loans to students who show financial need while attending City College. The loans are interest-free while students carry at least a half-time academic load at college, and the repayment period and interest (5 per cent) begin six months after students cease to carry at least a half-time academic load at college. The program has been in operation since 1958.

City College has been allocated an additional \$6,488 in National Direct Student Loan funds.

The total additional program cost is \$7,209 and the sources of funding are as follows:

Department of Education	
Direct Cost	\$6,488
SFCCD	
Cash Contribution	
Student Financial Aid	<u>\$ 721</u>
	\$7,209

The SFCCD matching contribution of \$721 is available in Appropriation No. C1-6430-7500.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section 85202 which provides that the governing board of any community college district may budget and use any unbudgeted income provided during the fiscal year from the federal government or other governmental sources, the following General Fund Trust budget revision is hereby authorized to cover the following project for the period July 1, 1981 to June 30, 1982.

<u>Federal Income from Federal Sources</u>	
Federal Student Financial Aid Program	\$6,488
National Direct Student Loan Program	
CFDA #13,471	
<u>Expenditures</u>	
National Direct Student Loan Program	\$6,488

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are authorized to execute all documents necessary to record this budget revision on the accounts of the Controller and the Community College District and to submit any and all reports required by the Government of the United States in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are authorized to deposit to and expend from a separate commercial bank account at the United California Bank, West Portal Branch the amount appropriated and budgeted for this program in accordance with the Federal regulations of the program.

Respectfully submitted,

Rachel Ness
Assistant Dean, Financial Aid

Rosa Perez
Vice President, Student Services

Juanita Pascual
Vice President, Administrative Services

Kenneth S. Washington
President
City College

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-B2
Authorization to transfer \$2,548 from the Appropriation
for Contingencies to Equipment under the Cafeteria Fund,
City College of San Francisco

President and Members:

California Education Code Sections 82360-82382 authorize cafeterias and a Cafeteria Fund. The SFCCD maintains a cafeteria at City College of San Francisco which is financed from cafeteria sales. According to the Cafeteria Fund - Statement of income (unaudited) for 1980-81, a net income of \$5,095.90 was realized.

The College recommends that one-half or \$2,548 of the realized net income of 1980-81 be transferred from the Appropriation for Contingencies Account to the Equipment Account. The funds will be used to purchase new equipment that is needed for this year.

California Education Code Section 85200 reads in part as follows:

"The total amount budgeted as the proposed expenditure of the community college district for each major classification of district expenditures listed in the district budget forms prescribed by the board of governors shall be the maximum amount which may be expended for that classification of expenditures for the school year. Transfers may be made from the undistributed reserve (appropriation for contingencies) to any expenditure classification or between expenditure classifications at any time by written resolution of the board of education of any district governed by a board of education, when filed with the county superintendent of schools and the county auditor, or by written resolution of the board of trustees of a community college district not governed by a board of education, when approved by the county superintendent of schools and filed with the county auditor. A resolution providing for the transfer from the undistributed reserve (appropriation and contingencies) to any expenditure classification must be approved by a two-thirds vote of the governing board; a resolution providing for the transfer between expenditure classifications must be approved by a majority of the members of the governing board."

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Education Code Section
85200 a transfer be made in the Cafeteria Fund.

From:	SFCCD Appn. F1-6915-90000	\$2,548
	Cafeteria	
	Appropriation for Contingencies	
To:	SFCCD Appn. F1-6915-64000	\$2,548
	Cafeteria	
	Equipment	

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to execute all documents necessary to record this transfer on the account of the San Francisco Controller and the Community College District.

Submitted by,

Juanita U. Pascual
Vice President, Administrative Services

Kenneth S. Washington, President
City College of San Francisco

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert S. Sussman
Chancellor Superintendent

(NOTE: THIS RESOLUTION REQUIRES FIVE (5) AFFIRMATIVE VOTES FOR ADOPTION)

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-B3
Authorizing extension of the SFCCD Group Prescription Drug
Expense Insurance Program with the current carrier,
Continental Life and Accident Company, and the current
administrators, U. S. Administrators, Inc., and Prepaid
Prescription Plans, Inc., for the period December 1, 1981
to December 1, 1982.

President and Members:

On December 16, 1980, the Governing Board adopted Resolution
No. 801216-B15 authorizing extension of the SFCCD Group Prescription Drug
Expense Insurance Program to December 1, 1981.

The choice of insurance carrier and administrator for this insurance
program has been tentatively agreed upon in the collective bargaining Agreement
for 1981-84 between the SFCCD and AFT Local 2121.

We have been informed that the composite premium rate will increase
effective December 1, 1981 from \$3.90 to \$4.10 per employee per month.

For comparison, prior year rates have been as follows:

January 1, 1980 to December 1, 1981	\$3.90
April 1, 1978 to January 1, 1980	\$3.31
April 1, 1977 to April 1, 1978	\$3.12
April 1, 1976 to April 1, 1977	\$3.19

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the
extension of the SFCCD Group Prescription Drug Expense
Insurance Program with the current carrier, Continental Life and
Accident Company, and the current administrators, U. S. Administrators,
Inc., and Prepaid Prescription Plans, Inc., for the period
December 1, 1981 to December 1, 1982.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or
Vice Chancellor, Business are hereby
authorized to execute such documents as necessary to effect such
group prescription drug expense insurance program on behalf of the
SFCCD.

Submitted by,

Recommended for adoption:

Jun Iwamoto
Vice Chancellor, Business

Herbert M. Sussman
Chancellor Superintendent

12/15/81 - B3

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-B4
Authorizing extension of the SFCCD Group Dental Care
Expense Insurance Program with the California Dental
Service for the period January 1, 1982 to January 1, 1985

President and Members:

On December 18, 1979, the Governing Board adopted Resolution
No. 791218-B1 authorizing award of the SFCCD Group Dental Care Expense
Insurance Program to the California Dental Service for the period January 1,
1980 to January 1, 1982.

The choice of insurance carrier and administrator for this insurance
program has been tentatively agreed upon in the collective bargaining agreement
for 1981-82 between the SFCCD and AFT Local 2121.

We have been quoted a supercomposite premium rate for three years
effective January 1, 1982 as follows:

\$37.58 @ 100% coverage
\$28.19 @ 75% coverage

For comparison, prior year rates have been as follows:

January 1, 1980 to January 1, 1982	\$29.53 @ 100%
" " " " " "	\$22.15 @ 75%
April 1, 1978 to January 1, 1980	\$26.37 @ 100%
April 1, 1978 to April 1, 1978	\$24.11 @ 100%
April 1, 1976 to April 1, 1978	\$17.33 @ 100%

The following resolution is recommended for adoption:

RESOLVED: That authorization be and is hereby given for the
extension of the SFCCD Group Dental Care Expense
Insurance Program with the California Dental Service for the
period January 1, 1982 to January 1, 1985.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or
Vice Chancellor, Business are hereby
authorized to execute such documents as necessary to effect such
group dental care expense insurance program on behalf of the SFCCD.

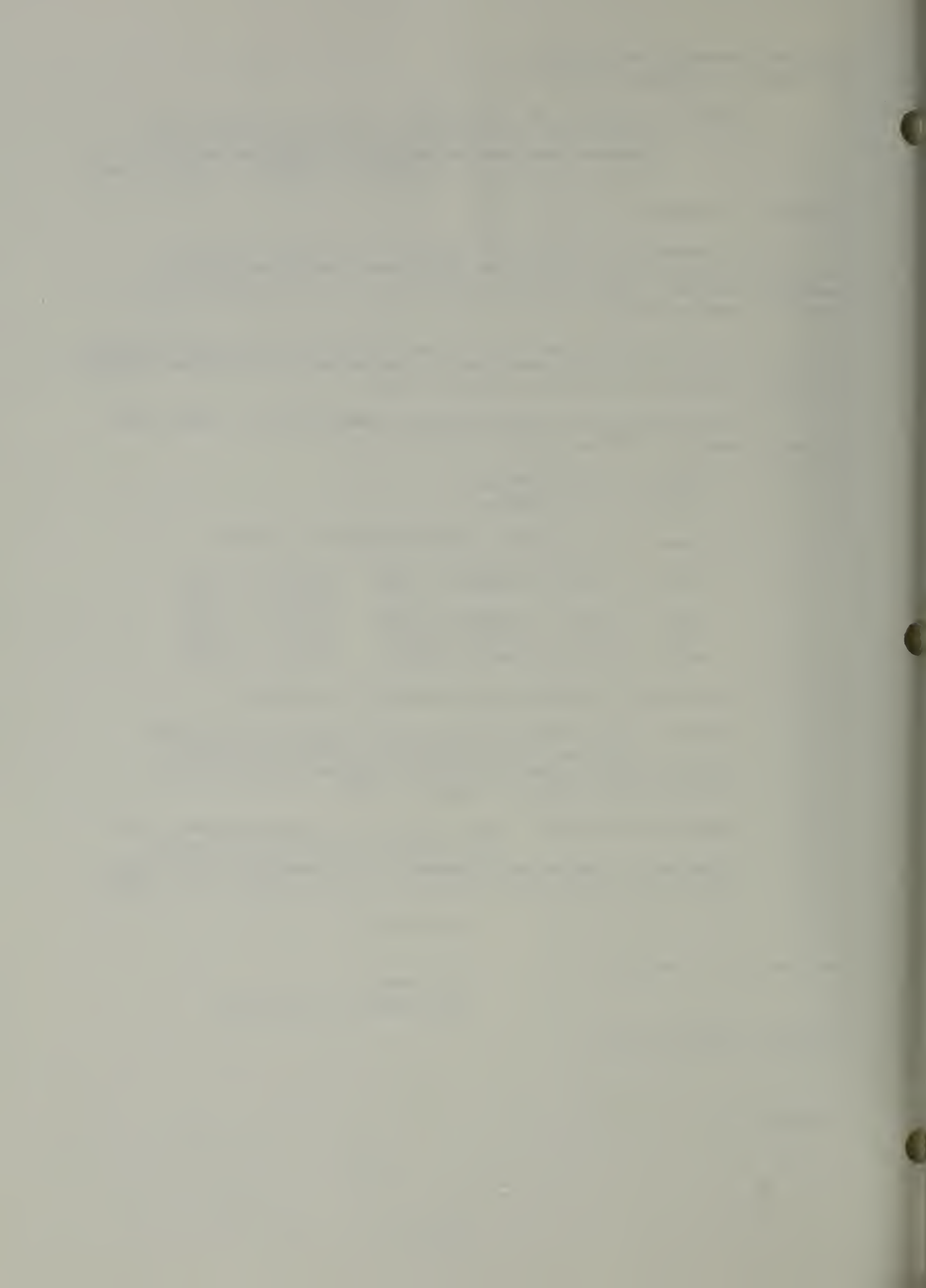
Submitted by,

Recommended for adoption:

Jun Iwamoto
Vice Chancellor, Business

Herbert M. Sussman
Chancellor Superintendent

12/15/81 - B4



The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-B5
Authorizing contract with Ms. Autumn Keltner
to obtain services of personnel training in
the area of Vocational English as a Second
Language Program, funds available from the
1981-82 V.E.A. Grant, January 18, 1982, Community
College Centers, \$350.00.

President and Members:

The San Francisco Community College District's approved application for funds distributed under the Vocational Education Amendment of 1976 (P.L. 94-482) for the fiscal year 1981-82 allocates categorical funding for personnel training. Funds for this purpose were approved by the Governing Board by Resolution No. 811006-B16.

The Community College Centers desires to obtain the services of Ms. Autumn Keltner, a consultant, to conduct personnel training in the areas of identifying student goals in Vocational English as a Second Language, implementing a "tracking" system for Vocational English as a Second Language Programs and coordinating a Vocational English as a Second Language Program over four levels of program.

Ms. Autumn Keltner has provided professional services for many districts including the San Diego Community College District and the State of California Department of Education, Adult Education Field Services.

California Government Code Section 53060 reads in part as follows: "The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advise in financial, economic, accounting, engineering, legal or administrative matters if such persons are specially trained and experienced and competent to perform the special services required".

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District contract with Ms. Autumn Keltner to obtain services of personnel training in the area of Vocational English as a Second Language Program on January 18, 1982. Total contract cost not to exceed \$350.00, expenses included.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Submitted by,

Carlos Brazil Ramirez
Vice President
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-B6
Authorizing contract with St. Joseph's Hospital,
Stockton, California, for the use of clinical
facilities in connection with the Therapeutic
Radiologic Technology Program at the City College
of San Francisco

President and Members:

California Education Code Section 78430 reads in part as follows:
"The governing board of any community college district offering a nursing
program, or related program in the healing arts, either in regular graded
classes or in classes for adults, may maintain classes in such a program
at hospitals located within or without the district for the purpose of
providing the hospital training in such classes."

The above-named agency operates facilities suitable for providing
clinical experience for students studying to become Therapeutic Radiologic
Technologists. City College of San Francisco desires to secure clinical
experience for students enrolled in the Therapeutic Radiologic Technology
curriculum offered at City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with St. Joseph's Hospital,
Stockton, California, for the use of clinical facilities
in connection with the Therapeutic Radiologic Technology curriculum
at City College of San Francisco, commencing January 1, 1982.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or
the Vice Chancellor, Business are hereby
authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Hoskins
Assistant Dean of Instruction
College Division

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Kenneth Washington
President
City College

Herbert M. Sussman
Chancellor Superintendent

12/15/81 - B6

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-B7
Authorizing contract with Brookside Hospital, Richmond,
California, for the use of clinical facilities in
connection with the Therapeutic Radiologic Technology
Program at the City College of San Francisco

President and Members:

California Education Code Section 78430 reads in part as follows:
"The governing board of any community college district offering a nursing
program, or related program in the healing arts, either in regular graded
classes or in classes for adults, may maintain classes in such a program
at hospitals located within or without the district for the purpose of
providing the hospital training in such classes."

The above-named agency operates facilities suitable for providing
clinical experience for students studying to become Therapeutic Radiologic
Technologists. City College of San Francisco desires to secure clinical
experience for students enrolled in the Therapeutic Radiologic Technology
curriculum offered at City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Brookside Hospital,
Richmond, California, for the use of clinical facilities
in connection with the Therapeutic Radiologic Technology curriculum
at City College of San Francisco, commencing January 1, 1982.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or
the Vice Chancellor, Business are hereby
authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Hoskins
Assistant Dean of Instruction
College Division

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Kenneth Washington
President
City College

Herbert M. Sussman
Chancellor Superintendent

12/15/81 - B7

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-B8
Authorizing contract with Mary's Help Hospital, Daly
City, California, for the use of clinical facilities
in connection with the Therapeutic Radiologic Technology
Program at the City College of San Francisco

President and Members:

California Education Code Section 78430 reads in part as follows:
"The governing board of any community college district offering a nursing
program, or related program in the healing arts, either in regular graded
classes or in classes for adults, may maintain classes in such a program
at hospitals located within or without the district for the purpose of
providing the hospital training in such classes."

The above-named agency operates facilities suitable for providing
clinical experience for students studying to become Therapeutic Radiologic
Technologists. City College of San Francisco desires to secure clinical
experience for students enrolled in the Therapeutic Radiologic Technology
curriculum offered at City College of San Francisco.

The following resolution is recommended for adoption:

RESOLVED: That the SFCCD contract with Mary's Help Hospital,
Daly City, California, for the use of clinical facilities
in connection with the Therapeutic Radiologic Technology curriculum
at City College of San Francisco, commencing January 1, 1982.

FURTHER BE IT RESOLVED: That the Chancellor Superintendent and/or
the Vice Chancellor, Business are hereby
authorized to execute such contract on behalf of the SFCCD.

Submitted by,

Reviewed and approved
as to finance by:

Shirley Hoskins
Assistant Dean of Instruction
College Division

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Kenneth Washington
President
City College

Herbert M. Sussman
Chancellor Superintendent

12/15/81 - B8

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-B9
Authorization to submit application for student financial aid funds under the College Work-Study Program and the Supplemental Educational Opportunity Grants Program for the Community College Centers Student Financial Aid Program for the academic year 1982-83 in the amount of \$60,000; (\$55,000 for SEOG & \$ 5,000 for CWS)

President and Members:

It is proposed that the Community College Centers offer the student financial aid programs of College-Work Study and Supplemental Educational Opportunity Grants in addition to the Basic Educational Opportunity Grants for the academic year 1982-83. This additional source of student aid will help to meet the high level of financial need which exists for many students and their families who are enrolled in eligible programs offered by the Community College Centers. Such additional student financial aid will help to guarantee increased access, choice, and retention to potential students and present students. Participation in these two additional student financial aid programs will also mean eligibility for students to apply for and receive Cal Grant B or Cal Grant C funding for the 1982-83 academic year. Current California State law requires that an institution offer two campus-based federal student financial aid programs in addition to the Basic Grant Program in order for that institution's students to be eligible for the Cal Grant programs.

It is therefore proposed that the Community College Centers request the following amounts from the United States Department of Education for the operation of the student financial aid program for the academic year 1982-83:

	<u>Program Request</u>	<u>Federal Contribution</u>	<u>District Contribution</u>
Supplemental Education Opportunity Grants (IY and CY)	\$55,000	\$55,000	-0-
College Work-Study Program	6,250	5,000	\$1,250
TOTAL	\$61,250	\$60,000	\$1,250

The analysis and preparation of the application has been completed by the Community College Centers staff in keeping with the guidelines established by the United States Department of Education. The Community College Centers are requesting an amount which is manageable during this initial year of participation.

The amount of money actually awarded will be based on a review by a Department of Education panel and on subsequent Congressional funding. Funding guarantees seem to indicate that a minimum of \$10,000 in Supplemental Education Opportunity Grant funds and \$5,000 in College Work-Study funds would be the least received.

Participation in the College Work Study Program will require matching district funds of \$1,250 in the Budget 1982-83.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to prepare and submit an application for student financial aid funds under the College Work-Study Program and the Supplemental Educational Opportunity Grants Program for the academic year 1982-83 in the amount of \$60,000; (\$55,000 for SEOG & \$5,000 for CWS) for the Community college Centers.

Submitted by,

John F. Harrington
Assistant Director
Career Guidance/Financial Aid

Hilary Hsu
Director, Business Services

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-C1
Procurement of equipment, supplies, services, etc.,
less than \$3,000

President and Members:

Listed below are encumbrances for equipment, supplies, and services in individual amounts of less than \$3,000.00. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval of the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$272,339.69 in individual amounts of less than \$3,000.00 not heretofore approved as summarized and detailed below:

PURCHASE ORDERS

<u>NUMBERS</u>	<u>NUMBERS</u>	<u>NUMBERS</u>	<u>NUMBERS</u>
51023 - 51130	53978 - 53980	54741 - 54743	55274 - 55275
51170	54016 - 54020	54751 - 54755	55284 - 55285
52029	54053	54786 - 54789	55336 - 55340
52536 - 52540	54359	54836 - 54840	55354 - 55355
52549 - 52550	54043 - 54044	54854 - 54855	55390 - 55391
52590	54061 - 54062	54872 - 54875	55394 - 55395
52599	54077 - 54080	54888 - 54890	55409 - 55410
53089	54091 - 54095	54897	55474
53093	54156 - 54161	54908	55476
53217 - 53219	54196 - 54197	54928	55544 - 55545
53264 - 53270	54212	54930	55546 - 55554
53320 - 53324	54242 - 54244	54941 - 54942	55555
53390 53395	54261 - 54270	54968	55556 - 55564
53464 - 53468	54342	54971 - 54972	55588 - 55590
53481 - 53482	54388	54999 - 55000	55609
53539 - 53540	54406 - 54410	55005	55625
53543 - 53544	54425 - 54430	55046 - 55050	55631 - 55635
53576 - 53585	54436 - 54437	55060 - 55065	55666 - 55674
53606 - 53616	54455 - 54460	55090 - 55095	55693 - 55695
53671	54462 - 54466	55110 - 55115	55701
53700	54482	55123 - 55130	55703
53701 - 53710	54515 - 54520	55137	55721 - 55726
53778 - 53779	54534 - 54535	55145 - 55150	55731 - 55733
53781 - 53790	54579 - 54580	55164 - 55165	55741 - 55742
53827 - 53828	54607 - 5461-	55180	55779
53855 - 53856	54619 - 54620	55202	55849 - 55851
53887 - 5389-	54643 - 54645	55211 - 55215	55861 - 55863
53910 - 53913	54681 - 54690	55226	55878 - 55880
53926 - 53930	54713	55236 - 55240	55939 - 55940
53969 - 53970	54728	55242 - 55243	55956 - 55960
		TOTAL	\$217,742.92

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>AMOUNT</u>
1044-B	\$ 499.68
1054-A	220.00
1089 A	672.00
1112-B	176.00
1126-A	225.40
1135	746.26
1147	339.99
1148	615.00
1149	2,646.00
1150	<u>350.00</u>

TOTAL \$6,490.33

MISCELLANEOUS ENCUMBRANCESREVOLVING FUND VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
1.025	\$ 4,836.25
1.026	2,410.17
1.027	2,787.06
1.028	4,953.10
1.029	3,076.61
1.030	2,571.46
1.031	3,170.30
1.032	2,986.69
1.033	4,605.77
1.034	5,160.43
1.035	<u>4,712.87</u>

Total \$41,270.71

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>AMOUNT</u>
114	\$ 28.40
115	6.94
117	481.56
118	500.00
120	1,000.00
121	100.00
123	300.00
129	112.60
132	952.08
135	619.16
136	958.00
137	169.68
138	40.00
143	69.22

MISCELLANEOUS ENCUMBRANCES (continued)

DIRECT PAYMENT VOUCHERS (continued)

<u>NUMBER</u>	<u>AMOUNT</u>
148	800.00
154	34.71
155	212.40
156	169.42
157	15.90
158	15.66
159	<u>250.00</u>

Total \$6,835.73

TOTAL \$48,106.44

GRAND TOTAL \$272,339.69

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-C2
Procurement of equipment, supplies, services, etc.,
\$3,000 or more

President and Members:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the conduct of the schools, and therefore are recommended for approval by the Governing Board. It is certified that the items listed below are in accord with Governing Board policy and that funds are available to cover payment.

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc. summarized below:

REQUISITIONS FOR PURCHASE ORDERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
0870	College	Training Aids	\$ 3,142.00
0950	Centers	Typewriters	14,666.00
0958	College	Generators	4,452.00
0959	College	Oscilloscope	6,167.00
0963	College	Athletic Supplies	3,082.00
1002	Centers	Typewriters	10,999.00
1003	Centers	Calculators	3,732.00
1004	Centers	Typewriters	14,666.00
1009	College	Microcomputers	3,259.00
1013	College	Paper, Toilet and Towels	5,906.00
1055	College	Printing Summer Schedule	6,500.00
1073	Centers	Typewriters	3,667.00
1074	College	Paper, Bond	17,926.00
1082	College	Recorders, Videotape	6,380.00
1101	College	Camera Tripods	3,640.00
1177	College	Freeze Dry Unit	<u>3,029.00</u>
TOTAL			\$111,213.00

TERM PURCHASE AGREEMENTS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1114A	College	Printing of the "Guardman"	\$7,743.32

DIRECT PAYMENT VOUCHERS

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
116	District	Federal Income Tax Deposit	\$ 8,827.13
119	College	Funds in Extended Opportunity Programs and Services	15,000.00
124	District	Members' Contributions to State Teachers Annuity Fund	173,101.32
125	District	Federal Income Tax Deposit	332,748.73
126	District	State Income Tax Deposit	99,877.47
127	District	Federal Income Tax Deposit	25,327.72
128	District	Refund Portion of 1975-76 Veterans' Cost of Instruction Program	5,276.00
130	District	Federal Income Tax Deposit	127,634.96
131	Centers	Funds in Basic Educational Opportunity Grant	50,000.00
133	District	Postage for Pitney Bowes Meter # 916373	9,500.00
134	District	Federal Income Tax Deposit	13,808.27
139	College	Funds in National Direct Student Loan Program	30,000.00
140	College	Funds in National Direct Student Loan Program	3,333.00
141	District	Federal Income Tax Deposit	35,608.12
142	District	Claim Settlement - Maria J. Toth, Injury on Playground while Participating in Preschool Program	11,500.00
144	College	Funds in Extended Opportunity Programs and Services	15,000.00
145	College	Funds in SEOG, 1981-82	35,000.00
146	College	Postage for Meter Mailing Machine	7,500.00
147	District	Federal Income Tax Deposit	4,089.59

DIRECT PAYMENT VOUCHERS (continued)

<u>NUMBER</u>	<u>DIVISION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
149	District	Federal Income Tax Deposit	4,592.87
150	District	Claim Settlement - Levasta H. Patton, Underpayment of Compensation	4,000.00
151	District	Foods & Services for College Cafeteria	34,849.81
152	District	Members' Contributions to State Teachers Annuity Fund	171,795.26
153	District	Repayment of Federal's 90% Portion of Nursing Student Loan Funds to USDHHS	23,342.80
160	District	Federal Income Tax Deposit	<u>55,154.61</u>
		TOTAL	<u>\$1,296,867.66</u>
		GRAND TOTAL	<u><u>\$1,415,823.98</u></u>

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-C16
Authorizing adjustment of equipment inventory
to reflect loss of equipment, List No. 4

President and Members:

The SFCCD maintains an equipment inventory system where includable equipment is identified and tagged with an Asset Number.

In accordance with procedures prescribed in the SFCCD Property Management Manual, administrators and department heads may request the removal of stolen or missing equipment from their departmental inventory. The removal from inventory must be authorized by the Governing Board before the inventory record is adjusted.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business be and are hereby authorized to adjust the SFCCD equipment inventory to reflect the loss of equipment as indicated on the attached Stolen or Missing Equipment, List No. 4, dated December 15, 1981, consisting of 82 items with a total original cost of \$29,114 of stolen or missing equipment under the custody of various departments.

Submitted by,

Kenneth S. Washington
President
City College

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

Jun Iwamoto
Vice Chancellor, Business

Herbert M. Sussman
Chancellor Superintendent

Attachment: Stolen or Missing Equipment, List No. 4

12/15/81 - C16

Stolen or Missing Equipment
List No. 4

December 15, 1981

Department	Asset Number	Description	Manu- facturer	Original Cost	Reason
Architecture	-	Proj, Slide, Carousel	Kodak	\$ 363	Stolen
Biology	016858	Recorder, Video	JVC	1,800	Stolen
Business	-	Transcriber, Cassette	Lanier	398	Stolen
	-	Transcriber, Cassette	Lanier	398	"
	-	Typewriter, Selectric	IBM	645	"
	-	Typewriter, Selectric	IBM	565	"
	-	Typewriter, Selectric	IBM	565	"
	-	Typewriter, Selectric	IBM	645	"
Journalism	017898	Typewriter, Selectric	IBM	511	Stolen
	017899	Typewriter, Selectric	IBM	522	"
	017900	Typewriter, Selectric	IBM	783	"
	017771	Chair, Steno		48	"
	017775	Chair, Steno		48	"
	017872	Typewriter, Manual	Royal	232	Missing
	017902	Typewriter, Manual	Remington	231	"
	017904	Typewriter, Manual	Remington	231	"
Broadcasting	015416	Microphone	EV	70	Stolen
	015415	Microphone	Sony	200	"
	015411	Microphone	Shure	300	"
	015403	Microphone	EV	70	"
	015404	Microphone	EV	70	"
	015405	Microphone	EV	70	"
	015406	Microphone	EV	70	"
	015407	Microphone	EV	70	"
	015560	Microphone	Shure	135	"
Physical Education - North	021230	Typewriter, Selectric	IBM	464	Stolen
	021203	Washer, 3 Cycle	Maytag	312	"
	021355	Player, Record	Audiotronics	91	Missing
Art	-	Recorder, Tape	TEAC	500	Stolen
	-	Recorder, Tape	TEAC	900	"
Music	NT032883	Guitar, Folk	Yamaha	108	Stolen
	NT032941	Congadrum	Gonbops	67	"
	NT032940	Congatumba Drum	Gonbops	92	"
	NT032823	Saxophone	Selmer	965	"
Drama	-	Recorder, Tape	TEAC	900	Stolen
Dental Assisting	000016	Model Denture w/Case	Bio Lab	400	Stolen
Earth Sciences	009662	Cart, Mobile, Movie	PIX	200	Stolen

(continued)

Stolen or Missing Equipment
List No. 4

Department	Asset Number	Description	Manu- facturer	Original Cost	Reason
Instr. Res. - A. V.	NT025053	2 Speakers, Hi-Fi	AR	400	Stolen
Career Guidance Center	021782	Typewriter, Selectric	IBM	775	Stolen
	021783	Stand, Cart, Typewriter		40	"
Galileo CCC	030972	Recorder, Cassette	B&H	104	Stolen
	030973	Recorder, Cassette	B&H	104	"
	029870	Typewriter, Selectric	IBM	464	"
John Adams CCC	024309	Typewriter, Manual	Royal	264	Missing
	024909	Typewriter, Manual	Royal	231	"
	024927	Typewriter, Selectric	IBM	464	"
	024928	Typewriter, Manual	Olympia	231	"
	026422	Typewriter, Manual	Olympia	231	"
	026423	Typewriter, Manual	Facit	231	"
	024287	Amplifier	McIntosh	746	Stolen
	024288	Turntable	Technics	160	"
	024283	Recorder, Reel	TEAC	841	"
	024284	Recorder, Reel	TEAC	841	"
	024285	Recorder, Cassette	Nakamichi	618	"
	024286	Recorder, Cassette	Nakamichi	618	"
Mission CCC	023698	Stencil Cutter, Elect.	Gestetner	485	Stolen
	023692	Calculator, Electronic	Citizen	158	Missing
	023646	Language Master	B&H	159	"
	023647	Language Master	B&H	159	"
	023648	Language Master	B&H	159	"
	023649	Language Master	B&H	159	"
	023676	Overhead Projector	Beseler	121	"
	023660	Recorder, Reel	Wollensak	229	"
	023661	Recorder, Reel	Wollensak	229	"
	023670	Recorder, Reel	Western	220	"
	023671	Recorder, Reel	Western	220	"
	NT030461	Proj, 16mm, Sound	B&H	481	"
	NT033000	Proj, 16mm, Sound	B&H	481	"
John O'Connell CCC	023193	Calculator, Electric	Monroe	232	Missing
	025322	Battery Charger	Sun	348	Stolen
	025323	Battery Charger	Sun	289	"
	025342	Jack, Floor	Heinwerner	348	"
	025343	Jack, Floor	Heinwerner	348	"
	025344	Jack, Floor	Walker	348	"
	025534	Grinder, Air	Chi Pneum	128	"
	025535	Grinder, Air	Chi Pneum	128	"
	025815	Compressor, Air	Air King	136	"
	025374	Drill, 1/2"	B&D	128	"

(continued)

Stolen or Missing Equipment
List No. 4

Department	Asset Number	Description	Manu- facturer	Original Cost	Reason
Skills Center	029808	Typewriter, Electric	Olympia	508	Stolen
	029535	Typewriter, Electric	IBM	511	"
	028469	Typewriter, Electric	IBM	511	"
	028643	Typewriter, Electric	IBM	489	"

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-C17
Acceptance of Gifts - Motor Vehicles

President and Members:

California Education Code Section 72241 reads in part as follows:
"The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that motor vehicles be accepted by the SFCCD by a Governing Board resolution.

From time to time a motor vehicle is offered as a gift to the SFCCD to be deregistered and used as instructional equipment.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following motor vehicles as gifts:

Item No. 1

Description: 1960 Cadillac
License No. FXJ176
Vehicle Identification No. 60B107396
Donor: Charles M. Benoit
39 Nantucket Avenue
San Francisco, CA 94112
Market Value Declared by Donor: \$2,500.00
Estimated District Cost in Accepting Gift: None

Item No. 2

Description: 1973 Chevrolet
License No. 251 MGY
Vehicle Identification No. 1D37K32434384
Donor: Maxwell Gillette
1860 Hayes Street
San Francisco, CA 94117
Market Value Declared by Donor: \$2,000.00
Estimated District Cost in Accepting Gift: None

Item No. 3

Description: 1972 Chevrolet
License No. 954 EDM
Vehicle Identification No. 1X69D2L104768
Donor: Clement Ah On and Anita Jane Dang
161 Madison Street
San Francisco, CA 94134
Market Value Declared by Donor: \$1,800.00
Estimated District Cost in Accepting Gift: None

Item No. 4

Description: 1968 Opel
License No. 358 WSM
Vehicle Identification No. 211465704
Donor: Jeremy Fish
2809 Steiner Street, Apt. 3
San Francisco, CA 94123
Market Value Declared by Donor: \$1,277.00
Estimated District Cost in Accepting Gift: None

WHEREAS: Mr. George Redden, Director, John O'Connell Community College Center, and Mr. Laurent Broussal, President, Community College Centers, declare that the said gifts will enhance the automotive program of the John O'Connell Community College Center and recommend acceptance of the gifts, now

THEREFORE BE IT RESOLVED: That the motor vehicles described above be gratefully accepted by the Governing Board of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That Mr. George Redden, Director, John O'Connell Community College Center, is hereby authorized to execute all necessary documents for the deregistration of the motor vehicles in accordance with applicable law.

FURTHER BE IT RESOLVED: That upon transfer of legal titles of said motor vehicles to the SFCCD, the Secretary of the Governing Board is directed to notify the donors of the acceptance of the gifts by the Governing Board.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-C18
Acceptance of Gifts - Other Than Motor Vehicles

President and Members:

California Education Code Section 72241 reads in part as follows:
"The governing board of any community college district may accept on behalf of, and in the name of, the district such gifts, donations, bequests, and devises as are made to the district for community college purposes or to or for the benefit of any community college administered by the district. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property including money, accepted by a governing board pursuant to this section shall be considered in determining the eligibility of the district for an apportionment from the State School Fund nor in determining the amount thereof."

SFCCD Policy Manual 8.08 Acceptance of Gifts provides that
(1) motor vehicles, (2) aircraft, (3) cash, (4) securities, (5) precious stones, (6) precious metals, and (7) goods other than (1) to (6) above, with a market value exceeding \$500.00 be accepted by the SFCCD by a Governing Board resolution.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

The following resolution is recommended for adoption:

WHEREAS: The SFCCD has been tendered the following items as gifts:

Item No. 1

Description: One set Alignment Components \$2,000.00
One Portable Pressure Washer 300.00

Donor: Autohaus Brugger
201 Main Street
Redwood City, CA 94063

Market Value Declared by Donor: \$2,300.00

Estimated District Cost in Accepting Gift: None

WHEREAS: Mr. George Redden, Director, John O'Connell Community College Center, and Mr. Laurent Broussal, President, Community College Centers, declare that the gift will enhance the automotive program at John O'Connell Community College Center, and recommend acceptance of the gift, now

THEREFORE BE IT RESOLVED: That the gift described above be gratefully accepted by the Governing Board of the San Francisco Community College District for and in the name of the San Francisco Community College District.

FURTHER BE IT RESOLVED: That upon transfer of legal title of the gift described above, the Secretary of the Governing Board is directed to notify the donors of the acceptance of the gifts by the Governing Board.

Submitted by,

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-D2
Seventh Amendment to the Annual Classified Position
Resolution 1981-82

President and Members:

The Annual Classified Positions Resolution enumerates all classified positions of the San Francisco Community College District continued or created by the Governing Board in adopting the tentative budget. As positions are created, deleted, classified, reclassified or changed as to number of positions, class title, or rate of compensation during the year, the Annual Classified Positions Resolution is amended to reflect these changes. This amendment is such a change. The effective date and the nature of the change is indicated below:

The following resolution is recommended for adoption:

RESOLVED: That the Annual Classified Positions Resolution 1981-82
as amended be hereby amended as indicated below:

<u>Amendment</u>	<u>Class and Item Number</u>	<u>Compensation Schedule</u>
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Section 669010 A - Community College Centers Division - Salaries

1	deleted	13	1424 Clerk Typist	\$ 465 B 560
1	added	13	1426 Sr. Clerk Typist	510 B 614

Effective 12/16/81 to reflect action of CSC at its meeting of 03/16/81
reclassifying above positions.

Section 669010 C - College Division - Salaries

added	1203 Personnel Technician	575 B 694
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Retroactive 11/02/81 to reflect change in departmental requirements.

2	deleted	0	2447 TIA Chemistry	580 B 701
2	added	2	2447 TIA Chemistry/Biology	580 B 701

Effective 12/16/81 to reflect action of CSC at its meeting of 10/19/81
retitling above positions.

Section 669010 D - District Office Division - Salaries

added	1203 Personnel Technician	575 B 694
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Retroactive 11/02/81 to reflect change in departmental requirements.

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Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption

Herbert M. Sussman
Chancellor Superintendent

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811215-D3 to 811215-D27
Classified Personnel

President and Members:

Resolutions No. 811215-D3 to 811215-D27 cover routine appointments, appointments college aides, transfers college aides, releases, resignations, suspension, terminations, leaves, salary increment increases, remove name from records, amendment transfer college aides, amendment appointments, rescindment transfer college aide and change of status, all in accordance with the Civil Service procedures of the City and County of San Francisco.

The following resolutions are recommended for adoption:

Submitted by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption

Herbert M. Sussman
Chancellor Superintendent

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APPOINTMENTS

811215-D3 RESOLVED: That the following named persons be appointed for permanent duty subject to the usual probationary period to be effective on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
DUNCAN, Patricia I.	1487 Financial Aids Assistant	City College	10/21/81	\$674 BW
VAN VOORTHUIJSEN, John	1487 Financial Aids Assistant	City College	10/21/81	\$644 BW
KAYE, John W.	1844 Sr. Management Assistant	Downtown CCC	10/07/81	\$989 BW

811215-D4 RESOLVED: That the following named persons be appointed for temporary duty, location and effective dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
LEW, Irene	1203 Personnel Technician	City College	11/02/81-12/31/81	\$575 BW
PEREZ, Leticia	1203 Personnel Technician	District Office	11/03/81-12/31/81	\$575 BW
FERMAN, Patricia E.	1424 Clerk Typist	Mission CCC	11/18/81-06/30/82	\$465 BW
GUTIERREZ, Maria E.	1424 Clerk Typist	J. Adams CCC	10/26/81-06/30/82	\$465 BW
RIOS, Violeta	1424 Clerk Typist	J. O'Connell CCC	11/04/81-06/30/82	\$465 BW
ALFONSO, Lourdes	1426 Sr. Clerk Typist	City College	11/18/81-06/30/82	\$510 BW
PUJOL, Pastora	1487 Financial Aids Assistant	City College	10/21/81-06/30/82	\$674 BW
INSKO, Kevan A.	1488 TIA Evaluation Technician	City College	11/19/81-06/30/82	\$541 BW
HO, Amy T.	1720 Data Entry Operator	City College	11/18/81-06/30/82	\$453 BW
MORRIS, Anne J.	1855 Sr. Control Clerk, EDP	City College	10/21/81-06/30/82	\$658 BW
ROSS, Howard	7334 Plumber	City College	10/21/81-11/03/81	\$1336 BW
CHAN, Curtis	8204 Institution Police Officer	City College	11/18/81-06/30/82	\$652 BW
MITCHELL, Michael R.	8204 Institution Police Officer	City College	11/18/81-06/30/82	\$652 BW
STROUGHTER, French	8204 Institution Police Officer	CC Centers Div.	11/18/81-06/30/82	\$752 BW
FERGUSON, Holly	8207 B & G. Patrolman Officer	City College	11/18/81-06/30/82	\$589 BW

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APPOINTMENTS

811215-D4 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
BEATTY, David	8272 TIA Campus Control	Downtown CCC	10/21/81-06/30/82	\$6.4000 H

811215-D5 RESOLVED: That the following named persons be appointed for temporary Exempt Civil Service duty, not to exceed 70 hours or \$409.00 per month, location and effective dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
IRIAS, Julieta	1402 Jr. Clerk, P.T.	Mission CCC	11/18/81-06/30/82	\$4.6750 H
OROPEZA, Juana	1402 Jr. Clerk, P.T.	City College	10/13/81-06/30/82	\$4.6750 H
SCOTT, Cary	1402 Jr. Clerk, P.T.	State Presch. (J. Adams CCC)	10/30/81-06/21/82	\$4.6750 H
WEGMAN, Marie	1402 Jr. Clerk, P.T.	Career Guidance	11/04/81-06/30/82	\$4.6750 H
TSUJIMOTO, Jerry	1404 Clerk, P.T.	City College	10/13/81-06/30/82	\$5.6000 H
BARNUM, Tyra	1424 Clerk Typist, P.T.	J. Admas CCC	11/18/81-06/30/82	\$5.8125 H
LEE, Mariana Y.	1424 Clerk Typist, P.T.	Chinatown Northbeach CCC	10/21/81-06/30/82	\$5.8125 H
MERO, Beatriz	1424 Clerk Typist, P.T.	Career Guidance	10/26/81-06/30/82	\$5.8125 H
RODRIGUEZ, Reynaldo	3591 College Aide, P.T.	City College (Cafeteria)	10/15/81-06/30/82	\$3.5700 H
RODRIGUEZ, Roberto M.	3591 College Aide, P.T.	City College (Cafeteria)	10/16/81-06/30/82	\$3.5700 H
TRIA, Hazel	3591 College Aide, P.T.	City College (Cafeteria)	10/26/81-06/30/82	\$3.5700 H
CHENG, Caroline	3597 School Aide II, P.T.	CC Centers Div.	10/26/81-12/31/81	\$4.2125 H
JONES, Helen	3597 School Aide II, P.T.	City College	10/21/81-02/26/82	\$4.2125 H
THOMSON, Mary	3597 School Aide II, P.T.	City College	11/18/81-06/30/82	\$4.2125 H
VAQUILAR, Julie A.	3597 School Aide II, P.T.	City College	11/18/81-06/30/82	\$4.2125 H
BORREGO, Rene R.	3598 School Aide III, P.T.	Mission CCC	11/16/81-06/30/82	\$5.1375 H
COLLAMORE, Harry	3598 School Aide III, P.T.	City College	11/16/81-06/30/82	\$5.1375 H

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APPOINTMENTS

811215-D5 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Salary</u>
PORTILO, Fanio R.	3598 School Aide III, P.T.	Mission CCC	11/16/81-06/30/82	\$5.1375 H
RUIZ, Lucia	3598 School Aide III, P.T.	City College	11/18/81-06/30/82	\$5.1375 H
SHECKET, Arlene	3598 School Aide III, P.T.	City College	11/23/81-06/30/82	\$5.1375 H
STEEB, Michael	3598 School Aide III, P.T.	City College	11/16/81-06/30/82	\$5.1375 H
ALVAREZ, Laura	1424 Clerk Typist, P.T.	J. O'Connell CCC	11/09/81-06/30/82	\$5.8125 H

APPOINTMENTSCOLLEGE AIDES

811215-D6 RESOLVED: That the following named persons be appointed temporary
3591 College Aide, City College, WORK STUDY PROGRAM, Salary
at the rate of \$3.57 per hour, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
CHAN, Eileen T.	10/21/81-06/30/82	KAEO, Victor D.	10/07/81-06/30/82
CHAU, Nghia Huu	11/04/81-06/30/82	KENDALL, Joy A.	11/04/81-06/30/82
CHEUNG, Kathy K.	09/09/81-06/30/82	KHA, Thanh M.	10/21/81-06/30/82
CHIU, To Lan	09/23/81-06/30/82	KIM, Soon Duk	09/09/81-06/30/82
CHOW, Susan	10/21/81-06/30/82	KIRBY, Aurora M.	10/07/81-06/30/82
CHU, To Lan	09/23/81-06/30/82	LAI, Wah Kwan	10/07/81-06/30/82
DE PALMA, Brenda	10/07/81-06/30/82	LEE, Vinnie	10/07/81-06/30/82
DELGADO, Maricela	10/07/81-06/30/82	LI, Doreena	10/07/81-06/30/82
DICKSON, Rochelle	10/07/81-06/30/82	LIM, Betty	10/07/81-06/30/82
DIEP, Lien	10/07/81-06/30/82	LOPES, Richard L.	10/07/81-06/30/82
DOAN, Tam Minh	10/07/81-06/30/82	LYONS, Christine A.	10/21/81-06/30/82
DONH, Sophia	07/01/81-06/30/82	MA, Eugene	10/21/81-06/30/82
ELWOOD, Cheryl Diane	09/23/81-06/30/82	MEDIATE, Karen F.	10/07/81-06/30/82
ESPANOL, Marjorie C.	09/09/81-06/30/82	MENDOZA, Maria Lourdes	10/07/81-06/30/82
ESTEVEZ, Sandra	10/07/81-06/30/82	MENGHISTU, Teklu	10/07/81-06/30/82
EVANGELISTA, Marichu G.	10/07/81-06/30/82	MIRANDA, Laura R.	10/21/81-06/30/82
FIESCHEL, Lynn	10/07/81-06/30/82	MOORE, Tamara G.	09/23/81-06/30/82
GARRIDO, Sandra	10/07/81-06/30/82	MCCHESENEY, Maggie	10/07/81-06/30/82
GAUDI, Robert James	07/01/81-06/30/82	MCCORMICK, Judith C.	10/21/81-06/30/82
HA, Lan T.	09/23/81-06/30/82	MCPHERSON, Arnold A.	10/07/81-06/30/82
HAGOS, Ghezae	10/21/81-06/30/82	NGAI, Larry	08/26/81-06/30/82
HAMMOND, Zaretta L.	09/23/81-06/30/82	NGUYEN, Tong Van	10/07/81-06/30/82
HARRISON, Perrie	10/21/81-06/30/82	NGUYEN, Dung XI	09/09/81-06/30/82
HO, Thuy Ha	07/01/81-06/30/82	NORIEGA, Guadalupe	09/09/81-06/30/82
JIMENEZ, Erlinda	10/07/81-06/30/82	NUNLEY, Valerie La Mar	09/23/81-06/30/82

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APPOINTMENTS
COLLEGE AIDES

811215-D6 (Continued)

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
PARTOSA, Maria D. O.	09/23/81-06/30/82	SORIANO, Ruel P.	10/21/81-06/30/82
PASCUA, PHILAMER R.	09/23/81-06/30/82	SYLVESTER, Janet S.	10/07/81-06/30/82
PATHMANABHAN, Raveendra	10/07/81-06/30/82	TANG, Laurence K.	11/04/81-06/30/82
PEARSON, Laura A.	11/04/81-06/30/82	TON, Tuan That	10/21/81-06/30/82
PERREIRA, Maria Guadalupe	09/09/81-06/30/82	TRAN, Dung A.	09/09/81-06/30/82
PHAN, Chester P.	10/21/81-06/30/82	TRAN, Hieu N.	10/07/81-06/30/82
PHANTHE, Lam	10/07/81-06/30/82	TRAN, Long T.	10/21/81-06/30/82
QUACH, Lieu	10/21/81-06/30/82	TRINH, Mai Le	10/07/81-06/30/82
QUACH, Mai Hong	10/07/81-06/30/82	TRINH, Mai Thu	10/07/81-06/30/82
QUACH, Thuy Ngoc	10/07/81-06/30/82	TRUMPET, Jerome St. L.	10/07/81-06/30/82
QUIBUYEN, Shirley B.	10/07/81-06/30/82	TSAI, Chieh Ling	09/09/81-06/30/82
RANDALL, Darrell	10/07/81-06/30/82	VU, Minh Thu	10/21/81-06/30/82
REINSTATE TRAN, Dan	10/07/81-06/30/82	WESTLAKE, Rachel	09/23/81-06/30/82
RODRIGUEY, James E.	10/07/81-06/30/82	WONG, Lawrence S.	09/23/81-06/30/82
ROMAN, Hiram	10/21/81-06/30/82	WONG, Oi Lin	11/04/81-06/30/82
ROSSETTO, Robert	11/04/81-06/30/82	WOO, Raymond	10/07/81-06/30/82
SAINT-ROMAIN, Philip M.	11/04/81-06/30/82	YI, Judy S.	10/07/81-06/30/82
SEGEDY, Lesley	09/09/81-06/30/82	YI, Lazaro	10/21/81-06/30/82
SMITH, Darrel	10/21/81-06/30/82	YUEN, Stephanie	10/21/81-06/30/82
		ZEBALLOS, Gudelia	09/09/81-06/30/82

811215-D7 RESOLVED: That the following named persons be appointed 3591 College Aide, City College, temporary Exempt Civil Service duty, REGULAR PROGRAM, (Lab. Attendants), salary at the rate of \$3.57 per hour not to exceed \$409.00 or 70 hours per month, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
BAMBRICK, Kenneth M.	11/04/81-06/30/82	DIMAURO, Dorothy A.	11/04/81-06/30/82
BOGGS, Thomas C.	10/07/81-06/30/82	ELAM, Jacqueline	10/21/81-06/30/82
BOWEN, Brenda Young	09/23/81-06/30/82	ELDRIDGE, Steven B.	10/07/81-06/30/82
BOYD, Michael Anthony	10/07/81-06/30/82	ESPINOZA, Daniel E.	09/23/81-06/30/82
BROWN, Billy W.	10/21/81-06/30/82	EVERETT, Mark B.	10/21/81-06/30/82
BROWN, Lawrence M.	09/23/81-06/30/82	FUNG, Octavio Y.	10/07/81-06/30/82
CENTENO, Ana	10/21/81-06/30/82	GOROSPE, Arturo B.	09/23/81-06/30/82
CHAFFEE, William S.	11/04/81-06/30/82	GRAY, Dulcina	07/01/81-06/30/82
CHEUNG, Ricky Y.	09/09/81-06/30/82	HECTOR, Jill	09/23/81-06/30/82
CHIANG, John J.	11/04/81-06/30/82	HOCHSTRASER, Alex	10/07/81-06/30/82
CHOW, David Kay	09/09/81-06/30/82	HOFFLER, Jeff	10/21/81-06/30/82
CLINGER, Kenneth A.	10/07/81-06/30/82	HSU, Nang	10/07/81-06/30/82
DAVIDORICH, Vera G.	10/07/81-06/30/82	HUNT, Theodore L. Jr.	10/21/81-06/30/82
DAVIS, Yvonne R.	10/07/81-06/30/82	INOUYE, Nancy M.	09/23/81-06/30/82

APPOINTMENTS
COLLEGE AIDES

811215-D7 (Continued)

<u>Name</u>	<u>Effective</u>	<u>Name</u>	<u>Effective</u>
JEREZ, Patricia G.	10/21/81-06/30/82	SANCHEZ, Jenean	09/09/81-06/30/82
JOE, Nancy	09/23/81-06/30/82	SMITH, Trudy	10/07/81-06/30/82
JORDAN, Juan	07/01/81-06/30/82	SOLOLANO, Gretha	10/21/81-06/30/82
KAHN, Paul	09/23/81-06/30/82	SUEN, Chi H.	10/07/81-06/30/82
KOO, Ronald Y.	10/07/81-06/30/82	SUN, Eric	09/09/81-06/30/82
KWAN, Stephen T.	09/23/81-06/30/82	SUN Pter Y.	09/23/81-06/30/82
LAI, Lawrence H.	07/01/81-06/30/82	TANG QUAN, Victor	09/23/81-06/30/82
LANDAUER, Rose M.	11/04/81-06/30/82	THACH, Vuong	09/09/81-06/30/82
LANUM, Christy P.	11/04/81-06/30/82	TONG, Hoang Manh	09/09/81-06/30/82
LEE, David	09/23/81-06/30/82	TOSCHI, Robert A.	10/21/81-06/30/82
LEE, Linda	10/21/81-06/30/82	TOUSSAINT, Angela J.	10/07/81-06/30/82
LO, Milton	09/09/81-06/30/82	VASQUEZ, Robert Paul	09/23/81-06/30/82
MAKRIS, Rosalind E.	10/07/81-06/30/82	VEGA, Rena M.	11/04/81-06/30/82
MALAVE, Frnak Alexis	09/23/81-06/30/82	VILORIA, Gregory C.	09/23/81-06/30/82
MONTOYA, Emmanuel C.	07/01/81-06/30/82	WALKER, Richard J.	10/07/81-06/30/82
MCGUIRE, Mary J.	07/01/81-06/30/82	WEINER, Daphne L.	07/01/81-06/30/82
PAGADOY, Bernadette J.	10/07/81-06/30/82	WESTPHAL, Linda C.	10/07/81-06/30/82
PARIS, Ann	10/07/81-06/30/82	WILL, Robert M.	10/21/81-06/30/82
QUAN, Marsha	09/23/81-06/30/82	WON, Stephanie Rena	07/01/81-06/30/82
REDDITT, Vance A.	10/21/81-06/30/82		
RIVERA, Luis	09/09/81-06/30/82		
RUSH, Troy	09/09/81-06/30/82		

TRANSFERS
COLLEGE AIDES

811215-D8 RESOLVED: That the following 3591 College Aides, temporary Exempt Civil Service employees, assigned to City College REGULAR PROGRAM, be transferred to WORK STUDY PROGRAM, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>
DIMAURO, Dorothy A.	11/04/81
OSORIO, Jaime	10/07/81
YEE, Toni	10/07/81

TRANSFERS
COLLEGE AIDES

811215-D9 RESOLVED: That the following 3591 College Aides, temporary Civil Service employees, assigned to City College WORK STUDY PROGRAM, be transferred to REGULAR PROGRAM, effective on dates as shown below:

<u>Name</u>	<u>Effective</u>
BROWN, Peter	10/21/81
DAGO, Orestes	10/07/81
HO, Hoi-Ming	10/07/81
LOUI, Yvonne Y.	11/04/81
LY, Truc T.	10/07/81
NEAL, Barbara	10/07/81
NGUYEN, Hanh My	10/21/81
STANCAVAGE, William A.	10/07/81
TOY, Gingmon Winky	10/21/81

RELEASES

811215-D10 RESOLVED: That the following temporary persons be released close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
BOLAND, Kevin	1404 Clerk, P.T.	City College	06/30/81
DIAZ, Elena	1406 Sr. Clerk	City College	11/03/81
ALFONSO, Lourdes	1424 Clerk Typist	City College	11/17/81
BRAJKOVIC, Mary J.	1446 Sr. Clerk Stenographer	J. O'Connell CCC	10/20/81
OAKES, John J.	1487 Financial Aids Assistant	City College	10/20/81
SHAPIRO, Zadik	1487 Financial Aids Assistant	City College	10/20/81
GRAY, Janet D.	3598 School Aide III, P.T.	City College	10/21/81
JORSTAD, David	3598 School Aide III, P.T.	Career Guidance	08/14/81
RENAKER, Joyce	3598 School Aide III, P.T.	City College	06/30/81
VONG, Duong	3598 School Aide III, P.T.	J. O'Connell CCC	08/31/81
JONES, Wayne	8202 Security Guard	Career Guidance	10/30/81
SMITH, Rory K.	8272 TIA Campus Control, P.T.	ITP	09/30/81

RELEASES

811215-D11 RESOLVED: That the following Exempt Civil Service persons be
 released from their temporary appointments close of day
 on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
CLARK, Lois	1402 Jr. Clerk, P.T.	J. Adams CCC	09/03/81
DIXON, Sybil	1402 Jr. Clerk, P.T.	St. Presch. Prog. (J. Adams CCC)	06/15/81
FERMAN, Patricia	1402 Jr. Clerk, P.T.	Mission CCC	11/17/81
HUEY, Carol John	1402 Jr. Clerk, P.T.	City College	06/30/81
QUAN, John	1402 Jr. Clerk, P.T.	City College	06/30/81
SAUCEDA, Linda	1402 Jr. Clerk, P.T.	Career Guidance	11/18/81
SHIN, Young Kyun	1402 Jr. Clerk, P.T.	J. Adams CCC	07/31/81
WESTBROOKS, Elisa	1402 Jr. Clerk, P.T.	Career Guidance	08/12/81
BROWN, Sue	1424 Clerk Typist, P.T.	J. O'Connell	10/30/81
CARR, Melody Dawn	1424 Clerk Typist, P.T.	City College	06/30/81
DIEP, Kim	1424 Clerk Typist, P.T.	J. O'Connell CCC	08/31/81
MARTINEZ, Deborah	1424 Clerk Typist, P.T.	J. O'Connell CCC	06/30/81
SHANAFELT, Mary B.	1424 Clerk Typist, P.T.	City College	06/30/81
WADE, Nancy R.	1424 Clerk Typist, P.T.	Career Guidance	11/06/81
WONG, Wanda F.	1426 Sr. Clerk Typist, P.T.	City College	06/30/81
NG, May	1840 Jr. Management Assistant, P.T.	City College	06/30/81
WONG, Jolene G.	2402 Laboratory Helper, P.T.	City College	08/25/81
CAPITELLI, Liliana	2615 Sch. Lunchroom Helper, P.T.	City College (Cafeteria)	09/15/81
LOUICHROWATANA, S.	2615 Sch. Lunchroom Helper, P.T.	City College (Cafeteria)	07/31/81
MILLER, Kevan	2709 School Custodian, P.T.	St. Presch. Prog. (J. Adams CCC)	06/15/81
CATALDI, Norah	3591 College Aide, P.T.	Aleman CCC	11/03/81
MCLOUGHLIN, Jeanne M.	3591 College Aide, P.T.	City College (Cafeteria)	10/22/81
TORRES, Mary Ann	3591 College Aide, P.T.	City College (Cafeteria)	10/05/81

ELEASES

811215-D11 (Continued)

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
TRIA, Hazel	3591 College Aide, P.T.	City College (Cafeteria)	06/30/81
CHAN, Lai	3597 School Aide II, P.T.	CC Centers Division	10/23/81
CHLASTAWA, Joan E.	3597 School Aide II, P.T.	City College	11/13/81
QUIRK, Amy	3597 School Aide II, P.T.	City College	10/12/81
ROGERS, Cynthia	3597 School Aide II, P.T.	City College	07/31/81
ALFARO, Dennis K.	3598 School Aide III, P.T.	Mission CCC	10/03/81
BELCHE, Joe	3598 School Aide III, P.T.	City College	06/30/81
BOOTHE, Charles	3598 School Aide III, P.T.	City College	06/04/81
CAMP, Matthew	3598 School Aide III, P.T.	Career Guidance	10/29/81
DALAROY, Bouachan	3598 School Aide III, P.T.	ITP	09/30/81
FARRELL, Ursula M.	3598 School Aide III, P.T.	City College	10/16/81
HARVEY, Gwendolyn F.	3598 School Aide III, P.T.	S.F. Skills Center	06/30/81
KAY, Simon	3598 School Aide III, P.T.	City College	06/15/81
LIEU, Hang Le	3598 School Aide III, P.T.	J. O'Connell CCC	08/31/81
MAESTAS, David	3598 School Aide III, P.T.	Mission CCC	09/28/81
MARTINEZ, Violet V.	3598 School Aide III, P.T.	S.F. Skills Center	06/30/81
ONABIYI, Tumani	3598 School Aide III, P.T.	City College	06/30/81
PANGO, Jean L.	3598 School Aide III, P.T.	City College	07/31/81
SLATER, Lucinda	3598 School Aide III, P.T.	S.F. Skills Center	06/30/81
STEEB, Michael	3598 School Aide III, P.T.	City College	11/16/81
TCHAKALIAN, Lola A.	3598 School Aide III, P.T.	ITP	09/30/81
TSUI, Tak Kun	3598 School Aide III, P.T.	J. O'Connell CCC	08/31/81
WOODBURY, Wayne	3598 School Aide III, P.T.	City College	06/30/81
NGOU, Michael A.	8202 Security Guard, P.T.	J. O'Connell CCC	06/30/81

RESIGNATIONS

811215-D12 RESOLVED: That the resignations of the following permanent employees be accepted close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
HOLMES, Ina	1424 Clerk Typist	J. O'Connell CCC	10/02/81
BERARD, Dianne L.	1426 Sr. Clerk Typist	Downtown CCC	10/01/81
LAWSON, Barbara	1840 Jr. Management Assistant	Downtown CCC	09/07/81
JOHNSON, Willie Jr.	2709 School Custodian	City College	10/30/81

811215-D13 RESOLVED: That the resignations of the following temporary employees be accepted close of day on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>
CASTILLO, Ruth A.	1424 Clerk Typist	Mission CCC	10/20/81
GUTIERREZ, Maria E.	1424 Clerk Typist	J. Adams CCC	10/26/81
HANEY, Murtice	1424 Clerk Typist	S.F. Skills Center	10/23/81
DOCKERY, Lucy G.	1706 Telephone Operator, P.T.	City College	10/28/81
WICKS, David	2709 School Custodian	City College	11/06/81

SUSPENSION

811215-D14 RESOLVED: That Kelvin C. BREWSTER temporary 2709 School Custodian assigned to City College, be suspended with loss of salary for the period of suspension, effective November 4, 1981 for a period of two (2) days to return to duty on November 6, 1981.

TERMINATION

811215-D15 RESOLVED: That Erlinda Y. KAPADIA, temporary 1424 Clerk Typist assigned to City College, be terminated close of day 10/28/81.

TERMINATIONS

811215-D16 RESOLVED: That Francisco J. FONSECA, temporary 2709 School Custodian assigned to City College, be terminated close of day 11/05/81.

811215-D17 RESOLVED: That Marvin H. OWENS, temporary 2709 School Custodian assigned to City College, be terminated close of day 11/03/81.

LEAVES

811215-D18 RESOLVED: That the following named persons be granted leave of absence as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effec. & Duration</u>	<u>Reason</u>
SULLIVAN, Marian	1220 Payroll Clerk	District Office	12/23/81 for 2 weeks	Illness
CANYON, Sharon D.	1424 Clerk Typist	City College	10/29/81 for 7 months	Personal business
FOLLAN Helen	1424 Clerk Typist	J. O'Connell CCC	09/14/81 for 2 weeks	Illness
MARTIN, Venia M.	1426 Sr. Clerk Typist	Career Guidance	10/07/81 for 6 weeks	Personal business
MILLER, Sharon	1426 Sr. Clerk Typist	City College	11/09/81 for 1 year	Personal business
MORRIS, Anne J.	1853 Control Clk. E.D.P.	City College	10/21/81 (Indefinite)	To accept temp. 1855, same dept.
FU, Edmund Y.M.	7334 Stationary Engineer	City College	11/12/81 for 6 months	To accept temp. 7335, same dept.
KEENAN, John M.	7335 Senior Stationary Engineer	City College	11/12/81 for 6 months	Personal business
STROUGHTER, French	8207 B & G Patrolman Officer	City College	11/18/81 (Indefinite)	To accept temp. 8204, same dept.

SALARY INCREMENT
INCREASES

811215-D19 RESOLVED: That the salaries of the following named persons be increased effective on dates as shown below:

<u>Name</u>	<u>Class</u>	<u>Location</u>	<u>Effec.</u>	<u>From</u>	<u>To</u>
HO, Diana Y.	1424 Clerk Typist	City College	01/02/82	\$465 B	\$487
JACKSON, Gwendolyn	1424 Clerk Typist	City College	01/01/82	\$465 B	\$487
JARANILLA, Marilyn	1424 Clerk Typist	Dist. Office	12/17/81	\$465 B	\$487
MATAU, Mataniu M.	1424 Clerk Typist	City College	01/29/82	\$465 B	\$487
NELSON, William	1424 Clerk Typist	City College	01/15/82	\$465 B	\$487
RUGGERI, Gloria	1426 Sr. Clk. Typist	City College	12/31/81	\$586 B	\$614
RUSSO, Vincent	1426 Sr. Clk. Typist	City College	10/15/81	\$560 B	\$586
WONG, Wendy	1426 Sr. Clk. Typist	CC Centers Division	01/31/82	\$586 B	\$614
HALE, Steven	1446 Sr. Clerk Stenographer	City College	01/01/82	\$586 B	\$614
WU, Marva	1486 ED Credentials Tech.	District Office	12/03/81	\$625 B	\$655
BELTRAN, Rodger R.	1768 TIA Photography Cinematography	City College	12/17/81	\$544 B	\$570
BRUBAKER, Deborah A.	1768 TIA Photography Cinematography	City College	12/24/81	\$544 B	\$570
ABAD, Fernando Jr.	1934 Storekeeper	City College	12/19/81	\$647 B	\$677
KUNG, Gloria	2439 TIA-LAB Storerom Mgr.	City College	01/01/82	\$842 B	\$882
BLAIR, Lawrence	2447 TIA Chemistry	City College	12/17/81	\$580 B	\$608
KWAN, Chau S.	3538 TIA Language Laboratory	City College	01/29/82	\$536 B	\$562
McMILLAN, Mary	3599 TIA Guidance Aide	Career Guidance	01/01/82	\$444 B	\$465
MAYNEZ, William	5384 TIA Electronic Technician	City College	01/01/82	\$714 B	\$748

REMOVE NAME
FROM RECORDS

811215-D20 RESOLVED: That the name of Pik K. TOY, 2709 School Custodian on permanent duty at City College, be removed from the records close of day 11/17/81 due to a transfer to S.F. Unified School District.

AMENDMENT TRANSFER
COLLEGE AIDES

811215-D21 RESOLVED: That the transfer of the following 3591 College Aides, P.T., temporary Civil Service employees under REGULAR PROGRAM, on Resolution No. 811020-D9 effective 09/16/81 be amended to be effective 09/09/81.

Name

COTA, Guadalupe
Ho, Thuy Ha
SHIMA, John Douglas

811215-D22 RESOLVED: That the transfer of the following 3591 College Aides, P.T., temporary Civil Service employees under REGULAR PROGRAM, on Resolution No. 811020-D9 effective 09/23/81 be amended to be effective 09/09/81.

Name

LOO, Andy
STANDERWICK, Wayne
RUSH, Troy E.

AMENDMENT
APPOINTMENT

811215-D23 RESOLVED: That the appointment of Matthew E. HARRIS, temporary 3591 College Aide, P.T., under WORK STUDY PROGRAM, on Resolution No. 811020-D6 effective 09/23/81 be amended to be effective 09/09/81.

AMENDMENT
APPOINTMENT

811215-D24 RESOLVED: That the appointment of Luis RIVERA, temporary 3591 College Aide, P.T., under REGULAR PROGRAM, on Resolution No. 811020-D7 effective 09/23/81 be amended to be effective 09/09/81.

RESCINDMENT
TRANSFER COLLEGE AIDE

811215-D25 RESOLVED: That the transfer of Roy K. L. CHIU, temporary 3591 College Aide, P.T., under WORK STUDY PROGRAM, assigned to City College to be effective 09/23/81 on Resolution No. 811020-D8, be rescinded.

CHANGE OF STATUS

811215-D26 RESOLVED: That Mary WILLIAMS, temporary 1487 Financial Aids Assistant assigned to City College, be released cod 10/20/81; and that effective 10/21/81 she be appointed permanent 1487 Financial Aids Assistant, subject to the usual probationary period, assigned to the same department.

811215-D27 RESOLVED: That Howard L. ROSS, temporary 7347 Plumber assigned to City College, be released cod 11/03/81; and that effective 11/04/81 he be appointed permanent 7347 Plumber, subject to the usual probationary period, assigned to the same department.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
Classified Employees
(Includes Permanent, Temporary & Part-time)
New Employees Ethnic Survey
As of December 15, 1981

1	F	A/PI	1203 Personnel Technician
1	F	H	1203 Personnel Technician
1	M	B	1402 Jr. Clerk, P.T.
1	F	W	1402 Jr. Clerk, P.T.
2	F	H	1402 Jr. Clerk, P.T.
1	M	A/PI	1404 Clerk, P.T.
1	F	H	1424 Clerk Typist
1	F	B	1424 Clerk Typist, P.T.
2	F	H	1424 Clerk Typist, P.T.
1	F	A/PI	1424 Clerk Typist, P.T.
2	M	W	1487 Financial Aids Assistant
1	F	W	1487 Financial Aids Assistant
1	F	F	1487 Financial Aids Assistant
1	F	W	1488 TIA Evaluation Technician
1	F	A/PI	1720 Data Entry Operator
1	F	W	3597 School Aide II, P.T.
1	F	B	3597 School Aide II, P.T.
1	F	A/PI	3597 School Aide II, P.T.
1	F	F	3597 School Aide II, P.T.
1	M	W	3598 School Aide III, P.T.
2	M	H	3598 School Aide III, P.T.
1	F	W	3598 School Aide III, P.T.
1	F	H	3598 School Aide III, P.T.

1	M	W	7347 Plumber
2	M	B	8204 Institution Police Officer
1	M	A/PI	8204 Institution Police Officer
1	F	W	8207 B & G Patrolman Officer
1	M	B	8272 TIA Campus Control

CLASSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

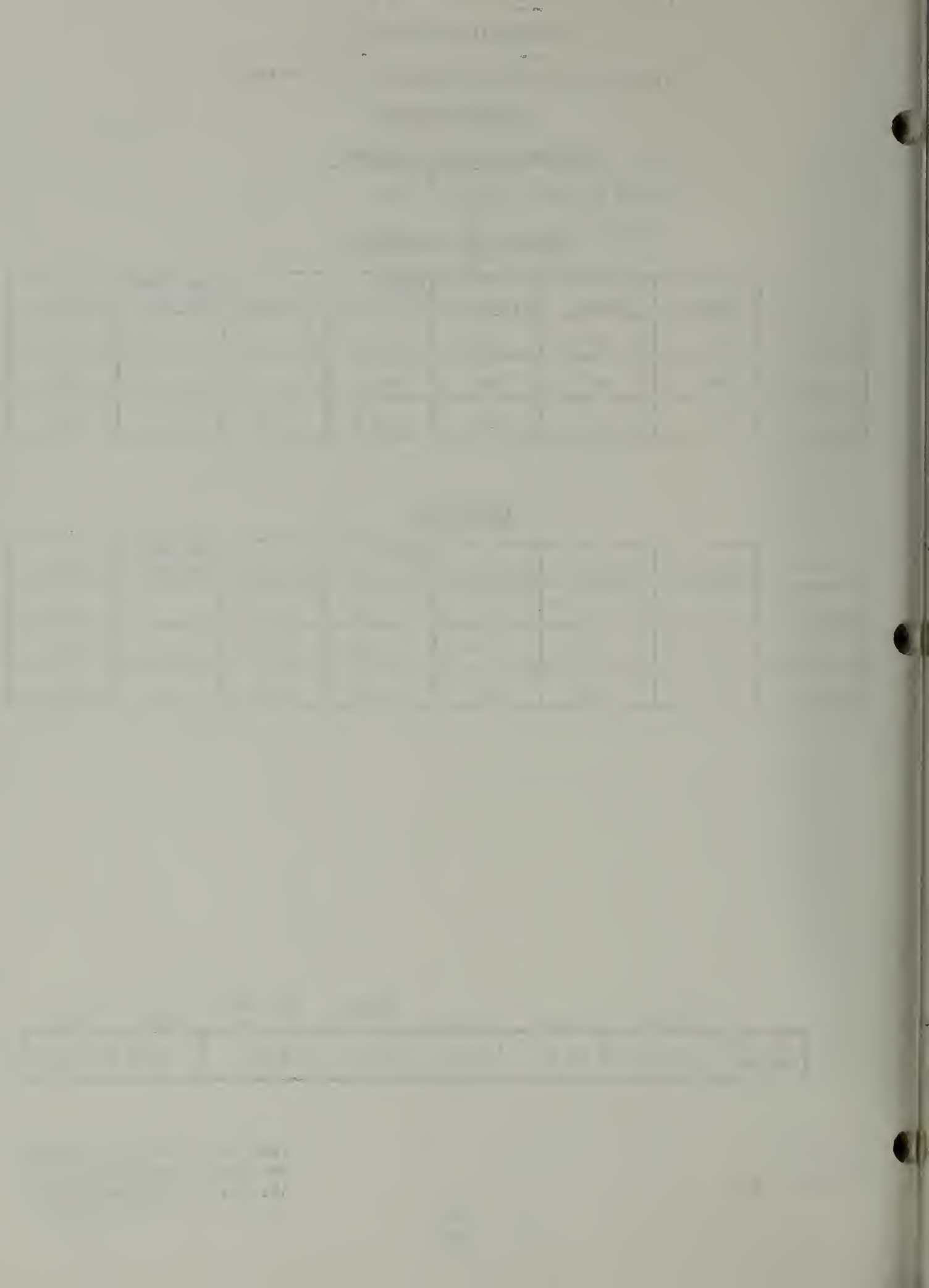
AS OF December 15, 1981NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	124	80	36	60	28		328
Female	188	61	60	88	32	1	430
Total	312	141	96	148	60	1	758

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	16.4	10.6	4.8	7.9	3.7		43.4
Female	24.8	8.0	7.9	11.6	4.2	.1	56.6
Total	41.2	18.6	12.7	19.5	7.9	.1	100.0

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%



SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

CALSSIFIED EMPLOYEES

(Includes Permanent, Temporary & Part-Time)

ETHNIC SURVEY

AS OF December 16, 1980

NUMBER OF EMPLOYEES

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Ind. Ak. Nat.	Total
Male	122	83	38	54	22		319
Female	206	67	47	85	34	1	440
Total	328	150	85	139	56	1	759

PERCENTAGE

	White	Black	Hispanic	Asian Pac. Is.	Filipino	Am. Inc. Ak. Nat.	Total
Male	16.1	10.9	5.0	7.1	2.9		42.0
Female	27.1	8.9	6.2	11.2	4.5	.1	58.0
Total	43.2	19.8	11.2	18.3	7.4	.1	100.0

	White	Black	Hispanic	Asian Pac. Is.	Am. Ind. Ak. Nat.	Other	Total
SF -1980 Census	45.9%	12.7%	12.3%	21.7%	0.5%	6.9%	100.0%

Pac. Is. - Pacific Islander
Am. Ind. - American Indian
Ak. Nat. - Alaskan Native

ABSTRACT

The reaction of the diene, 1,3-butadiene, with the dienophile, maleic anhydride, in the presence of a catalyst, was studied. The reaction was carried out in a sealed tube at 150°C. for 24 hours. The product was isolated and purified by distillation. The yield was 85%.

INTRODUCTION

The Diels-Alder reaction is one of the most important reactions in organic chemistry. It is a concerted reaction between a diene and a dienophile to form a cyclohexene derivative. The reaction is highly regioselective and stereospecific. The Diels-Alder reaction is used in the synthesis of many natural products and polymers.

Diene	Dienophile	Yield (%)	Boiling Point (°C)	Ref.
1,3-Butadiene	Maleic anhydride	85	102	1

References

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811215G1-G12
Certificated Personnel, City College Division

President and Members:

Resolutions No. 811215G1-G12 cover certificated personnel
items for the City College Division.

The following resolutions are recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for Adoption:

Kenneth S. Washington
President

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

G1 to G12
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12/15/81

811215-G1

Hourly
Teaching
Appointments
Fall Semester
1981

RESOLVED: That the following named instructors be appointed to teach for the number of hours per week set opposite their names during the Fall Semester, 1981. Unless otherwise indicated, the effective dates for Day and Evening hours are September 9, 1981 through January 29, 1982. Salary shall be in accordance with the current salary schedule, instructional rate:

<u>Name</u>	<u>Department</u>	<u>Day</u> <u>Hours</u>	<u>Eve/Sat</u> <u>Hours</u>	<u>Total</u> <u>Weekly</u>	<u>Effective</u> <u>Dates</u>
+HOCHEDÉ, RONALD	Health Science	2		2	
*OLOCKI, ROBERT	Aeronautics	11		11	11/19/81-1/29/82
SILVERMAN, HAROLD	Journalism	3		3	11/13/81-1/29/82
WAICIS, LINDA	Consumer Arts		6	6	11/3-11/11/81

811215-G2

Changes in
Hourly
Appointments
Fall 1981

RESOLVED: That the following changes in hourly teaching appointments be noted. Unless otherwise indicated, the effective dates for Day and Evening hours are September 9, 1981 through January 29, 1982. Salary shall be in accordance with the current salary schedule, instructional rate:

<u>Name</u>	<u>Department</u>	<u>Day</u> <u>Hours</u>	<u>Eve/Sat</u> <u>Hours</u>	<u>Total</u> <u>Weekly</u>	<u>Effective</u> <u>Dates</u>
+GARFINKLE, JOAN	Increase				
	From Business		2	2	
	and Business		2	2	11/5/81-1/14/82
	To Business		2	2	
	and Business		2	2	11/5/81-1/14/82
	and Business		2	2	11/16/81-1/29/82
LARSEN, JOHN	From Photography		2	2	
	To Photography		2	2	
	and Photography		4	4	11/3-11/6/81
TOMPKINS, JOHN A.	From Business		3	3	
	and Business		6	6	9/10-10/29/81
	To Business		3	3	
	and Business		6	6	9/10/81-1/20/82
YAMANAKA, MORGAN	From Behavioral Sci.	3		3	
	To Behavioral Sci.	3		3	
	and Behavioral Sci.	3		3	11/30/81-1/18/82

G1 to G12
Page 2 of 8
12/15/81

*New hourly instructor--appointment contingent upon possession and recordation of an appropriate California Community College Credential.
+Regular full time instructor--extra pay.

<u>Name</u>	<u>Department</u>	<u>Day Hours</u>	<u>Eve/Sat Hours</u>	<u>Total Weekly</u>	<u>Effective Dates</u>
<u>Decrease</u>					
CORNELL, ELIZABETH	From Study Center	3		3	9/9-9/16/81
	and Study Center	3		3	10/19-11/23/81
	and Study Center	3		3	12/1/81-1/22/82
	To Study Center	3		3	9/9-9/16/81
	and Study Center	3		3	10/19-10/21/81
	and Study Center	3		3	12/1/81 only
KALA, FLORDELIZA	From C.D.P.C.		2	2	9/9-9/17/81
	and C.D.P.C.		2	2	9/12-10/31/81
	and C.D.P.C.		2	2	11/4/81-1/20/82
	and C.D.P.C.		2	2	11/14/81-1/23/82
	To C.D.P.C.		2	2	9/9-9/17/81
	and C.D.P.C.		2	2	9/12-10/31/81
	and C.D.P.C.		2	2	11/4/81 only
	and C.D.P.C.		2	2	11/14/81-1/23/82
LENETAKI, SOPHIA	From Foreign Lang.		6	6	
	To Foreign Lang.		3	3	9/10/81-1/29/82
WOLKOFF, SIDNEY	From Business		6	6	
	To Business		3	3	9/18/81-1/29/82
ZAPATA, DARYL	From P.E. South	10		10	
	To P.E. South	8		8	
<u>Cancel</u>					
CORR, JOHN	Business		2	2	11/10/81
GRUBB, FRANCES	Journalism	3		3	11/13/81
GUTIERREZ, RICARDO	C.D.P.C.		2	2	11/16/81
MILLER, SIDNEY	Aeronautics	11		11	10/19/81

811215-G3 RESOLVED: That resolution 810505-G5, Leaves of Absence, be
Amendment to amended in part as follows:
Resolution

<u>Change</u>	<u>Reason</u>	<u>Effective Date</u>
<u>from</u> BEAL, ETHEL	Personal Business	9/8/81-6/21/82
<u>to</u> BEAL, ETHEL	Personal Business	9/8/81-1/29/82
<u>and</u> BEAL, ETHEL	7.5/15 for Personal Business	2/8-6/21/82

811215-G4
Amendment to
Resolution

RESOLVED: That resolution 810804-G15, Amendment to Resolution, Temporary Long-Term Substitutes, be further amended as follows:

	<u>Department</u>	<u>Effective Dates</u>
<u>from</u> GODOY, RAFAEL	Foreign Language	9/8/81-6/21/82
vice Jacquelyn Green vice Ethel Beal		
<u>to</u> GODOY, RAFAEL	Foreign Language	9/8/81-1/29/82
vice Jacquelyn Green vice Ethel Beal		
<u>and</u> GODOY, RAFAEL	Foreign Language	2/8-6/21/82
vice Kristin vonKreisler Bomben, English Department		

811215-G5
Evening
Division
Counselors
5410

RESOLVED: That the following named Counselors be appointed to serve in the Evening Division on November 18, 1981, for a total of 3 hours each. Salary shall be in accordance with the current salary schedule, instructional rate:

Name
+CHIN, JESSIE
+LUM, HELEN
+McGOVERN, YVONNE
+SPOERER, DALE
+WONG, PAUL

811215-G6
Evening
Division
Assistant
Site
Manager
5410

RESOLVED: That +WELLS, WALLACE, be appointed to serve as Evening Division Assistant Site Manager on November 25, 1981 and December 21, 1981, for a total of 3 hours each. Salary shall be in accordance with the current salary schedule, non-instructional rate.

811215-G7
Special
Assignment
Computer
Services

RESOLVED: That effective December 21, 1981 through February 5, 1982, +SAPIRO, MARK, be appointed to serve in the Computer Services Department to support and coordinate on-line registration for a total of 77 hours. Salary shall be in accordance with the current salary schedule, non-instructional rate.

811215-G8
Demise

RESOLVED: That for the purpose of record clearance, the demise of GRUBB, FRANCES on November 13, 1981, be noted.

+Regular full-time instructor--extra pay.

G1 to G12
Page 4 of 8
12/15/81

811215-G9

Name
Change

RESOLVED: That the following name change be made for payroll purposes:

from +TYSON, MARY to +HANNA, MARY B.

811215-G10

Hourly
Substitutes

RESOLVED: That the following named certificated personnel be appointed to serve as hourly substitutes for absent instructors for the Academic Year 1981-82. Salary shall be in accordance with the current salary schedule, instructional rate:

Name

COLLAMORE, HARRY
FRANCESCHI, MARY
HERCH, FRANK
LOOK, WALLACE
LYDEN, ERIC
MOGEL, MICHAEL
NOVOGRODSKY, DAVID
OLSEN, JACK
PALM, CHRISTOPHER
REGAN, AILEEN
SCHNEIDER, ISOBEL
SIMINI, MARCELLINE
SMITH, PATRICIA
SONH, MARY LYNN
TENNISON, JAY
VANDER VALL, ETHEL
YATES-IMAH, CAROL

811215-G11

Concert/
Lecture
Series

Concerts

RESOLVED: That the following named individuals be appointed for the dates shown and be granted the honorarium indicated:

Performer: AFM Local 6, Musician's Performance Trust Fund, for
Joseph Gold and Cesar Cancino
Date: December 3, 1981--11:00 a.m.
Location: A133
Honorarium: \$60
Concert: Violin and Piano Concert

Violinist Joseph Gold in an internationally reknowned soloist, teacher, writer and musical authority. A student of Jascha Heifetz, he has a M.A. degree and three teaching credentials. Pianist Cesar Cancino has performed widely in the Bay Area and across the country, as well as on radio and television. He excels as soloist, chamber musician, and accompanist.

811215-G11
(continued)

Performer: Eric Grothkopp for San Francisco Players
 Date: December 6, 1981 - 4 p.m.
 Rehearsals: November 30, 1981 and December 5, 1981
 Location: Old First Presbyterian Church
 Honorarium: \$500
 Concert: Judas Maccabeus--CCSF Choir

These ten string players are recent graduates of either the S.F. Conservatory of Music or S.F. State University. They are extremely capable players comparable to those in the Lamplighters and the Oakland Opera Orchestra.

Performer: Baker Peeples
 Date: December 6, 1981 - 4 p.m.
 Rehearsals: November 30, 1981 and December 5, 1981
 Location: Old First Presbyterian Church
 Honorarium: \$100
 Concert: Judas Maccabeus--CCSF Choir

Baker Peeples, tenor, recently finished a tour with the Lamplighters in their production of The Student Prince. He has sung with the CCSF Choir twice before in Handel's Samson and Haydn's Creation.

Performer: Elizabeth Anker
 Date: December 6, 1981 - 4 p.m.
 Rehearsals: November 30, 1981 and December 5, 1981
 Location: Old First Presbyterian Church
 Honorarium: \$100
 Concert: Judas Maccabeus--CCSF Choir

Elizabeth Anker, contralto, is a member of the Louis Magor Singers and a long time member of the professional core of the S. F. Symphony Chorus. She has sung in many fine performances throughout the Bay Area.

811215-G12
Amendment to
Resolution

RESOLVED: That resolution 811103-G9, Amendment to Resolution, Additional Hours of Service, be further amended as follows:

<u>Cancel</u>	<u>Department</u>	<u>Day</u> <u>Hours</u>	<u>Eve/Sat</u> <u>Hours</u>	<u>Total</u> <u>Weekly</u>	<u>Effective</u> <u>Dates</u>
NAGER, SANDRA	Consumer Arts		3	3	11/3/81

G1 to G12
 Page 6 of 8
 12/15/81

City College of San Francisco

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY CITY COLLEGE BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM November 3, 1981 TO December 15, 1981

FACULTY	WHITE		BLACK		HISP.		OTHER ASIAN PAC. IS.		**FIL.		AM. IND. AK. NAT.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Schedule I																	
Schedule I - LTS																	
Schedule I-Categ.																	
Hourly	1												1		0	0	0%

Part-time

Department

1 W (M)

Aeronautics

G1 to G12
Page 7 of 8
12/15/81

**Required for state reports.

CITY COLLEGE OF SAN FRANCISCO
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of December 16, 1980

	White		Black		Hispanic		Filipino		Oth. Asian		Am. Indian		TOTAL		% Female		Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Administrators	5	4	5	1	1	2		1					11	9	45.0	6	5	55.0	
Admin.-Acting/Interim		1						1						2	100.0		1	50.0	
Administrator Total																			
Schedule I	266	106	14	15	16	3	2	1	23	15	1		322	140	30.3	56	34	19.5	
Sched. I-LTS	7	8	1	1	2	1			2	1			12	11	47.8	5	3	34.8	
Sched. I-Categ. Funded	1												1		0	0	0	0	
Schedule I Total																			
Hourly	278	153	31	18	30	14	8	6	36	16	1	1	384	208	35.1	106	55	27.2	
Hourly-Categ. Funded		3	1	1	1	1	1	1	2				2	7	77.8	2	4	66.7	
Hourly Total																			
TOTAL	557	275	51	36	49	21	11	8	62	36	2	1	732	377	34.0	175	102	25.0	
%	75.0		7.8		6.3		1.7		8.9		.3					25.0			

Total Staff as of December 15, 1981

	White		Black		Hispanic		Filipino		Oth. Asian		Am. Indian		TOTAL		% Female		Minority		% Minority
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Administrators	5	5	5	1	1	2		1		1			11	10	47.6	6	5	52.4	
Admin.-Acting/Interim	1			1									1	1	50.0		1	50.0	
Administrator Total																			
Schedule I	259	108	15	15	18	3	2	1	27	17	1		322	144	30.9	63	36	21.3	
Sched. I-LTS	3	4		1	2	1		1					5	7	58.3	2	3	41.7	
Sched. I-Categ. Funded	1	1								1			1	2	66.7	0	1	33.3	
Schedule I Total																			
Hourly	278	168	29	15	31	10	6	9	42	25		1	386	228	37.1	108	60	27.3	
Hourly-Categ. Funded	1					1	2		3				3	4	57.1	2	4	85.7	
Hourly Total																			
TOTAL	548	286	49	33	52	17	10	12	69	47	1	1	729	396	35.2	110	64	28.2	
%	74.1		7.3		6.1		2.0		10.3		.2					25.9			

PRELIMINARY DATA	White		Black		Hispanic		Asian		Other		TOTAL
	SF -1980 Census %						Indian				
	45.9%		12.3%		21.7%		5.0%		6.9%		100.0%

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215H1-H6
Certificated Personnel
Categorically Funded Programs
City College of San Francisco

President and Members:

Resolution No. 811215H1-H6 covers certificated personnel items in categorically funded programs for City College of San Francisco. Services are required and funds have been provided by the grantor for each of the categorically funded programs appointments.

California Education Code Section 87470 reads in part as follows:
"The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolution is recommended for adoption.

Submitted by,

Juanita U. Pascual
Vice President
Administrative Services

Recommended for Adoption:

Kenneth S. Washington
President

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

H1 to H6
Page 1 of 3
12/15/81

811215-H1
Special
Programs
Registration
Counselors

RESOLVED: That the following named EOPS Counselors be appointed to provide registration counseling and orientation in the Special Programs Department for a total of 20 hours per week for the effective dates indicated. Salary shall be in accordance with the current salary schedule, instructional rate. Funded EOPS.

<u>Name</u>	<u>Effective Dates</u>
ARMISTEAD, ELIZABETH	12/21-12/29/81
+CHIN, WILLIAM	12/21-12/30/81
DELGADO, RITA	12/21-12/30/81
+GRIFFIN, BERNICE	12/21-12/30/81
+KWAN, MARION	12/21-12/30/81
+LARIN, RENATO	12/21-12/30/81
+McLEAN, CARLOS	12/21-12/30/81
UBUNGEN, DENNIS	12/21-12/30/81

811215-H2
Special
Assignment
Special
Programs

RESOLVED: That effective December 21 through December 30, 1981, +LEE, FANNY, be appointed to provide program research and development in the Special Programs Department for 20 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded EOPS 100%.

811215-H3
Special
Assignment
Special
Programs

RESOLVED: That effective November 17, 1981 through January 29, 1982, +CHOW, VICTOR, be appointed to provide curriculum development for the EOPS Basic Remediation Component for the Special Programs Department for 7 hours per week. Salary shall be in accordance with the current salary schedule, non-instructional rate. Funded EOPS 100%.

811215-H4
Sex Equity
Coordinator
G1-4300-
12000E

RESOLVED: That effective October 19, 1981 through June 30, 1982, +BAILEY, JOYCE, be appointed to serve as the City College Vocational Education Sex Equity Coordinator for a total of 6 hours per week. salary shall be in accordance with the current salary schedule, instructional rate. Funded VEA Subpart 3, 811006-B9.

811215-H5
Amendment to
Resolution

RESOLVED: That resolution 810915-H6, Special Assignment, CAP Project, be amended in part as follows:

Change effective dates
TUCKER, DIANE from 9/9/81-1/22/82 to 9/9-12/14/81

+Regular full-time instructor--extra pay.

811215-H6

Amendment to
Resolution

RESOLVED: That resolution 811006-H1, Amendment to Resolution, Special Assignment, CAP Project, be further amended to show the following:

<u>Increase</u>	<u>Hours/Week</u>	<u>Effective Dates</u>
EVERS, KATHLEEN	8	9/10-9/27/81
and	13	9/28-12/13/81
and	18	12/14/81-1/22/82

H1 to H6
Page 3 of 3
12/15/81

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811215-J1 to 811215-J3
Certificated Personnel
Categorically Funded Programs
Community College Centers

President and Members:

Resolutions No. 811215-J1 to 811215-J3 cover certificated personnel items in categorically funded programs for the Community College Centers. Services are required and funds have been provided by the grantor for each of the categorically funded program appointments.

California Education Code Section 87470 reads in part as follows: "The governing board of any community college district may employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or other categorically funded projects of indeterminate duration. The terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the governing board and such agreement shall be reduced to writing. Service pursuant to this section shall not be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a regular employee of a community college district..."

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

J1 to J3
Page 1 of 5 Pages - 12/15/81

COMMUNITY COLLEGE CENTERS

811215-J1

CategoricallyFundedHourly Appointments

RESOLVED: That effective on the dates shown, the following certificated employees be appointed to Categorically Funded temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

The following appointments are made pursuant to Education Code Section 87470.

<u>NAME</u>	<u>CENTER</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
Behre, Bonnie	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Clinical	175 Tot. Hrs. (I)	12/1/81-1/29/82
=Davis, Lili Theresa	Parent Ed. (St. Preschool Prog) Bd. Res. # 810707-B6 Appn. # G106250	Preschool Education	15 Hrs./Wk. (I)	12/15/81-1/29/82
=Dickinson, Asel	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Clinical & Theory	175 Tot. Hrs. (I)	12/1/81-1/29/82
=Monty, Barbara	Ex. Programs (VEA) Bd. Res. # 811006-B14 Appn. # G1-4250	Job Prep. (for displaced homemakers)	10 Hrs./Wk. (I)	12/7/81-1/27/82
Orta, Lisa	Ex. Programs (VEA) Bd. Res. # 811006-B14 Appn. # G1-4250	Journalism Writers Workshop	2 Hrs./Wk. (I)	12/15/81-1/19/82
Soboeiro, Mary	Skills Center (CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Theory	5 Hrs./Wk. (I)	10/1/81-10/30/81

=New employees

COMMUNITY COLLEGE CENTERS

811215-J1
Cat. Funded
Hourly Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Songco, Warlita	Skills Center(CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Theory	21 Tot. Hrs. (I)	12/21/81-12/23/81
*Ting, Stella Y.	Skills Center(CETA) Bd. Res. # 810915-B2 Appn. # G1-5150	LVN Theory	14 Tot. Hrs. (I)	12/28/81-12/29/81

*Inter-Session

COMMUNITY COLLEGE CENTERS

811215-J2
Amendment

RESOLVED: That Resolution No. 811103-J1, pertaining to Categorically Funded Hourly Appointments, be amended to show the Appointment of BELANN LUX, Parent Education (St. Preschool Program) as 15 Hrs./Wk. (I) instead of as 15 Hrs./Wk. (NI).

811215-J3
Supervisory
Stipend

RESOLVED: That the following named certificated employee be assigned additional responsibilities during the Academic Year 1981-82, stipend amount as indicated.

<u>NAME</u>	<u>STIPEND</u>
Pon, Teresa	\$1,350 for 1981-82-pro-rated to days served beginning 10/1/81.

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM November 4, 1981 TO December 15, 1981

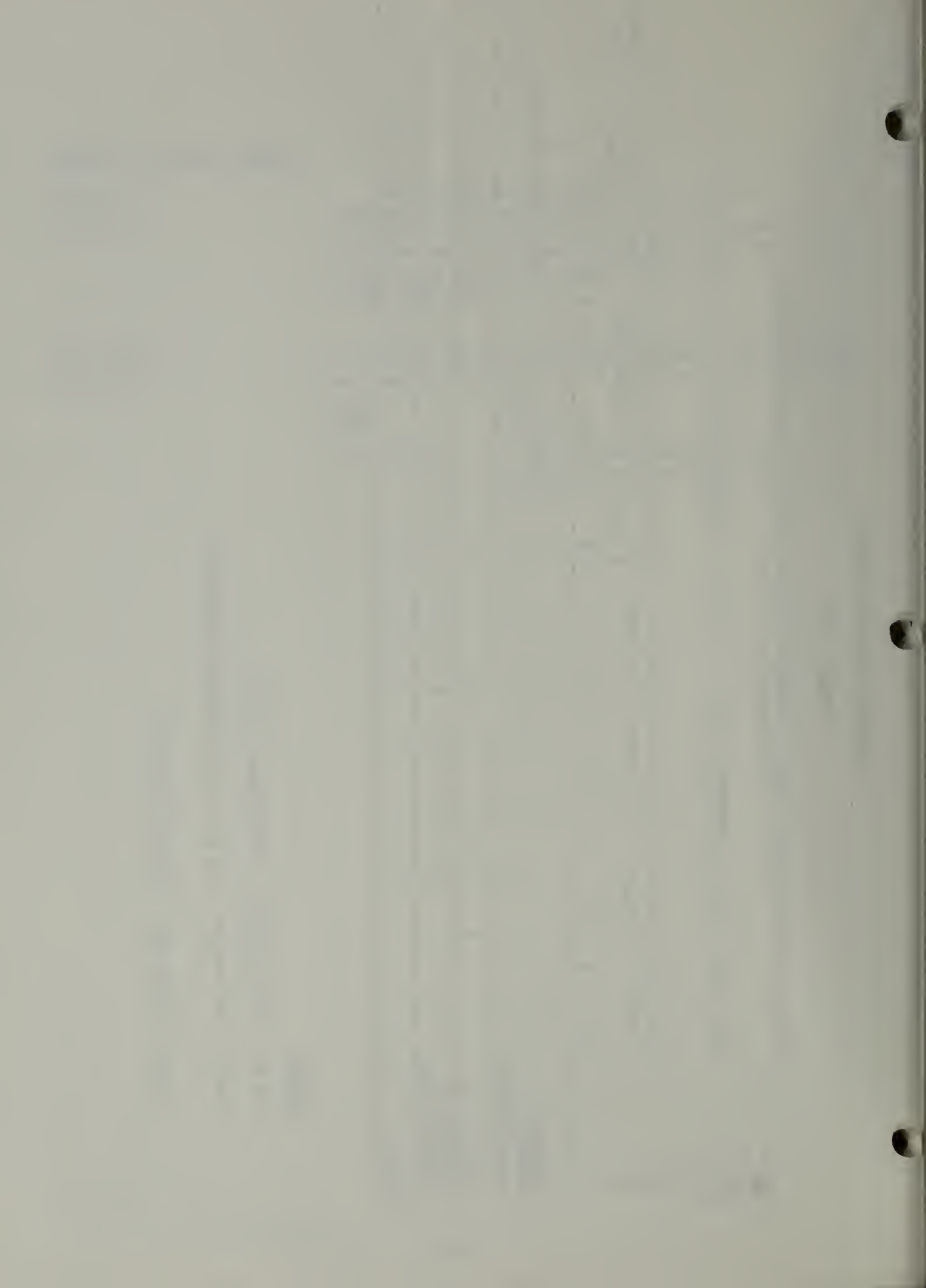
	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
SCHEDULE I																	
SCHEDULE I LONG-TERM SUB.																	
SCHEDULE II																	
SCHEDULE II LONG-TERM SUB.																	
HOURLY	1	1	-	1	-	-	-	-	-	-	-	-	1	2	-	1	33

HOURLY

1 W (M) - Skills Center - LVN Clinical & Theory

1 W (F) - Ex. Program - Job Prep. (For displaced Homemakers)

1 B (F) - Parent Ed. - Preschool Education



Honorable Governing Board of the
San Francisco Community College District

Subject: Resolutions No. 811215-K1 to 811215-K17
Certificated Personnel
Community College Centers

President and Members:

Resolutions No. 811215-K1 to 811215-K17 cover certificated
personnel items for the Community College Centers.

The following resolutions are recommended for adoption.

Submitted by,

Burl A. Toler, Director
Certificated Services
Community College Centers

Laurent R. Broussal
President
Community College Centers

Recommended for adoption:

R. Y. Alexander
Vice Chancellor
Certificated Services

Herbert M. Sussman
Chancellor/Superintendent

K1 to K17
Page 1 of 12 Pages
12/15/81

COMMUNITY COLLEGE CENTERS

811215-K1

Temporary

Hourly

Appointments

RESOLVED: That effective on the dates shown, the following named certificated employees be appointed to temporary positions, Instructional (I) or Non-Instructional (NI) as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional and Non-Instructional rates.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Atwater, Elisa	05 Ex. Prog.	Counseling-Women Resource	28 Tot. Hrs. (I)	12/22/81-12/30/81
Boniface, William F.	88 J. Adams	Driver Education	2 Hrs./Wk. (I)	12/3/81-1/28/82
Carlson, Yen Nguyen	15 Galileo	ESL 50/100	10 Hrs./Wk. (I)	11/16/81-1/29/82
Case, Dennis	29 Downtown	BASIC	3 Tot. Hrs. (I)	1/26/82-Only
*Crosson, Gloria	20 J. Adams	LVN Supervisor	60 Tot. Hrs. (I)	12/21/81-12/31/81
*Duarte, Elisa	23 Mission	Typing-Multi-Levels	40 Tot. Hrs. (I)	12/21/81-12/31/81
=Evans, Catherine L.	86 Mission	Weaving for Srs.	2½ Hrs./Wk. (I)	12/3/81-1/28/82
*Finn, John	11 Alemany	ESL 4/4	10 Tot. Hrs. (I)	1/4/82-1/8/82
*Garfinkle, Joan	82 Car. Guid.	Career Counseling	12 Tot. Hrs. (I)	12/21/81-12/23/81
=Gewanter, David	23 Mission	ESL 300	10 Hrs./Wk. (I)	11/3/81-11/30/81
Gillette, Linda J.	15 Galileo	ESL 500/600	10 Hrs./Wk. (I)	11/16/81-1/28/82
Green, Maggie E.	37 O'Connell	Pattern Making/Power Sewing	6 Tot. Hrs. (I)	11/9/81-11/16/81

*Inter-Session
New employee

COMMUNITY COLLEGE CENTERS

811215-K1

Temporary

Hourly Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
+Hanford, Margaret	20 J. Adams	Nursing 2 Class	15 Tot. Hrs. (I)	11/16/81-12/15/81
=Hitchins, Robert	37 O'Connell	Sheet Metal-Journeyman	2½ Hrs./Wk. (I)	10/7/81-1/27/82
*Ho, Karen Ga-Yun	82 Car. Guid.	Career Counseling	10 Tot. Hrs. (I)	12/28/81-12/30/81
*Hockman, Barbara	13 Chinatown/N.B.	Voc. ESL 4/4	33 Tot. Hrs. (I)	12/21/81-1/8/82
*Jan, Elmer	13 Chinatown/N.B.	Voc. ESL 4/4	39 Tot. Hrs. (I)	12/21/81-1/8/82
Kabage, John R.	37 O'Connell	Energy Management-Sta. Eng.	2½ Hrs./Wk. (I)	11/18/81-1/27/82
Kirkland, William	84 Labor Studies	ESL -Multi-Levels	3 Hrs./Wk. (I)	11/3/81-1/28/82
Lamb, Gunnell	11 Alemany	ESL 300	10 Hrs./Wk. (I)	11/9/81-12/18/81
*Lamb, Gunnell	11 Alemany	ESL 300	26 Tot. Hrs. (I)	12/21/81-1/8/82
*LeGros, Andrew	13 Chinatown/N.B.	Voc. ESL 4/4	33 Tot. Hrs. (I)	12/21/81-1/8/82
=Lew, Eileen	86 Mission	Arts & Crafts - Srs.	2½ Hrs./Wk. (I)	12/10/81-1/28/82
*Lo, Alexander	13 Chinatown/N.B.	ESL Cooking, Term.	15 Tot. Hrs. (I)	12/21/81-1/8/82
Long, Electra	29 Downtown	English Pronunciation	28 Tot. Hrs. (I)	10/15/81-1/14/82
*Louie, Sammy	13 Chinatown/N.B.	American Cooking	65 Tot. Hrs. (I)	12/21/81-1/8/82
Mathew, JoAnne	19 J. Adams	ESL Multi- Levels	4 Hrs./Wk. (I)	11/30/81-1/29/82
Mathew, JoAnne	15 Galileo	ESL 50/100	10 Hrs./Wk. (I)	12/1/81-1/29/82
Mersky, Jeri	84 Labor Studies	Working Women	3 Tot. Hrs. (I)	11/14/81-Only
*Morales, Leslie	23 Mission	Typing-Multi-Levels	32 Tot. Hrs. (I)	12/21/81-12/31/81
McCaffrey, John J.	15 Galileo	Asst. Site Manager	10 Hrs./Wk. (NI)	11/30/81-1/28/82
*McDonnell, Edward	11 Alemany	Counseling	12 Tot. Hrs. (I)	1/4/82-1/7/82

+Regular Instructor - Extra Pay for Overload.

*Inter-Session

=New employee

K1 to K17

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COMMUNITY COLLEGE CENTERS

811215-K1

Temporary

Hourly Appointments (cont'd.)

K1 to K17

Page 4 of 12 Pages - 12/15/81

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Nelson, Robert E.	11 Alemany	ESL 4/4	20 Tot. Hrs. (I)	1/4/82-1/8/82
=Nguyen, Long	19 J. Adams	ESL - Multi- Levels	4 Hrs./Wk. (I)	11/30/81-1/29/82
Novogrodsky, David	84 Labor Studies	Shop Steward Training	8 Tot. Hrs. (I)	11/14/81-Only
		S.F. Labor Today	2 Tot. Hrs. (I)	12/9/81-Only
Oliver, John	11 Alemany	ESL 300	10 Hrs./Wk. (I)	11/9/81-11/13/81
Oliver, John	15 Galileo	ESL 100/200	15 Hrs./Wk. (I)	11/16/81-1/29/82
Parenti, William C.	88 J. Adams	Driver Education	2 Hrs./Wk. (I)	12/2/81-1/27/82
*Payton, Jeanette	23 Mission	Typing-Multi-Levels	8 Tot. Hrs. (I)	12/21/81-12/31/81
Ray, Ted	15 Galileo	Personal Financial Planning	2½ Hrs./Wk. (I)	1/5/82-1/26/82
Re, Douglas	29 Downtown	Using Computer Resources	4 Hrs./Wk. (I)	11/3/81-12/8/81
Ross, Diane	84 Labor Studies	Working Women	3 Tot. Hrs. (I)	11/14/81-Only
*Ryan, Kathleen	23 Mission	Voc. ESL	24 Tot. Hrs. (I)	12/21/81-12/31/81
=Schneider, Lynn	11 Alemany	ESL 300	10 Hrs./Wk. (I)	11/16/81-12/18/81
*Schneider, Lynn	11 Alemany	ESL 300	26 Tot. Hrs. (I)	12/21/81-1/8/82
*Upton, William	82 Car. Guid.	Career Counseling	12 Tot. Hrs. (I)	12/21/81-12/23/81
+Woodard, Patsy	20 J. Adams	Nursing Update	2 Hrs./Wk. (I)	10/29/81-12/18/81

*Inter-Session

+Regular Instructor - Extra Pay for Overload.

=New employee

COMMUNITY COLLEGE CENTERS811215-K1TemporaryHourly Appointments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS</u>	<u>DATES</u>
*Yee, Rodney	13 Chinatown/N.B.	Voc. ESL 4/4	39 Tot. Hrs. (I)	12/21/81-1/8/82
*Cantrell, Maryann	11 Alemany	Counseling	12 Tot. Hrs. (I)	1/4/82-1/7/82
+Ho, Karen	11 Alemany	Counseling	9 Tot. Hrs. (I)	1/11/82-1/13/82
*Murray, Edward Muse, Joyce	23 Mission 40 Skills Center	Voc. ESL Psych. Tech. Theory & Clinical	8 Tot. Hrs. (I)	12/21/81-12/31/81
Orantes, Irma	85 Parent Education	Parent Education Child Observation	30 Tot. Hrs. (I)	12/1/81-12/18/81
			14 Tot. Hrs. (I)	1/19/82-1/28/82
Yap, Jesusa	40 Skills Center	Psych. Tech. Theory	35 Tot. Hrs. (I)	12/1/81-12/18/81

*Inter-Session

+Regular Instructor - Extra Pay for Overload.

K1 to K17

Page 5 of 12 Pages - 12/15/81

COMMUNITY COLLEGE CENTERS

811215-K2

Increase
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be increased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional Rate (I) and Non-Instructional Rate (NI).

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS		DATES
			FROM	TO	
Conte, Ron	20 J. Adams	Nursing Update	4	8 Tot. Hrs. (I)	11/12/81-11/13/81
Halgren, Helen	20 J. Adams	Nursing Update	12	18 Tot. Hrs. (I)	10/28/81-12/16/81
Herman, Stephen	15 Galileo	ESL 100/200, GED Prep.	5½	15 Hrs./Wk. (I)	11/16/81-1/28/82
Silverthorne, Colin	29 Downtown	Time/Caseload Management	161	166 Tot. Hrs. (I)	9/10/81-1/28/82
Williamson, Paul	37 O'Connell	Auto Mech (Orientation)	10	12 Hrs./Wk. (I)	10/19/81-1/28/82

811215-K3

Decrease
In Service

RESOLVED: That effective on the dates shown, the services of the following named certificated employees be decreased as indicated below at the center shown. Salary shall be in accordance with the 1981-82 salary schedule at the appropriate Hourly Instructional Rate (I) and Non-Instructional Rate (NI).

NAME	CENTER/PROGRAM	SUBJECT/ACTIVITY	HOURS		DATES
			FROM	TO	
Bergfeld, James	19 J. Adams	EKG Tech.	9	7 Hrs./Wk. (I)	11/9/81-1/29/82
Brown, Craig	13 Chinatown/N.B.	ESL 200	5	2½ Hrs./Wk. (I)	10/26/81-12/18/81
Case, Dennis	29 Downtown	BASIC	4	3 Hrs./Wk. (I)	11/19/81-1/28/82
Ewing, Ann P.	19 J. Adams	English 3,4	11	6 Hrs./Wk. (I)	11/12/81-1/27/82
Hernandez, Charles	23 Mission	ESL - Multi	15	10 Hrs./Wk. (I)	12/18/81-1/29/82

COMMUNITY COLLEGE CENTERS

811215-K3

Decrease

In Service (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>SUBJECT/ACTIVITY</u>	<u>HOURS FROM TO</u>	<u>DATES</u>
Koppel, Virginia	86 Mission	Arts & Crafts	12 6 Hrs./Wk. (I)	11/10/81-1/26/82
Olsen, Zonia	19 J. Adams	Ward Clerk	12 9 Hrs./Wk. (I)	11/9/81-1/28/82
Orta, Lisa	05 Ex. Progs.	Comm. Skills/Interview Process	24 12 Tot. Hrs. (I)	11/3/81-12/18/81
Quinones, Melvyn	23 Mission	Citizenship	12 10 Hrs./Wk. (I)	11/20/81-1/28/82
Yore, Sean	29 Downtown	Operating Systems, JCL & Utilities	10 8 Hrs./Wk. (I)	11/13/81-1/28/82

811215-K4
Cancellation
of Assignments

RESOLVED: That effective on the dates shown, the hourly assignment for the following certificated employees be cancelled as indicated below at the center shown. The Resolution number is provided.

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>RESOLUTION NO.</u>	<u>DATE</u>	<u>HOURS</u>
Augusto, Maria B.	86 Mission	811103-K1	12/4/81	2½ Hrs./Wk. (I)
Davis, George	84 L. Studies	811103-K1	11/16/81	3 Tot. Hrs. (I)
Del Bono, Donald	37 O'Connell	810901-K1	11/4/81	2½ Hrs./Wk. (I)
Etherington, Lenox	88 J. Adams	810901-K1	11/25/81	2 Hrs./Wk. (I)
Harbin, Carey	29 Downtown	811006-K1	10/20/81	3 Hrs./Wk. (I)
Herman, Stephen	05 Ex. Progs.	811020-K1	11/02/81	2 Hrs./Wk. (I)
Kim, Dora	86 Mission	810901-K1	11/2/81	2 Hrs./Wk. (I)
Orta, Lisa	05 Ex. Progs.	811103-K1	11/02/81	2 Hrs./Wk. (I)
Osterhautd, Mona	05 Ex. Progs.	810901-K1	12/1/81	6 Hrs./Wk. (I)

COMMUNITY COLLEGE CENTERS

811215-K4

Cancellation
of Assignments (cont'd.)

<u>NAME</u>	<u>CENTER/PROGRAM</u>	<u>RESOLUTION NO.</u>	<u>DATE</u>	<u>HOURS</u>
Rieder, Naomi	81 Galileo	810901-K1	10/3/81	4 Hrs./wk. (I)
Robie, Wendy	29 Downtown	810901-K1	10/19/81	3 Hrs./wk. (I)
Tucker, Jonathan	29 Downtown	811020-K3	12/3/81	2 Hrs./wk. (I)
Walker, Peter	88 J. Adams	810901-K1	11/19/81	2 Hrs./wk. (I)

K1 to K17

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COMMUNITY COLLEGE CENTERS

811215-K5
Amendment

RESOLVED: That the following resolutions, pertaining to Temporary Appointments, be amended to show the ending dates of the Appointments for the following employees.

<u>NAME</u>	<u>CENTER</u>	<u>RESOLUTION NO.</u>	<u>DATES SHOWN</u>	<u>SHOULD BE</u>
Buckley, Karen W.	29 Downtown	811020-K6	10/30/81	11/6/81
Elliott, Virgil	29 Downtown	810901-K1	12/10/81	1/14/82
Ellison, Carole	29 Downtown	811006-K2	12/3/81	12/9/81
Gibney, Connie	20 J. Adams	811020-K1	12/14/81	12/28/81
Goldseger, Rinea	20 J. Adams	811020-K1	11/25/81	12/2/81
Long, Electra	29 Downtown	810901-K1	1/19/81	10/6/81
Long, Electra	29 Downtown	811006-K1	1/14/82	10/15/81
Magno, Norma	20 J. Adams	811020-K1	12/15/81	12/23/81
Otterson, Dorothy	15 Galileo	811006-K1	11/17/81	11/24/81

811215-K6
Change of
Name

RESOLVED: That the name of LILLIAN A. FLORES, Hourly Instructor, Alemany Community College Center of the Community College Division, be changed to LILLIAN A. HANSON, effective October 20, 1981.

811215-K7
Change of
Name

RESOLVED: That the name of MAUREEN MCCREADY, Hourly Instructor, Alemany Community College Center of the Community College Division, be changed to MAUREEN Y. ROONEY, effective September 13, 1981.

811215-K8
Change of
Name

RESOLVED: That the name of PENNY PAINTER-SCHULTZ, Hourly Instructor, Downtown Community College Center of the Community College Division, be changed to PENNY PAINTER, effective September 9, 1981.

811215-K9
Leave of
Absence

RESOLVED: That effective January 11, 1982 thru May 28, 1982, ESTELLE BECKER, Schedule I Instructor, Alemany Community College Center, be granted a 1/5 leave of absence from her position; reason: Personal Business, leave without pay.

811215-K10
Leave of
Absence

RESOLVED: That effective January 11, 1982 thru May 28, 1982, SHERYL REISER, Schedule II Instructor, Chinatown/North Beach Community Center, be granted a leave of absence from her position; reason: Illness, leave without pay.

K1 to K17

Page 9 of 12 Pages - 12/15/81

COMMUNITY COLLEGE CENTERS

811215-K11

Extension of

Leave of

Absence

RESOLVED: That effective January 11, 1982 thru May 28, 1982, JOAN HANFORD YOUNG, Schedule I Instructor, Alemany Community College Center, be granted an Extension of her 1/5 Leave of Absence from her position; reason: Child Care, leave without pay.

811215-K12

Retirement

State

RESOLVED: That recognition be given OPAL I. FONTAINE, Schedule I Instructor, John Adams Community College Center (Voc. Nursing Department) of her intent to retire through the State Teachers' Retirement System, effective December 18, 1981.

811215-K13

Instructional

Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to Galileo Community College Center.

Class: Introduction to Hospice Care

Location: U. S. Public Health Serv. Hosp. - 14th Ave. & Lake

Instructor: Francis J. Baron

No. of Sessions: 5

Hours per Session: 3

Fee per Session: \$75.00

Period of Time: 10/1/81-10/29/81

Group Leaders: Stephen Connor, Doris Fine, Jerome Schofferman, Christine Vinson, Peg Blumberg

811215-K14

Instructional

Program

RESOLVED: That the following instructional program be approved and given at the location shown. For administrative purposes, the following program is attached to John Adams Community College Center.

Class: Paramedic

Location: 1860 Hayes Street

Instructor: Mary Allen

No. of Sessions: 9

Hours per Session: Various

Fee per Session: 2 @ \$200.00 each, 2 @ \$100.00 each,
1 @ \$80.00, 1 @ \$75.00, 3 @ \$60.00 each.

Period of Time: 12/10/81-1/5/82

Group Leaders: Richard Allen, Pattie Cole, Tom Gavin, Robert Navarro, Boyd Stephens, Herman Uhley, Anna Webster

COMMUNITY COLLEGE CENTERS

811215-K15
Amendment

RESOLVED: That the following resolutions, pertaining to Temporary Appointments, be amended in part only to correct the names shown.

<u>RESOLUTION NO.</u>	<u>CENTER</u>	<u>SHOWN</u>	<u>SHOULD BE</u>
811102-K1	19 Adams	JANET WELCH	JANET WELSH
811020-K1	20 Adams	JOHN SCHMIDT	JAMES SCHMIDT

811215-K16
Appointment
1st Year
Contract

RESOLVED: That effective December 1, 1981, DORENE I. COTTER, be appointed a Schedule II first year (probationary) Instructor, assigned to Galileo Community College Center (Handicapped Programs) subject Communication for the Handicapped. Vice NORMAN WOODBURY retired. Salary shall be in accordance with the 1981-82 salary schedule at step 4, \$12,787 per annum.

811215-K17
Assignment
Long-Term
Substitute

RESOLVED: That effective November 2, 1981 thru January 29, 1982, PEGGY RENDON be assigned as a Temporary Schedule I Long-Term Substitute Counselor at Mission Community College Center, in the absence of DIAN VERDUGO, new appointment. Salary shall be in accordance with the 1981-82 salary schedule at Step 6, \$17,916 per annum.

COMMUNITY COLLEGE CENTERS

ETHNIC SURVEY

NEW FIRST-TIME INSTRUCTORS HIRED BY COMMUNITY COLLEGE CENTERS DIVISION BY AUTHORITY OF FOREGOING RESOLUTIONS

TIME PERIOD: FROM NOVEMBER 4, 1981 TO DECEMBER 15, 1981

K1 to K17

Page 12 of 12 Pages
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	White		Black		Hispanic		Filipino		Other Asian Pac. Is.		Am. Indian Alaskan, Nat.		TOTAL		MINORITY TOTAL		MINORITY %
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
SCHEDULE I																	
SCHEDULE I																	
LONG-TERM SUB.	-	-	-	-	-	1	-	-	-	-	-	-	-	1	-	1	100
SCHEDULE II	-	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	
SCHEDULE II																	
LONG-TERM SUB.																	
HOURLY	2	2	-	-	-	-	-	-	1	1	-	-	3	3	1	1	33

HOURLY

- 1 W (M) - Mission - ESL 300
- 1 W (M) - O'Connell - Sheet Metal Journeyman
- 1 W (F) - Mission - Weaving for Srs.
- 1 W (F) - Alemany - ESL
- 1 Asian (M) - J. Adams - ESL
- 1 Asian (F) - Mission - Arts & Crafts for Srs.

SAN FRANCISCO COMMUNITY COLLEGE CENTERS
CERTIFICATED EMPLOYEES

Ethnic Report - Total as of Dec. 16, 1980 (Includes Categorically Funded and LTS)

	White		Black		Hispanic		* Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		Total M F		% Female		Total Minority M F		% Minority	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Admin.	15	3	3	1	2	1			5		1		26	5	16.1%	11	2	41.9%		
Sr. Prog. Sup.				1	1								1	1	50.0%	1	1	100.0%		
Sched. I	45	68	4	17	5	9			3	19	1	2	58	115	66.5%	13	47	34.7%		
Sched. II	17	29	1	2	1	1				3			19	35	64.8%	2	5	13.0%		
Hourly	327	269	16	37	36	34			52	84	2		453	424	48.4%	126	155	32.0%		
TOTAL	404	369	44	58	45	45			60	106	4	2	557	580	51.0%	153	210	31.9%		
%	68.0%		9.0%		7.9%				14.6%		.5%						31.9%			

Total Staff as of December 15, 1981

	White		Black		Hispanic		Filipino		Oth. Asian Pac. Is.		Am. Indian Ak. Nat.		TOTAL M F		% Female		Total Minority M F		% Minority	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Admin.	15	4	3	2	3	3			5	1	1		27	7	20.6%	12	3	44.1%		
Admin. - Acting/Interim				1		1					1		0	3	100.0%	0	3	100.0%		
Sr. Pro. Sup.													27	10	27.0%	12	6	48.6%		
Sched. I	39	62	4	18	5	7			4	13	1	1	53	105	66.5%	14	43	36.1%		
Sched. I - LTS	3	4	0	0	0	3			0	0	0	0	3	7	70.0%	0	3	30.0%		
Sched. I - Categ. Funded	1	4	1	2	0	0			0	5	0	0	2	12	85.7%	1	8	64.3%		
									Sched. I - Total		58		124		68.1%		15		54	
Sched. II	15	31	1	2	1	1			1	8	1	0	19	41	68.3%	4	10	23.3%		
Sched. II - LTS	0	0	0	0	0	1			0	1	0	0	0	2	100.0%	0	2	100.0%		
Sched. II - Categ. Funded	1	2	0	0	0	0			0	1	0	0	1	3	75.0%	0	1	25.0%		
									Sched. II - Total		20		46		69.7%		4		13	
Hourly	289	248	31	28	31	27			43	77	0	0	401	382	48.8%	112	134	31.4%		
Hourly - Categ. Funded	6	17	0	6	1	1			4	1	0	0	11	24	68.6%	5	7	34.3%		
									Hourly - Total		412		406		49.6%		117		141	
TOTAL	369	372	40	59	41	39			57	107	3	2	517	586	53.1%	148	214	32.8%		
%	67.2%		9.0%		7.3%		1.3%		14.9%		.5%						32.8%			

*Included with Oth. Asian Pac. Is.

Preliminary Data	White		Black		Hispanic		Asian Pac. Is.		Indian Ak. Nat.		Other		Total	
	SF -1980 Census %													
	45.9%		12.7%		12.3%		21.7%		.5		6.9%		100.0%	



Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-L1
Amending employment contract for the purpose of
a) purchasing tax sheltered annuities, or
b) contributing to tax sheltered custodial accounts,
for those employees requesting such purchases or contributions

Presidnet and Members:

The Governing Board by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the U. S. Internal Revenue Code of 1954 as amended, and Section 17512 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee, in which the employee's rights are nonforfeitable except for failure to pay future premiums, and in which all rights under said annuity contracts shall be exercisable by the employee concerned, or b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

The Governing Board by Resolution No. 791120-B1 authorized the Chancellor Superintendent, Vice Chancellor - Business, Chief Accountant, or Head Accountant to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Governing Board.

The following ratifying resolution is recommended for adoption:

RESOLVED: That the Governing Board of the San Francisco Community College district amend the salary of the following individual employee by the amount indicated; this amount will be used to purchase or contribute to a tax sheltered annuity or tax sheltered custodial account as selected by the employee, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17512 of the California Revenue and Taxation Code; and

FURTHER BE IT RESOLVED: That the Governing Board purchase tax sheltered annuity contract or contribute to a custodial account as selected by the employee complying with the provisions set forth above, for the following employee; said purchase or contribution to be with the insurance company or the custodian as selected by the employee and in the amount directed by the employee to become effective as soon as administratively possible.

	<u>EMPLOYEE NO.</u>	<u>AMOUNT PER MONTH</u>
<u>Tax Sheltered Annuity</u>		
Bankers Life & Casualty	902430	\$100.00
Bankers United Life	018824	300.00
Great American Life	044891	50.00
Great West Life	011857	100.00
"	028673	667.00
"	030386	500.00
"	038112	678.00
Kemper Investors Life	015004	250.00
"	022717	300.00
Lincoln National Life	012857	140.00
Mutual Life of New York	027111	466.00
Nationwide Life Ins. Co.	042224	750.00
"	024227	770.00
Safeco Life Ins. Co.	006035	506.00
"	029677	350.00
"	957841	758.00
"	958338	453.00
Variable Annuity Life	010106	500.00
"	021390	100.00
"	026245	775.00
"	029895	806.00
"	038614	500.00
"	043627	400.00
"	061718	200.00
"	078882	450.00
"	913615	200.00
"	933761	425.00
"	991360	500.00

Tax Sheltered Custodial Account

State Street Bank & Trust	974699	300.00
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FURTHER BE IT RESOLVED: That the Governing Board amend the salary of the following individual employees by the amount indicated as a result of their termination of amendment to employment contract:

	<u>EMPLOYEE NO.</u>	<u>AMOUNT PER MONTH</u>
<u>Tax Sheltered Annuity</u>		
Great American Life	042625	\$850.00
Great West Life	019084	386.00
Lincoln National	012863	200.00
Travelers Insurance	952546	133.00
Variable Annuity Life	091385	725.00

Recommended for adoption:

Submitted by,

Herbert M. Sussman
Chancellor Superintendent

Jun Iwamoto
Vice Chancellor, Business

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811216-Q1
Denying Claim of Gunilla Ella Whitmore
Against the SFCCD - \$334.00

President and Members:

The subject claim is for the cost of ambulance service, medical treatment and consultation purportedly necessitated three days after an alleged robbery of claimant at City College.

District liability has not been established, and it is recommended that the claim be denied.

The following resolution is recommended for adoption:

RESOLVED: That the claim of Gunilla Ella Whitmore
in the sum of \$334.00 against the San
Francisco Community College District be and is
hereby denied.

Submitted by,

James G. Seely
Legal Counsel

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

12/15/81 - Q1

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-S1
Adoption of Complaint Procedures in Accordance with
Government Code Sections 11134-11139.5 Prohibiting
Unlawful Discrimination in State Funded Programs

President and Members:

Assembly Bill 803 was codified in 1977 as Government Code Sections
11135-11139.5 to ensure that:

"No person in the state of California shall, on the basis of ethnic
group identification, religion, age, sex, color, or physical or
mental disability, be unlawfully denied the benefits of, or be
unlawfully subjected to discrimination under, any program or activity
that is funded directly by the state or receives any financial
assistance from the state."

The Board of Governors adopted Title 5 Regulations in December, 1980,
to be effective July 1, 1981, to effectuate the intent of AB 803. Pursuant
to the Title 5 Regulations, community college districts are required to establish
rules and regulations for the investigation and resolution of complaints of
unlawful discrimination.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with the Government Code Sections
11135-11139.5 and Title 5, Sections 59320-59340, the
Governing Board of the San Francisco Community College District
hereby adopts Complaint Procedures which provide for the investi-
gation of alleged unlawful discrimination. A copy of the Complaint
Procedures is on file with the Secretary of the Governing Board and
by this reference is made a part hereof as though fully set forth
herein.

Submitted by,

Yuriko Moriwaki
Assistant Director
Certificated Services/
Affirmative Action Cpmpliance

Recommended for adoption:

Herbert M. Sussman
Chancellor/Superintendent

12/15/81-S1

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-S2
Modification of Deadline Dates on the Student's Calendar of
Instruction for the College Division for the Academic Year
1981-1982

President and Members:

The following modification of the deadline dates on the student's Calendar of Instruction for the academic year 1981-1982 is submitted for adoption. The change is intended to eliminate the confusion and misinformation that has resulted from maintaining different deadlines for tuition refunds and dropping classes.

The following resolution is recommended for adoption:

RESOLVED: That the last day to file a petition to reduce the number of units in Spring 1982 in order to qualify for a tuition refund be changed from February 25, 1982 to March 5, 1982.

Submitted by,

Judy C. Miner, Assistant Dean
Admissions and Records

Bernard Foston, Assistant Dean
Veterans, Dependents, and Nonresidents

Rosa G. Perez, Vice President
Student Services

Recommended for Adoption:

Herbert M. Sussman
Chancellor/Superintendent

Kenneth S. Washington, President
City College of San Francisco

12/15/81 - S2

Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-S3
Fifth Year Report to the Accrediting Commission of
the Western Association of Schools and Colleges

President and Members:

The San Francisco Community College has completed its fifth year self-study review culminating in the report which will be sent to the Accrediting Commission of the Western Association of Schools and Colleges. The report was prepared through the work of committees of faculty, administrators and classified staff at City College of San Francisco and the Community College Centers. The report gives our response to the 1977 self-study document in accord with the guidelines set-forth by the Commission.

Unfortunately, no document of this type can adequately capture the enthusiasm and dedication with which so many members of the San Francisco Community College community worked during the last year on this self-study effort. The Planning Day in September 1981 at both the College and the Centers included a discussion of the draft report allowing everyone the opportunity to participate.

On March 22-24, 1982 a team under the chairmanship of Dr. Bill Priest, Chancellor Emeritus, Dallas Community College, will visit the College and the Centers to validate our findings. In June 1982, the Accrediting Commission will meet to consider reaffirmation of our accreditation.

Upon certification of this report, copies will be printed for distribution to the Accrediting Commission and the staff. Therefore the following resolution is recommended.

BE IT RESOLVED: That recognition is given to the broad participation of faculty, administrators and classified staff in the accreditation self-study effort.

BE IT FURTHER RESOLVED: That the self-study report resulting from the accreditation self-study effort accurately reflects the nature and substance of the San Francisco Community College District.

Recommended for adoption:

Submitted by:

Herbert M. Sussman
Chancellor Superintendent

Judith Moss
for the Accreditation Executive Committee

Kenneth S. Washington
President, City College

Laurent Broussal
President, Community College Centers

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-W1
Authorization to enter into a rental agreement with
Claire Lilienthal Cooperative Nursery School for
the use of space by State Preschool Program.

President and Members:

The State Preschool Program will be using approximately 900 square feet of space at Claire Lilienthal Cooperative Nursery School, 3950 Sacramento Street, San Francisco, to conduct State Preschool classes. Rent shall be \$65.00 per month including all maintenance, utilities and custodial services.

It is recommended that the following resolution be adopted:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business, are hereby authorized to enter into a rental agreement with Claire Lilienthal Cooperative Nursery School, 3950 Sacramento Street, San Francisco, for the use of approximately 900 square feet of floor space;

FURTHER BE IT RESOLVED: That the rental for the use of said space shall be at \$65.00 per month to include all maintenance, utilities and custodial services. The term of the rental agreement shall be from September 1, 1981 thru June 30, 1982;

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire, earthquake, the elements, or enemy attack, including any action taken by the military, naval, or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its own negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District, and duly certified as to funds by the Controller of said City and County pursuant to the provisions of Sections 6.302 of the Charter of said City and County.

Submitted by:

Reviewed and approved
as to finance by:

Jun Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent
12/15/81 - W1

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

The Honorable Governing Board of the
San Francisco Community College District

Subject: Resolution No. 811215-W2
Authorization to enter into rental agreements for
the use by John O'Connell Community College Center.

President and Members:

John O'Connell Community College Center has been using facilities owned by respective unions for their apprenticeship programs (bricklayers, electrical, carpentry, floorcovering, plumbing, structural ironworks, and sheet metal). The District pays for instruction and related costs.

Some equipment of the trade, all maintenance, utilities and custodial services for said facilities are provided by the Lessor. Tentative rental agreement has been reached with the following unions for the fiscal year 1981-1982.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor Superintendent and/or Vice Chancellor, Business are hereby authorized to enter into the following rental agreements:

<u>Lessor</u>	<u>Address</u>
1. Bricklayers Joint Apprenticeship Committee	- 400 Alabama St., S. F. 94110
2. Electrical " " "	- 1850 Mission St., S.F. 94103
3. Carpentry " " "	- 2000 16th St., S.F. 94110
4. Floorcovering " " "	- 1066 Valencia St., S.F. 94110
5. Plumbing " " "	- 1621 Market St., S.F. 94103
6. Structural Ironworks Joint Apprenticeship Committee	- 444 Potrero Ave., S.F. 94110
7. Sheet Metal Joint Apprenticeship Committee	- 1939 Market St., S. F. 94103

FURTHER BE IT RESOLVED: That the rental for the use of said facilities shall be \$0.16 per actual student clock hour of attendance. All maintenance, utilities and custodial services are provided by Lessor. The term of the rental agreement shall be from July 1, 1981 thru June 30, 1982.

FURTHER BE IT RESOLVED: That the Lessee not be responsible for damage by fire earthquake, the elements, or enemy attack, including any action taken by the military, naval, or air forces of the United States, except, however, that the Lessee shall be responsible for damage by its negligence; and

FURTHER BE IT RESOLVED: That no obligation on the part of the San Francisco Community College District shall arise under this agreement unless performed under the authority of a "Term Purchase Agreement" issued by the District and approved by the Real Estate Department for and on the behalf of the Community College District, and duly certified as to funds by the Controller of the City and County of San San Francisco pursuant to the provisions of Section 6.302 of the Charter of said City and County.

Submitted by:

Hilary Hsu
Director, Business Services
Community College Centers

Laurent Broussal
President
Community College Centers

Reviewed and approved
as to finance by:

June Iwamoto
Vice Chancellor, Business

Recommended for adoption:

Herbert M. Sussman
Chancellor Superintendent

Subject: Chancellor/Superintendent Report - December 15, 1981
Sabbatical Leaves - Spring 1982

President and Members:

The following certificated personnel have been granted sabbatical leaves under the SFCCD/AFT Local 2121 contract for the periods shown:

CITY COLLEGE OF SAN FRANCISCO

1. Aron, Marcia S.	Spring 1982 (2nd half of split)
2. Coletti, Gerard M.	Spring 1982 (2nd half of full year)
3. Johnson, Embree R.	" "
4. Kerr, Keith H.	" "
5. Madden, James H.	" "
6. Miller, Charles	" "
7. Plotkowski, Robert	" "
8. Thorn, Joe W.	" "
9. Allen, Gary P.	Spring 1982 (One Semester)
10. Gragg, Jerry L.	" "
11. Kan, Jimmy	" "
12. Marcus, Donald	" "
13. Travis, Norman M.	" "
14. Dugre, Donald H.	Spring 1982 (1st half of split)
15. Hoskins, William	" "
16. Kobayashi, Mary J.	" "
17. Laddin, Laurence	" "
18. Lallas, James M.	" "
19. Bristol, James	Spring & Fall 1982 (Full Year)

COMMUNITY COLLEGE CENTERS

1. Butler, Marlene	Spring 1982 (2nd half of full year)
2. Kolenda, Guadalupe	" "
3. Larson, Penelope	" "
4. Slattery, Lenore	" "
5. Amour, Scott	Spring 1982 (1st half of split)
6. Farrar, Stamps	" "
7. Klein, Sybel	" "
8. Chase, Estrella N.	Spring & Fall 1982 (Full Year)
9. Coleman, Donald B.	" "
10. White, Thomas P.	" "

The following are completing the 2nd half of a deferred/make-up split sabbatical in Spring 1982:

<u>CITY COLLEGE OF SAN FRANCISCO:</u>	1. Marshall, Sylvie	2. Moorhouse, Stephen
	3. Schalit, Rae Sal	
<u>COMMUNITY COLLEGE CENTERS:</u>	1. Ilyin, Donna	2. Robinson, John



